



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

September 28, 2022, at 3:30 p.m.

Conference Room 1 & 2 or via ZOOM

<https://myarborhealth.zoom.us/j/88977900692>

Meeting ID: 889 7790 0692

One tap mobile: +12532158782,,88977900692#

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
<p>Call to Order Roll Call Reading the Mission & Vision Statements</p>	<p>Board Chair Herrin called the meeting to order via Zoom at 3:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input checked="" type="checkbox"/> Kim Olive, Secretary <input type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input type="checkbox"/> Laura Richardson <p>Others present:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Julie Allen, Quality Manager <input checked="" type="checkbox"/> Cheryl Cornwell, CFO <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Janice Cramer, Medical Coordinator <input checked="" type="checkbox"/> Matthew Lindstrom, CFMO <input checked="" type="checkbox"/> Shannon Kelly, CHRO <input checked="" type="checkbox"/> Dr. Mark Hansen, Chief of Staff <input checked="" type="checkbox"/> Buddy Rose, Reporter 	<p>Board Chair Herrin excused</p> <p>Commissioners McMahan and Richardson from today's meeting and confirmed a quorum is present.</p>		

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	<input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Kurt O'Brien, Consultant Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.			
Approval or Amendment of Agenda		Secretary Olive made a motion to approve the amended agenda. Commissioner Coppock seconded and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the Board to state any conflicts of interest with today's agenda.	Superintendent Everett noted a potential conflict of interest with Superintendent Succession Plan.		
Comments and Remarks	Commissioners: Commissioners thanked staff involved in the Arbor Health Foundation Auction and requested if you are unable to attend to consider making a donation to the Fund-A-Need. Audience: None.			
Executive Session- RCW 70.41.200 & 70.41.205	Executive Session began at 3:37 p.m. for ten minutes to discuss RCW 70.41.200 and RCW 70.41.205. The Board returned to open session at 3:47 p.m. Board Chair Herrin noted no decisions were made in Executive Session. Initial Appointments- Arbor Health <ol style="list-style-type: none"> David Lee, MD (Emergency Medicine Privileges) Providence Health & Services <ol style="list-style-type: none"> Soo Young Kwon, MD (Telestroke/Neurology Consulting Privileges) Radia Inc.	Commissioner Coppock made a motion to approve the Medical Privileging as presented and Secretary Olive seconded. The motion passed unanimously.		

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	<p>3. Daniel Do-Dai, MD (Radiology Consulting Privileges)</p> <p>Reappointments-</p> <p>Arbor Health</p> <p>4. Jianming Song, MD (Emergency Medicine Privileges)</p> <p>Providence Health & Services</p> <p>5. Archit Bhatt, MD (Telestroke/Neurology Consulting Privileges)</p> <p>6. Pawani Sachar, MD (Telestroke/Neurology Consulting Privileges)</p> <p>Radia Inc.</p> <p>7. Ruben Krishnananthan, MD (Radiology Consulting Privileges)</p>			
<p>Department Spotlight</p> <ul style="list-style-type: none"> • 	<p>Board Chair Herrin noted the spotlight has been deferred to next month.</p>			
<p>Board Committee Reports</p> <ul style="list-style-type: none"> • Hospital Foundation Report 	<p>Foundation Manager Scogin noted the live in-person dinner auction is this weekend, October 1 at 6 PM. Foundation Manager Scogin encouraged everyone to attend and there are over 90 donations to bid on, as well as the Fund-A-Need this year is to raise funds for three EKG machines for the Arbor Health clinics.</p>			
<ul style="list-style-type: none"> • Finance Committee Report 	<p>Secretary Olive highlighted the Finance Meeting which included the ED continues to carry the income statement, new capital purchased, cost report updates, planning for the 2023 budget, an upcoming remote survey in October with WA State and finally selling the Elbe home.</p>			
<p>Consent Agenda</p>	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes 	<p>Secretary Olive made a motion to approve the Consent Agenda and Commissioner</p>		

