



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
SPECIAL BOARD OF COMMISSIONERS' MEETING**

April 18, 2023, at 8:30 a.m.

Tiler Arts Center or via ZOOM

<https://myarborhealth.zoom.us/j/82263411936>

Meeting ID: 822 6341 1936

One tap mobile: +12532050468,,82263411936#

Dial: +1 253 205 0468

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Herrin called the meeting via Zoom to order at 8:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input type="checkbox"/> Kim Olive, Secretary <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Trish Frady Others present: <input checked="" type="checkbox"/> Mike Lieb, Interim Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Diane Markham, Marketing Manager <input checked="" type="checkbox"/> Cheryl Cornwell, CFO <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Char Hancock, Clinic Manager <input checked="" type="checkbox"/> Jessica Scogin, Foundations Manager <input checked="" type="checkbox"/> Julie Johnson, Quality Manager <input checked="" type="checkbox"/> Shannon Kelly, CHRO <input checked="" type="checkbox"/> Matthew Lindstrom, CFMO	Board Chair Herrin excused Secretary Olive from today's meeting due to personal reasons.		

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	<input checked="" type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director <input checked="" type="checkbox"/> Roxann Morris, Environmental Services Supervisor <input checked="" type="checkbox"/> Sherry Sofich, Revenue Cycle Director <input checked="" type="checkbox"/> Jennifer Neely, Case Manager <input checked="" type="checkbox"/> Jamie Brazil, Clinic Manager <input checked="" type="checkbox"/> Tina Clevenger, Materials Manager Supervisor <input checked="" type="checkbox"/> Laura Glass, RN & Clinical Educator <input checked="" type="checkbox"/> Jim Frey, IT Director <input checked="" type="checkbox"/> Kim Barnett, Nutrition Services Supervisor <input checked="" type="checkbox"/> Edwin Meelhuysen, Rehabilitation Services and Community Wellness Director <input checked="" type="checkbox"/> LeeAnn Evans, ED & Inpatient Services Director <input checked="" type="checkbox"/> Will Sullivan, Facility Engineering Manager <input checked="" type="checkbox"/> Kelly Hauser, Surgical Director <input checked="" type="checkbox"/> Janice Kelly, RT Manager <input checked="" type="checkbox"/> Eli Potts, Clinical Informatics Manager <input checked="" type="checkbox"/> Brandi Bell, Patient Access Supervisor <input checked="" type="checkbox"/> Dr. Kevin McCurry, CMO <input checked="" type="checkbox"/> Dr. Mark Hansen, Family Medicine <input checked="" type="checkbox"/> Dr. Travis Podbilski, Chief of Staff <input checked="" type="checkbox"/> Van Anderson, Community Member <input checked="" type="checkbox"/> Erica Osborne, Via Healthcare Consulting <input checked="" type="checkbox"/> Linda Summers, Via Healthcare Consulting			
Conflicts of Interest	Board Chair Herrin asked the Board to state any conflicts of interest with today's agenda.	None noted.		

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Reading of the Notice of the Special Meeting	Board Chair Herrin read the special board meeting notice.			
Welcome and Introductions	Interim Superintendent Lieb welcomed the participants.			
Meeting Agenda, Objectives and Group Guidelines	Erica Osborne started the meeting sharing the meeting objectives and moving the group towards assign actions and utilizing the parking lot if needed.			
National and Regional Industry Trends	Linda Summers shared trends at a national level that the District can relate to here in Lewis County.			
Break	Board Chair Herrin requested a ten-minute break at 9:30 am. The Board returned to open session at 9:40 am.			
Arbor Health State of the Union-Where We Are Today	Interim Superintendent Lieb summarized progress on the adopted strategies and commended the work that took place during a pandemic.			
Governance Best Practices for Board Effectiveness	Erica Osborne reviewed the board's governance role, which includes decision making as a board with one voice and the Board's one employee is the Superintendent/CEO. Also, highlighted were best practices identifying the Board's roles and responsibilities, governance versus management and being united on managing the Superintendent.			
The Board's Role in Strategic Planning	Erica Osborne shared as we are moving into strategic planning, we want to leave here today with some structure around Strategic Themes and Goals. The Department Specific Measures will be done operationally and reported to the Board quarterly like before.			
Break-Lunch	Board Chair Herrin requested a 45-minute lunch break at 12:00 pm. The Board returned to open session at 12:45 pm.			
Mission, Vision and Values	Linda Summers revisited the importance of the mission, vision, and core values here at Arbor Health and their purpose. The group agreed the mission still			

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	resonated, but the vision may not be lofty and could have more hope for the future. There was discussion on the values and ensuring we can use them both internally and externally to retain and recruit.			
Strategic Planning 2023-2025	Erica Osborne summarized the Community Health Needs Assessment, take aways from the listening sessions and board member perspectives. Through this evaluation process presented proposed strategic themes: 1) Financial Sustainability & Growth, 2) Workforce Stabilization, 3) Community Partnerships, 4) Service & Quality and 5) Community Relations.			
Break	Board Chair Herrin requested a 15-minute break at 2:45 pm. The Board returned to open session at 3:00 pm.			
Strategic Planning Continued	Erica Osborne noted from the themes we add a layer of goals that are broad but descriptive. Small workgroups were created to review and refine the proposed goals for Erica and Linda to take back and include in the final summary. The small groups prioritized two to three goals under each theme, noting we could combine Community Partnerships and Community Relations.			
Next Steps & Closing Comments	Erica and Linda will draft a retreat summary and action plan over the next two weeks.			
Meeting Summary & Evaluation	Commissioner McMahan enjoyed the retreat and so proud of the staff. Commissioner Frady echoed great staff and excited to be around the Board table again. Commissioner Coppock is ready for the new goals. Board Chair Herrin thanked both Erica and Linda for the retreat.			
Adjournment	Commissioner McMahan moved and Commissioner Coppock seconded to adjourned at 4:30 p.m. The motion passed unanimously.			

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Respectfully submitted,

Tom Herrin
Tom Herrin (May 2, 2023 09:20 PDT)

Tom Herrin, Board Chair

May 2, 2023

Date







041823 Special Board Meeting Minutes

Final Audit Report

2023-05-02

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