



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

April 28, 2021 at 3:30 p.m.

ZOOM

<https://myarborhealth.zoom.us/j/96126789069>

Meeting ID: 961 2678 9069

One tap mobile: +12532158782,,96126789069#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA TOPIC	CONCLUSION	ACTION ITEMS
Call to Order Roll Call	Board Chair Frady called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Trish Frady, Board Chair <input checked="" type="checkbox"/> Tom Herrin, Secretary <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Chris Schumaker Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Dexter Degoma, Interim Quality Manager <input checked="" type="checkbox"/> Janice Holmes, Medical Staff Coordinator <input checked="" type="checkbox"/> Diane Markham, Marketing/Communication Manager & Foundation Executive Director <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Van Anderson, Packwood Resident <input checked="" type="checkbox"/> Sherry Sofich, Revenue Cycle Director <input checked="" type="checkbox"/> Larry Sinkula, Surgical Services Director <input checked="" type="checkbox"/> Shannon Kelly, CHRO <input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director <input checked="" type="checkbox"/> Skip Houser, Attorney <input checked="" type="checkbox"/> David Crouch, Interim Maintenance Manager	



	<input checked="" type="checkbox"/> Buddy Rose, Lewis County Journal	
Approval or Amendment of Agenda	<p>Superintendent Everett requested to add the EMTALA Policy to the list of documents being ratified via Lucidoc in the Consent Agenda.</p>	<p>Commissioner Schumaker made a motion to approve the amended agenda. Commissioner Coppock seconded and the motion passed unanimously.</p>
Conflicts of Interest	<p>Board Chair Frady asked the Board to state any conflicts of interest with today's agenda.</p>	<p>None noted.</p>
Comments and Remarks	<p>Commissioners: Commissioner McMahan thanked Executive Assistant Garcia and Interim Quality Manager Degoma for their efforts. Commissioner Schumaker provided comments captured as an attachment to the minutes.</p> <p>Audience: Packwood Resident Van Anderson recommended the District provide more data in the Annual Critical Access Hospital Evaluation with respect to history trends and patient satisfaction.</p>	
Executive Session- RCW 70.41.205 & 70.41.200	<p>Executive Session began at 3:50 p.m. for 20 minutes to discuss Medical Privileging and the Quality Improvement Oversight Report. The Board returned to open session at 4:10 p.m.</p> <p>No decisions were made in Executive Session.</p> <p>New Appointments-</p> <ol style="list-style-type: none"> 1. Matthew Stein, MD (Consulting Radiology Privileges) 2. Hanbing Wang, MD (Consulting Telestroke Neurology Privileges) <p>Reappointments-</p> <ol style="list-style-type: none"> 1. Prabhakar Kesava, MD - (Consulting Radiology Privileges) 2. Jakdej Nikomboririak, MD (Consulting Sleep Medicine Privileges) 3. Sheila Smith, MD - (Telestroke Neurology Consulting Privileges) 4. Andrew Taylor, MD – (Consulting Radiology Privileges) 5. Ian Timms, MD - (Consulting Radiology Privileges) 6. Chrystal Venturini, MD - (Consulting Radiology Privileges) 	<p>Commissioner McMahan made a motion to approve the Medical Privileging as presented and Commissioner Coppock seconded. The motion passed unanimously.</p>