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	<ul style="list-style-type: none"> a. August 31, 2022, Regular Board Meeting b. September 14, 2022, QIO Committee Meeting c. September 21, 2022, Finance Committee Meeting d. September 21, 2022, Special Board Meeting <ul style="list-style-type: none"> 2. Warrants & EFTs in the amount of \$3,769,728.09 dated August 2022 3. Approve Documents Pending Board Approval & Ratification 09.28.22 	<p>Coppock seconded. The motion passed unanimously.</p> <p>Minutes, Warrants and Resolutions will be sent for electronic signatures.</p>	Executive Assistant Garcia	09.30.22
<p>Old Business</p> <ul style="list-style-type: none"> • Superintendent Succession Plan 	<p>CHRO Kelly noted initial meetings took place the beginning of September where a Superintendent/CEO profile was established. The market response is positive, and a screening process will be established. WittKieffer has schedule meetings every two weeks with the Superintendent/CEO Search Committee.</p> <p>Board Chair Herrin shared that WittKieffer is anticipating to present candidates towards the end of November or beginning of December. Superintendent Everett’s resignation is December 31, 2022. Board Chair Herrin proposed rather than engaging an interim to extend eight weeks with Superintendent Everett. Secretary Olive and Commissioner Coppock thanked Superintendent Everett’s flexibility during this process and agreed with this pathway. Superintendent Everett expressed interest in extending her resignation date by eight weeks to Feb 25, 2023. Superintendent Everett would switch to a 1099 employee on 01.01.23.</p>	Commissioner Coppock made a motion to extend Superintendent Everett resignation to February 25, 2023, and Secretary Olive seconded. The motion passed unanimously.		

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	Board Chair Herrin requested to revisit the topic of authorizing Secretary Olive and himself to negotiate on the Board's behalf with Superintendent Everett for an eight-week contract at the October 26, 2022, Regular Board Meeting.	Add Superintendent Everett's Contract to Old Business.	Executive Assistant Garcia	10.26.22
<ul style="list-style-type: none"> 2023-2025 Strategic Planning Retreat 	Superintendent Everett proposed postponing the Strategic Planning Retreat until the new Superintendent is hired. Superintendent Everett recommended we continue the process of preparing for the retreat, i.e., completing the Community Health Needs Assessment but host in Q1, Q2 2023.			
<ul style="list-style-type: none"> Redistricting 	Executive Assistant Garcia noted the Public Hearing for Redistricting occurred at least a week ago per RCW 29A.76.010. Since each commission must be nearly equal in population and the current lines continue to meet, then the Board needs to adopt the current map with the updated 2020 census.	Commissioner Coppock made a motion to adopt RES-22-32 and Secretary Olive seconded. The motion passed unanimously.		
New Business <ul style="list-style-type: none"> Board Policy & Procedure Review 	Code of Ethics-Approved. Commissioner Compensation for Meetings and Other Services-Approved. Conflicts of Policies-Approved.	Marked three documents as Reviewed in Lucidoc.	Executive Assistant Garcia	09.30.22
Superintendent Report	Superintendent Everett highlighted the following: <ol style="list-style-type: none"> Packwood Clinic lease has not been signed. The Clinic is 80% on track with plans. Elbe Home is for sale and the District has received an offer, to which we countered. No additional updates. Plant Planning Meeting is scheduled in October; however, proposing to postpone to end of the year. This way we can review 2022 and project 2023. 			

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Meeting Summary & Evaluation	Superintendent Everett highlighted the decisions made and action items. Secretary Olive and Commissioner Coppock noted the meeting was short and sweet with consistent quality information which means we are tracking. Board Chair Herrin noted feeling the Board is growing tighter as a team which means trust is forming and gaining efficiencies in meetings.			
Break	Board Chair Herrin called for a 5-minute break at 4:20 p.m. The Board returned to open session at 4:25 p.m.			
Guest Speaker <ul style="list-style-type: none"> • Kurt O'Brien Consulting- Part 7 	Kurt recommended during the next sessions to continue applying lessons learned to the Board's future strategies. The Board agreed their purpose at meetings is to build community engagement which includes 2-way dialog with the District. The Board needs to set the stage to host townhalls and lead community-based conversations. The dates of these events could be before or after the Strategic Planning Retreat.			
Adjournment	Secretary Olive moved and Commissioner Coppock seconded to adjourn the meeting at 5:00 p.m. The motion passed unanimously.			

Respectfully submitted,

Kim Olive

[Kim Olive \(Oct 28, 2022 15:35 PDT\)](#)

Kim Olive, Secretary

Oct 28, 2022

Date







092822 Regular Board Meeting Minutes

Final Audit Report

2022-10-28

Created:	2022-10-28
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZXAIHhTSS9_47DF2kSOJxRIDt7CQz23X

"092822 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
2022-10-28 - 10:23:55 PM GMT- IP address: 208.52.20.2
-  Document emailed to commissionerolive@myarborhealth.org for signature
2022-10-28 - 10:24:14 PM GMT
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2022-10-28 - 10:34:46 PM GMT- IP address: 98.97.116.199
-  Signer commissionerolive@myarborhealth.org entered name at signing as Kim Olive
2022-10-28 - 10:35:30 PM GMT- IP address: 98.97.116.199
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