



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

August 31, 2022, at 3:30 p.m.

Conference Room 1 & 2 or via ZOOM

<https://myarborhealth.zoom.us/j/83841788729>

Meeting ID: 838 4178 8729

One tap mobile: +12532158782,,83841788729#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Herrin called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input checked="" type="checkbox"/> Kim Olive, Secretary <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Laura Richardson Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Julie Allen, Quality Manager <input checked="" type="checkbox"/> Cheryl Cornwell, CFO <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Janice Cramer, Medical Coordinator <input checked="" type="checkbox"/> Edwin Meelhuysen, Rehabilitations Services Director <input checked="" type="checkbox"/> Punk Metler, Morton Resident <input checked="" type="checkbox"/> Char Hancock, Clinic Manager			

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	<p> <input checked="" type="checkbox"/> Dr. Mark Hansen, Chief of Staff <input checked="" type="checkbox"/> Buddy Rose, Reporter <input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Kurt O'Brien </p> <p>Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.</p>			
Approval or Amendment of Agenda	Superintendent Everett requested to move the Guest Speaker to right before Adjournment.	Secretary Olive made a motion to approve the amended agenda. Commissioner Coppock seconded and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the Board to state any conflicts of interest with today's amended agenda.	None noted.		
Comments and Remarks	<p>Commissioners: Commissioners Coppock and McMahan thanked the Staff involved in Wellness Week last week and hope to see more opportunities like this going forward for the District.</p> <p>Audience: Superintendent Everett thanked Diane Markham, Amanda Seals, Edwin Meelhuysen, Kevin Conger, Jessica Scogin and all the Staff involved in Wellness Week. The event was a great success.</p>			
Executive Session- RCW 70.41.200	<p>Executive Session began at 3:38 p.m. for five minutes to discuss RCW 70.41.200. The Board returned to open session at 3:43 p.m.</p> <p>Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments- Radia Inc.</p> <ol style="list-style-type: none"> 1. William Feldmann, MD (Radiology Consulting Privileges) 2. Timothy Jan, DO (Radiology Consulting Privileges) 	Commissioner Coppock made a motion to approve the Medical Privileging as presented and Commissioner Richardson seconded.		

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	<p>3. Michael Peters, MD (Radiology Consulting Privileges)</p> <p>Reappointments-</p> <p>Arbor Health</p> <p>4. Mark Hansen, MD (Emergency Medicine Privileges & Family Medicine Privileges)</p> <p>Providence Cardiology Associates</p> <p>5. Gopal Ghimire, MD (Cardiology Consulting Privileges)</p> <p>6. Hartaj Girm, MD (Cardiology Consulting Privileges)</p> <p>7. Charles Rossow, MD (Cardiology Consulting Privileges)</p> <p>8. Jimmy Swan, MD (Cardiology Consulting Privileges)</p> <p>Providence Health & Services</p> <p>9. Michael Chen, MD (Telestroke/Neurology Consulting Privileges)</p> <p>10. Lilith Judd, MD (Telestroke/Neurology Consulting Privileges)</p> <p>Radia Inc.</p> <p>11. Daniel Susanto, MD (Radiology Consulting Privileges)</p> <p>12. Milton Van Hise (Radiology Consulting Privileges)</p>	The motion passed unanimously.		
<p>Department Spotlight</p> <ul style="list-style-type: none"> Orthopedics 	<p>Clinic Manager Hancock highlighted the visit statistics for the orthopedics program. This program has experienced gains and losses, but to remember the service line is in its infancy. Areas for improvement were identified and we are excited to have this program for the District.</p>			
<p>Board Committee Reports</p>	<p>Foundation Manager Scogin highlighted the Foundation won</p>			

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<ul style="list-style-type: none"> Hospital Foundation Report 	<p>first place with their float at Jubilee. There were 70+ participants in the Color Run. The dinner auction is only in person this year and is on October 1st at the Bob Lyle building. The theme is <i>Queen of Hearts</i> and tickets are available online or in the gift shop.</p>			
<ul style="list-style-type: none"> Finance Committee Report 	<p>Commissioner McMahan highlighted the Emergency Department's volume is holding strong. The committee recommends approving the four resolutions in consent agenda. Budget preparation has begun with more info to come as departments finalize their numbers.</p>			
<ul style="list-style-type: none"> Compliance Committee Report 	<p>Commissioner McMahan highlighted the OPMA & Redistricting will be discussed in Old Business. There is history on the OPMA and recording is encouraged. The Committee recommends holding the Redistricting Public Hearing in September. Compliance Officer Hargett noted there were three HIPPA Events this month, 21 year to date with one reportable.</p>			
<p>Consent Agenda</p>	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> Approval of Minutes <ol style="list-style-type: none"> July 27, 2022, Regular Board Meeting August 10, 2022, Compliance Committee Meeting August 17, 2022, Special Board Meeting August 24, 2022, Finance Committee Meeting Warrants & EFTs in the amount of \$3,889,876.15 dated July 2022 	<p>Commissioner Richardson made a motion to approve the Consent Agenda and Secretary Olive seconded. The motion passed unanimously.</p> <p>Minutes, Warrants and Resolutions will be sent for electronic signatures.</p>	<p>Executive Assistant Garcia</p>	<p>09.02.22</p>