	<ul style="list-style-type: none"> 7. Evert-Jan Verschuyl, MD - (Consulting Radiology Privileges) 8. Pedro Vieco, MD - (Consulting Radiology Privileges) 9. Fang Zhu, MD - (Consulting Radiology Privileges) 	
<p>Guest Speaker-C.H. (Skip) Houser, J.D., M.P.A.</p> <ul style="list-style-type: none"> • Principles of an Exceptional Public Hospital District Board 	<p>Guest Speaker Houser provided a presentation on the “Principles of an Exceptional Public Hospital District Board.”</p>	
<p>Department Spotlight</p> <ul style="list-style-type: none"> • Revenue Cycle 	<p>Revenue Cycle Director Sofich provide insight into her team; Business Office, Health Information Management and Patient Access as they go the extra mile to leave the patient with a positive experience. She highlighted each departments goals as it relates to the Board’s Strategic Priorities.</p>	
<p>Board Committee Reports</p> <ul style="list-style-type: none"> • Hospital Foundation Report 	<p>Commissioner McMahan shared the Arbor Health Foundation is going to miss Foundation Director Markham but support her journey with community outreach. Foundation Director Markham noted there is no movement at this time for the Foundation.</p>	
<ul style="list-style-type: none"> • Finance Committee Report 	<p>Commissioner Coppock highlighted the April Finance Committee Meeting which included the following:</p> <ol style="list-style-type: none"> 1. Supporting a 75% accrual rate for the At-Risk Compensation for Management Team. 2. Sharing the 2021 budget with amendments. 3. Experiencing an unfavorable health insurance performance in Q1 2021. 4. Expecting DZA to report at the May Finance Committee and Board Meeting. 5. Supporting the emergency power change order. 	
<ul style="list-style-type: none"> • Plant Planning Committee Report 	<p>Secretary Herrin noted the Plant Planning Committee supports the scope change to include emergency power. He noted further discussion on this project will be addressed in new business, as new information will be shared.</p>	
<p>Consent Agenda</p>	<p>Board Chair Frady announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ul style="list-style-type: none"> a. March 31, 2021 Regular Board Meeting b. April 7, 2021 Quality Improvement Oversight Committee Meeting 	<p>Secretary Herrin made a motion to approve the Consent Agenda and Commissioner Coppock seconded. The motion passed unanimously.</p>



	<ul style="list-style-type: none"> c. April 19, 2021 Plant Planning Committee Meeting d. April 21, 2021 Finance Committee Meeting <ol style="list-style-type: none"> 2. Warrants & EFT's in the amount of \$3,903,486.81 dated March 2021 3. Resolution 21-16-Approving 2021 QAPI Plan 4. Resolution 21-17-Approving 2021 Risk Management Plan 5. Resolution 21-18-Approving 2020 Critical Access Hospital Evaluation 6. Approve Documents Pending Board Ratification 04.28.21 	
Old Business <ul style="list-style-type: none"> • Incident Command Update 	<p>CNO/CQO Williamson highlighted the following:</p> <ol style="list-style-type: none"> 1. The outpatient infusion therapy Bamlanivimab is no longer effective given solo, as the variants are resistant. Further discussions on this topic will occur at the next Medical Staff Meeting. 2. The Janssen COVID-19 Vaccine resumed use in the United States as of April 23, 2021. 3. The District is doing vaccine outreach on May 3, 2021 at the Packwood Fire Department and Cascade Campground. 	
Break	Board Chair Frady called for a 5-minute break at 5:45 p.m. The Board returned to open session at 5:50 p.m.	
New Business <ul style="list-style-type: none"> • Transitional Care Promotional Video 	Marketing/Communications Manager Markham presented the most recent Transitional Care Promotional video.	
<ul style="list-style-type: none"> • Board Bylaws 	Board Chair Frady shared the bylaws need to be reviewed biennially. The District had them reviewed two years ago by a consultant to ensure the RCW's were still accurate. Board Chair Frady requested the Commissioners review and email Executive Assistant Garcia any recommended edits by Friday, May 7, 2021. A redlined version will be presented at the May Regular Board Meeting for approval with recommended edits.	Action Item-The Board will email Executive Assistant Garcia proposed edits to the Board Bylaws by May 7, 2021.
<ul style="list-style-type: none"> • Redistricting 	Superintendent Everett noted the delays in the census data release will postpone redistricting into 2022. Executive Assistant Garcia will add important dates related to redistricting to the Annual Calendar, which will be updated in the Board of Commissioner's Resource Manual.	Action Item-Executive Assistant Garcia will update the Annual Calendar to reflect Redistricting date requirements.
<ul style="list-style-type: none"> • Special Board Meeting-Prospective 	Board Chair Frady shared the Board will do introductions, share the job description, and open for	



