



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

January 25, 2023 at 3:30 p.m.

Conference Room 1 & 2 or via ZOOM

<https://myarborhealth.zoom.us/j/86481906499>

Meeting ID: 864 8190 6499

One tap mobile: +12532158782,,86481906499#

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	PAGE	TIME
Call to Order Roll Call Reading of the Mission & Vision Statement Approval or Amendment of Agenda Conflicts of Interest		3:30 pm
Comments and Remarks <ul style="list-style-type: none"> Commissioners Audience 		3:35 pm
Executive Session-RCW 70.41.200 & RCW 70.41.205 <ul style="list-style-type: none"> Medical Privileging-Dr. Travis Podbilski & Medical Staff Coordinator Janice Cramer Quality Improvement Oversight Report-Secretary Olive & Quality Manager Julie Johnson & CNO/CQO Sara Williamson 	6	3:40 pm
Department Spotlight <ul style="list-style-type: none"> Podiatry-Clinic Manager Char Hancock 	7	3:50 pm
Board Committee Reports <ul style="list-style-type: none"> Hospital Foundation Report-Committee Chair-Secretary Olive 	13	4:00 pm
<ul style="list-style-type: none"> Compliance Committee Report- Committee Chair-Commissioner McMahan 		4:05 pm
<ul style="list-style-type: none"> Finance Committee Report- Committee Chair-Commissioner Coppock 	15	4:10 pm
Consent Agenda (Action) <ul style="list-style-type: none"> Approval of Minutes: <ul style="list-style-type: none"> December 14, 2022, Regular Board Meeting December 16, 2022, Special Board Meeting December 21, 2022, Finance Committee Meeting December 28, 2022, QIO Committee Meeting December 28, 2022, Special Board Meeting January 4, 2023, Compliance Committee Meeting January 9, 2023, Special Board Meeting January 18, 2023, Finance Committee Meeting 	20 29 31 34 38 40 45 48	4:15 pm

<ul style="list-style-type: none"> • Approve Documents Pending Board Ratification 01.25.23 <ul style="list-style-type: none"> ○ <i>To provide board oversight for document management in Lucidoc.</i> 	52	
<ul style="list-style-type: none"> • RES 23-01-Ratifying and Approving a Public Records Policy/Procedure and Finding that Calculating Actual Costs of Producing Records would be Unduly Burdensome and Issuing a Formal Order that Maintaining an Index would be Unduly Burdensome <ul style="list-style-type: none"> ○ <i>To ratify and approve sections 1, 2, 3 and 4, as outlined in the resolution and attachments.</i> 	53	
<ul style="list-style-type: none"> • RES 23-02-Declaring to Surplus or Dispose of Certain Property <ul style="list-style-type: none"> ○ <i>To approve liquidation of items beyond their useful life.</i> 	62	
<ul style="list-style-type: none"> • RES 23-03-Adopting the 2023 Compliance Workplan <ul style="list-style-type: none"> ○ <i>To adopt the 2023 Compliance Workplan.</i> 	64	
<ul style="list-style-type: none"> • 2023 Medical Staff Appointments <ul style="list-style-type: none"> ○ <i>DNV NIAHO MS.2 Accountability/Responsibility-Identifying Chief of Staff and medical staff leadership assignments.</i> 	67	
<ul style="list-style-type: none"> • Warrants & EFTs in the amount of \$3,148,154.24 dated December 2022 	68	
Old Business <ul style="list-style-type: none"> • Board Development <ul style="list-style-type: none"> ○ <i>To discuss the 2023 schedule/plan.</i> 	71	4:22 pm
<ul style="list-style-type: none"> • Open Public Meetings Act (<i>Verbal Update-Superintendent Everett</i>) <ul style="list-style-type: none"> ○ <i>To discuss the Board's interest in recording board meetings.</i> 		4:25 pm
<ul style="list-style-type: none"> • Interview At-Large Commissioner Position #4 <ul style="list-style-type: none"> ○ <i>To interview commissioner candidate(s) for the vacant position.</i> 	72	4:30 pm
Executive Session-RCW 42.30.110 (h) <ul style="list-style-type: none"> • <i>To evaluate the qualifications of a candidate for appointment to elective office.</i> 		5:10 pm
Old Business Continued <ul style="list-style-type: none"> • Appointment of Commissioner Position #4 (<i>Action</i>) <ul style="list-style-type: none"> ○ <i>To appoint and complete the oath of office effective February 1, 2023.</i> 		5:20 pm
<ul style="list-style-type: none"> • Strategic Planning 1-Day Retreat <ul style="list-style-type: none"> ○ <i>To discuss date, time, and location.</i> 	81	5:30 pm
New Business <ul style="list-style-type: none"> • RES 23-04-Appoint Lewis County Hospital District No. 1's Superintendent (<i>Action</i>) <ul style="list-style-type: none"> ○ <i>To appoint Kyle Kellum as LCHD No. 1's new Superintendent.</i> 	83	5:40 pm
<ul style="list-style-type: none"> • Electronic Signatures <ul style="list-style-type: none"> ○ <i>To review and revise with new positions and commissioners.</i> 	93	5:50 pm
<ul style="list-style-type: none"> • Community Listening Sessions <ul style="list-style-type: none"> ○ <i>To inform and solicit commissioner participation in community events.</i> 	95	5:55 pm
<ul style="list-style-type: none"> • No Show Charges <ul style="list-style-type: none"> ○ <i>To discuss the pros/cons of a no-show policy.</i> 	97	6:05 pm
Superintendent Report (<i>Verbal Update-Superintendent Everett</i>) <ul style="list-style-type: none"> • Packwood Clinic • Elbe Property • Conclusion of Incident Command • Federal Public Health Emergency Declaration Update • 2022 Q4 Department Strategic Measures 	105	6:15 pm
Meeting Summary & Evaluation		6:25 pm
Next Board Meeting Dates and Times <ul style="list-style-type: none"> • Regular Board Meeting-February 22, 2023 @ 3:30 PM (ZOOM & In Person) 		
Next Committee Meeting Dates and Times <ul style="list-style-type: none"> • Compliance Committee Meeting-February 1, 2023 @ 12:00 PM (ZOOM) • QIO Committee Meeting-February 8, 2023 @ 7:00 AM (ZOOM) 		

• Finance Committee Meeting-February 15, 2023 @ 12:00 PM (ZOOM)		
Adjournment		6:30 pm