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	<ol style="list-style-type: none"> 3. Resolution 22-28- Approving the Capital Purchase of the MOB HVAC 4. Resolution 22-29- Approving the Capital Purchase of the O2 Mini Bulk Tank 5. Resolution 22-30- Declaring to Surplus or Dispose of Certain Property 6. Resolution 22-31- Appointing Replacement Auditor of LCHD No. 1 7. Approve Documents Pending Board Approval & Ratification 08.31.22 			
<p>Old Business</p> <ul style="list-style-type: none"> • Superintendent Succession Plan 	<p>Board Chair Herrin highlighted the plan is on a good path with WittKieffer. The interviews to build the Superintendent/CEO profile are happening September 6th and 7th.</p>			
<ul style="list-style-type: none"> • Open Public Meetings Act (OPMA) 	<p>Executive Assistant Garcia noted there were updates made to the OPMA encouraging agencies to record public meetings.</p> <p>Commissioner McMahan shared that we owe it to the public. This way when constituents have questions, they can rewatch the meetings to hear the board’s perspective versus one commissioner’s. Recording the meetings is another way to be transparent. Commissioner Coppock noted following best practice and understanding what the District’s peers are doing. Secretary Olive understands there are costs associated and it takes time to operationalize. Commissioner Richardson noted the public voted in the positions and should be able to watch the recordings. Board Chair Herrin shared concerns and the risk associated with the recordings.</p>	<p>To revisit the pros and cons to recording public meetings.</p>	<p>Compliance Workgroup</p>	<p>10.26.22 Regular Board Meeting</p>

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	<p>The Board requested the Compliance Workgroup revisit this topic to understand best practice, the risk to the District and operationally how it would work.</p>			
<ul style="list-style-type: none"> Redistricting 	<p>Executive Assistant Garcia noted the District is required to redistrict before November 15, 2022. The District received a quote from Gary Hurley to redraw the lines and/or use the same descriptions but update the populations.</p> <p>The Board agreed to holding the Special Board Meeting-Public Hearing for Redistricting on September 21st at 6 PM.</p>	<p>Schedule the Special Board Meeting for September 21, 2022 at 6 PM for Redistricting.</p>	<p>Executive Assistant Garcia</p>	<p>09.02.22</p>
<p>New Business</p> <ul style="list-style-type: none"> Board Policy & Procedure Review 	<p>Board Self Evaluation-Approved.</p> <p>Board Spending Authority-Approved.</p> <p>Distribution of Board and Committee Packets-Approved.</p>	<p>Marked three documents as Reviewed in Lucidoc.</p>	<p>Executive Assistant Garcia</p>	<p>09.02.22</p>
<ul style="list-style-type: none"> 2022 Annual Meeting-AWPHD & WSHA 	<p>Superintendent Everett highlighted the annual meeting in October and encouraged Commissioners to attend either in person or virtually. Also, on September 13th there is a 2022 Governance Education called <i>Communications Strategies for Effective Decision-Making Across Diverse Perspectives and Experience</i> presented by Via Healthcare Consulting.</p>	<p>Notify Executive Assistant Garcia if interested in the conference or the education by Friday, September 2nd.</p>	<p>Board of Commissioners</p>	<p>09.02.22</p>
<p>Superintendent Report</p>	<p>Superintendent Everett highlighted the following:</p> <ol style="list-style-type: none"> Packwood Clinic lease is ready to sign and recently moved forward with technology needs. Dr. Puga will tentatively be joining Arbor Health is October. 			
<p>Meeting Summary & Evaluation</p>	<p>Superintendent Everett highlighted the decisions made and action items. The Board agreed the agenda was full of great topics, good discussion, feel like we are moving forward.</p>			

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Guest Speaker <ul style="list-style-type: none"> Kurt O'Brien Consulting- Part 6 	Kurt addressed the upcoming leadership changes, moving through the recruitment firm and discussing the interview process.			
Adjournment	Commissioner Richardson moved and Secretary Olive seconded to adjourn the meeting at 5:43 p.m. The motion passed unanimously.			

Respectfully submitted,

Kim Olive

[Kim Olive \(Sep 30, 2022 09:36 PDT\)](#)

Kim Olive, Secretary

Sep 30, 2022

Date







083122 Regular Board Meeting Minutes

Final Audit Report

2022-09-30

Created:	2022-09-29
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3oYIF4iWlmeusZrefekbB3IMbxHd74oN

"083122 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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-  Signer commissionerolive@myarborhealth.org entered name at signing as Kim Olive
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