Commissioner Candidates Q & A	public comment for Q & A time for interested candidates.	
<ul style="list-style-type: none"> Construction Budget Amendment 	<p>CFO Boggess presented Resolution 20-39 which approved the Generator/OR HVAC project for \$2,400,560. The Plant Planning Committee supported moving forward with the change in scope to include the Emergency Power for the clinical areas. The Finance Committee supported moving forward with the additional funding requirements. CFO Boggess noted since both meetings additional information has surfaced improving the cost of expanding the scope. There are three scenarios:</p> <ol style="list-style-type: none"> 1. Abandon the goal of adding emergency care areas and get a change order to reduce the scope. 2. Pursue the same scope with a change order of \$18,012 for emergency lighting in the patient care area as planned. 3. Pursue a revised scope by expanding emergency power to Rehab Services, MOB, and patient care areas with an estimated cost of \$122,250. <p>The Board supported moving forward with option three with a cost of \$122,250.</p>	Secretary Herrin made a motion to approve Resolution 21-19- Approving OR/HVAC Budget Amendment for Emergency Power for \$122,250. Commissioner McMahan seconded and the motion passed unanimously.
Superintendent Report	<p>Superintendent Everett shared the following:</p> <ol style="list-style-type: none"> 1. Recruitment continues to be ongoing. 2. Background on the At-Risk Compensation model was a directive from the previous board. To have a detailed and documented process, the bonus structure took time to develop. She reiterated this model will retain good people, decrease the costs of turnover, reduces risk and ultimately recruits the talent needed for the District. 3. Legislative bills continue to be ongoing. 4. The Q1 2021 Department Strategic Measure results were presented. 	
Meeting Summary & Evaluation	Superintendent Everett highlighted the decisions made and action items.	
Adjournment	Secretary Herrin moved and Commissioner Schumaker seconded to adjourn the meeting at 6:48 p.m. The motion passed unanimously.	

Respectfully submitted,

Tom Herrin

Tom Herrin (May 27, 2021 18:41 PDT)

Tom Herrin, Secretary

May 27, 2021

Date

Talking Points- C. Schumaker

Commissioner Comments

4/28/2021

Talking Points One-

2021 Strategic Goals-Revenue Cycle

Pg. 28 -Patient Access

Goal: Increase Point of Service collections by 10% in the ER and 20% in outpatient services

How: Being Proactive. Reading alerts. Learning new ways to ask for money. Offering prompt day discounts.

Response-

-Always maintain a compassionate approach towards bill collection.

-Be a partner and always look for positive approaches when seeking payments

-Recognize that most people don't understand medical billing-they don't understand why medical care cost so much. According to the website www.Meddata.com, the average deductible is \$1,820 and average out-of-pocket maximum is \$4,400. That equates to a 30-day paycheck for a middle-income wage earner and 90-day paycheck for a minimum wage earner.

-Always share how we can save people money.

Talking Points Two-

At-Risk Compensation – This is Performance Pay, not a fixed salary.

Meet certain Goals/Objectives = increased compensation

This is a necessity to stay competitive with competing medical institutions.

This directly effects the quality of care and services we can offer.

Pg. 125 Executive, Directors/Managers, Support

100% = 317,000 and 75%=238,00

Response-

-Census.gov (2019) stated the Median Household income of Lewis County is \$53,400.

-The percentage of Lewis County residence living in poverty is 12.2%, or a family of four has an income of \$26,500.

-Most wage earners in Lewis County are hourly or fixed salary.

-We are implementing a new pay structure for some Hospital Employees, which will significantly increase compensation.

-We have outstanding employees that are good at their job. This performance-based compensation will occur.

-We must be open and transparent with the community, concerning the need for performance-based compensation and why it is necessary that we offer it.

- I commend Superintendent Everett's commitment to fund the At-Risk Compensation through cost containment. We would be hard pressed to defend At-Risk Compensation funding by increasing the prices of patient care. How we operate should align with the community's capacity to support.

-We need to walk carefully with At-Risk Compensation. It can be controversial for publicly financed hospitals, where compensation is a budgeted item, and most funding is from the public purse. Using a basketball metaphor, do the quality performance metrics used for our At-Risk Compensation represent a "Lay-up" of clinical processes or a "Three-point shot" of clinical outcomes? We must have high standards and expectations to maintain the public trust in our new At-Risk Compensation program.






042821 Regular Board Meeting Minutes

Final Audit Report

2021-05-28

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