



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
REGULAR BOARD OF COMMISSIONERS' MEETING**

**April 30, 2025, at 3:30 p.m.**

**Conference Room 1 & 2 and via TEAMS**

Meeting ID: 278 815 328 169

Passcode: 9uo7gX9H

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Phone Conference ID: 705 103 053#

**Mission Statement**

**To foster trust and nurture a healthy community.**

**Vision Statement**

**To provide every patient the best care and every employee the best place to work.**

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
<b>Call to Order</b> <b>Roll Call</b> <b>Unexcused/Excused</b> <b>Absences</b> <b>Reading the Mission</b> <b>&amp; Vision Statements</b>	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p><b>Commissioners present:</b></p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Tom Herrin, Board Chair</li><li><input checked="" type="checkbox"/> Wes McMahan, Secretary</li><li><input checked="" type="checkbox"/> Craig Coppock</li><li><input checked="" type="checkbox"/> Van Anderson</li><li><input checked="" type="checkbox"/> Chris Schumaker</li></ul> <p><b>Others present:</b></p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Robert Mach, Superintendent</li><li><input checked="" type="checkbox"/> Misty Stephens, Executive Assistant</li><li><input checked="" type="checkbox"/> Barbara Van Duren, CNO/CQO</li><li><input checked="" type="checkbox"/> Colleen Littlejohn, ACNO</li><li><input checked="" type="checkbox"/> Shana Garcia, Contract &amp; Accreditation Manager</li><li><input checked="" type="checkbox"/> Shannon Kelly, CHRO</li><li><input checked="" type="checkbox"/> Julie Taylor, COSO</li><li><input checked="" type="checkbox"/> Janice Pendergast, Laboratory Manager</li><li><input type="checkbox"/> Dr. Kevin McCurry, CMO</li><li><input checked="" type="checkbox"/> Matthew Lindstrom, CFPO</li><li><input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer</li></ul>			

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	<input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator <input checked="" type="checkbox"/> Jill Elizaga, Medical Staff Support Specialist <input checked="" type="checkbox"/> Dr. Don Allison, Chief of Staff <input type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> Buddy Rose, Journalist <input type="checkbox"/> Diane Markham, Marketing & Communication Manager <input type="checkbox"/> Julie Johnson, QMRC Manager <input type="checkbox"/> Nicholas Tyler, Pharmacist <input type="checkbox"/> Laura Glass, Patient Care Services Director <input checked="" type="checkbox"/> Delores Jones, Community Member  Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.			
<b>Approval or Amendment of Agenda</b>		Secretary McMahan made a motion to approve the agenda. Commissioner Anderson seconded, and the motion passed unanimously.		
<b>Conflicts of Interest</b>	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None.		
<b>Comments and Remarks</b>	Commissioners: Secretary McMahan noted recently a personal referral to OHSU and issues getting information back and forth. Secretary McMahan complimented Arbor Health (AH) staff unwavering support and putting in extra effort with customer and patient care.  Commissioner Anderson thanked Superintendent Mach and Commissioner Coppock for attending the Mossyrock Fire District Meeting on April 23, 2025. Reminded the audience that the			

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	<p>Packwood Mountain Festival Fun Run is May 3, 2025. Noted having seen a lot of positive feedback related to Dr. Hines. Commented that the Employee Appreciation Event was great and appreciated the new hire, Interim Patient Care Services Director Anthony Garcia for attending prior to starting the assignment.</p> <p>Audience: None.</p>			
<p>Executive Session</p> <ul style="list-style-type: none"> <li>RCW 70.41.200</li> </ul>	<p>Board Chair Herrin announced going into executive session at 3:38 p.m. for 5 minutes to discuss RCW 70.41.200-Medical Privileging. The Board returned to open session at 3:43 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments:</p> <p>Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> <li>Harsh Patel, MD</li> </ol> <p>Emergency Medicine Privileges</p> <ol style="list-style-type: none"> <li>Timothy Curlett, MD</li> </ol> <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> <li>Duard Enoch III, MD</li> <li>Austin Lawrence, DO</li> </ol> <p>Reappointments:</p> <p>Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> <li>Shelia Smith, MD</li> </ol> <p>Emergency Medicine Privileges</p> <ol style="list-style-type: none"> <li>Jakdej Nikomborirak, MD</li> </ol>	<p>Commissioner Anderson made a motion to approve the Medical Privileging as presented and Commissioner Schumaker seconded. The motion passed unanimously.</p>		
<p>Department Spotlight</p> <ul style="list-style-type: none"> <li>Laboratory</li> </ul>	<p>COSO Taylor and Laboratory Manager Pendergast gave a brief overview of departments within the Laboratory, noting the molecular department as most recently added. Year over Year trending 2021-2024 shows recovery over pandemic. Laboratory Tests showing a</p>			

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	<p>downward trend. Laboratory Net Revenue remains steady. Molecular tests are more expensive resulting in drop off in tests completed but not in net revenue. Staffing struggles have been a challenge. Staff are not here long enough to gain organizational knowledge. Partnership with Conexus has been successful. Technicians recruited through program are from Philippines, work three years, receive a green card and become permanent employees. This has made a huge difference and has stabilized the workforce.</p> <p>After a three-year search Lab Manager, Janice Pendergast was hired and is doing a great job. Weekly newsletter feedback is great, indicating that lab staff go above and beyond to take care of their patients. Future planning for laboratory reviewed. Challenges being space limitations followed by older instruments and aging equipment, chemistry analyzers to be replaced in January 2027 which is where the space issue lies. EHR in the laboratory is almost a separate module. Currently working to break down communication barriers between the laboratory and clinics. Opportunities for support from the Board include expansion of molecular testing as additional channels would allow for more tests to be done in house saving time.</p> <p>Secretary McMahan commented on staffing Filipino nurses, willing to put in time and efforts. Good job COSO Taylor and Laboratory Manager Pendergast.</p>			
<b>Board Committee Reports</b> <ul style="list-style-type: none"> <li>Hospital Foundation Report</li> </ul>	<p>Board Chair Herrin highlighted the Foundation <i>Thrive After 55</i> event has been scheduled for June 28<sup>th</sup> at Morton Senior Center. COSO Taylor stated that a representative from Community Health Needs Assessment (CHNA) would be</p>			

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	available at the event to get feedback on community needs. Board Chair Herrin recommended doing this event in Packwood and Mossyrock if successful.			
<ul style="list-style-type: none"> <li>Finance Committee Report</li> </ul>	<p>Commissioner Anderson highlighted and summarized the financial statistics for the month of March.</p> <p>Superintendent Mach reported Employee Retention Credits (ERC) check amount \$1.8 million. After 15% to Sagemont Tax Services money received approximately \$1.4 million. IRS interest received. Superintendent Mach noted Controller Scogin is inquiring whether the District has to pay Sagemont Tax Services the 15% on the interest amount.</p>	Contacting Sagemont Tax Services regarding the 15% payable on the interest amount.	Controller Scogin	05.28.25 Regular Board Meeting
<b>Consent Agenda</b>	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> <li>Approval of Minutes <ol style="list-style-type: none"> <li>March 26, 2025, Regular Board Meeting</li> <li>April 14, 2025, Special Board Meeting</li> <li>April 23, 2025, Finance Committee Meeting</li> </ol> </li> <li>Warrants &amp; EFTs in the amount of \$5,925,589 dated March 2025</li> <li>Approve Documents Pending Board Ratification 04.30.25</li> </ol>	<p>Secretary McMahan made a motion to approve the Consent Agenda and Commissioner Coppock seconded. The motion passed unanimously.</p> <p>Minutes, Resolutions and Warrants will be sent for electronic signatures.</p>	Executive Assistant Stephens	05.05.25
<b>Old Business</b> <ul style="list-style-type: none"> <li>Board Community Engagements</li> </ul>	Commissioner Anderson noted attending the April 23, 2025, Mossyrock Fire District Meeting with Superintendent Mach and Commissioner Coppock. Concerns were noted related to diverts and the Latino population receiving medical care. Transports 50/50 between here and Providence. Commissioner Coppock shared it was a good			

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	<p>meeting and thankful Superintendent Mach was there to answer questions. Superintendent Mach noted attending whenever the schedule allow and plans to follow up on open items in a couple of months.</p> <p>Superintendent Mach shared that the Public-input invite card to collect data from the community is in draft status. It will not prompt an account to be created by the community member. Commissioner Herrin commented that this is a good idea.</p>	Follow up with Marketing Director Markham to get project going.	Executive Assistant Stephens and Contract & Accreditation Manager Garcia	05.28.25 Regular Board Meeting
<ul style="list-style-type: none"> <li>Board Policy &amp; Procedure Review</li> </ul>	<p>Compliance Officer Hargett had discussions with legal and MRSC to determine the Code of Ethics is not required by local governments, but many governmental agencies use such a policy at the board level.</p> <p>Board Chair Herrin shared that the Code of Ethics policy enforces holding board members to a higher standard making it a good clear reminder of what we are striving for and should be doing. Commissioner Anderson shares in Board Chair Herrin's feelings towards this and leading by example.</p> <p>The board further discussed and agrees there is room for improvement to the Code of Ethics policy. Possible edits to the policy include adding core values, mission, and vision statements, mirroring the policy statement on page one of the Code of Conduct policy signed by hospital employees, include an appendix and add hyperlinks to applicable RCWs.</p> <p>The Board requested the Compliance Committee reviews the proposed edits next week and bring back for approval next month.</p>	Review and provide a draft of the Code of Ethics policy with revisions.	Compliance Officer Hargett	05.07.25 Compliance Committee Meeting & 05.28.25 Regular Board Meeting

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<ul style="list-style-type: none"> <li>Upcoming Commissioner Vacancies</li> </ul>	Board Chair Herrin shared the Board has two open vacancies, Commissioner #1-Morton & Position #5-At Large Position. The filing period is May 5 <sup>th</sup> -9 <sup>th</sup> . The Board will continue efforts to build interest among the community.			
<b>New Business</b> <ul style="list-style-type: none"> <li>Resolution 25-06-Adopting the Community Health Improvement Services (CHIS) Addendum</li> </ul>	Superintendent Mach and COSO Taylor presented the CHIS Addendum, which is an internal reporting document that ties to the CHNA and Implementation Plan.	Commissioner Anderson made a motion to approve Resolution 25-06 and Commissioner Schumaker seconded. The motion passed unanimously.  Submit CHIS Addendum to DOH.	COSO Taylor and Contract & Accreditation Manager Garcia	05.01.25
<b>Superintendent Report</b>	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> <li>1. Optum - QTR 1 contract incorrectly loaded and being addressed.</li> <li>2. Ketamine Infusions – First patient seen, positive feedback.</li> <li>3. Arbor Health (AH) now has the capability to keep patients with heparin drip.</li> <li>4. New sign is complete at Mossyrock Clinic.</li> <li>5. Collaborating with the new Randle Library on the reading path behind Randle Clinic. Plan to tell the AH story.</li> <li>6. HCA quarterly invoice not yet paid after discussions with WSHA and other CEOs regarding Medicaid. Mixed messages being received from State and Federal Agencies. Pending Federal approval.</li> </ol>			
<b>Meeting Summary &amp; Evaluation</b>	Superintendent Mach provided a meeting summary and said it was a good meeting.			

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	<p>Commissioner Schumaker noted the meeting was informative and good conversation on the Code of Ethics policy.</p> <p>Commissioner Anderson noted the meeting was a great lab presentation and commented on falling off course regarding times on agenda.</p> <p>Commissioner Coppock appreciated learning about the space planning needs in the lab which will be helpful going into strategic planning.</p> <p>Secretary McMahan noted the meeting was a good meeting and happy about the discussion on the Code of Ethics policy.</p> <p>Board Chair Herrin appreciated the board coming together and feeling comfortable to share even when it may be uncomfortable.</p> <p>Community Member Delores Jones was very impressed, interested in learning more about healthcare in the area. AH staff has a lot to be proud of.</p>			
<b>Adjournment</b>		Commissioner Anderson moved, and Commissioner Coppock seconded to adjourn the meeting at 5:19 p.m. The motion passed unanimously.		

Respectfully submitted,

Wes McMahan  
Wes McMahan (May 29, 2025 07:23 PDT)

Wes McMahan, Secretary

05/28/25

Date