



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

April 26, 2023, at 3:30 p.m.

Conference Room 1 & 2 or via ZOOM

<https://myarborhealth.zoom.us/j/83863847363>

Meeting ID: 838 6384 7363

One tap mobile: +12532158782,,83863847363#

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Unexcused/Excused Absences Reading the Mission & Vision Statements	Board Chair Herrin called the meeting to order at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input checked="" type="checkbox"/> Kim Olive, Secretary <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Trish Frady Others present: <input checked="" type="checkbox"/> Mike Lieb, Interim Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Cheryl Cornwell, CFO <input checked="" type="checkbox"/> Shannon Kelly, CHRO <input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director <input type="checkbox"/> Dr. Kevin McCurry, CMO <input type="checkbox"/> Matthew Lindstrom, CFMO <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Janice Cramer, Medical Coordinator			

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	<p> <input checked="" type="checkbox"/> Dr. Travis Podbilski, Chief of Staff <input checked="" type="checkbox"/> Buddy Rose, Reporter <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Julie Johnson, Quality Manager <input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Van Anderson <input checked="" type="checkbox"/> Diane Markham, Marketing a& Communications Manager </p> <p>Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.</p>			
Approval or Amendment of Agenda		<p>Commissioner Coppock made a motion to approve the agenda.</p> <p>Commissioner Frady seconded and the motion passed unanimously.</p>		
Conflicts of Interest	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None noted.		
Comments and Remarks	<p>Commissioners: Commissioners Frady and Coppock shared the grand opening for the Arbor Health, Packwood Clinic was beautiful and an exciting event. Thank you to everyone involved.</p> <p>Board Chair Herrin shared in the excitement of the new clinic and is hearing great feedback from the community.</p> <p>Commissioner McMahan enjoyed both the Packwood Clinic grand opening and the Strategic Planning retreat. Very impressed at the number of staff that attended, their involvements and discussions.</p> <p>Audience: None.</p>			
Executive Session- RCW 70.41.200	Board Chair Herrin announced going into executive session at 3:36 p.m. for five minutes to discuss RCW 70.41.200-Medical Privileging. The Board returned to	Commissioner Coppock made a motion to approve the Medical Privileging as presented		

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	<p>open session at 3:41 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments-</p> <p>Radia Inc.</p> <ol style="list-style-type: none"> 1. Bao Thien Bui, MD (Radiology Consulting Privileges) 2. Bradford Hastings, MD (Radiology Consulting Privileges) 3. Giovanni Millare, MD (Radiology Consulting Privileges) <p>Reappointments-</p> <p>Arbor Health</p> <ol style="list-style-type: none"> 1. Jakdej Nikomborirak, MD (Sleep Medicine Privileges) <p>Providence Health & Services Privileging by Proxy</p> <ol style="list-style-type: none"> 1. Sheila Smith, MD (Consulting Neurology/Telestroke Privileges) 	<p>Commissioner Frady seconded. The motion passed unanimously.</p>		
<p>Department Spotlight</p> <ul style="list-style-type: none"> • Facility Engineering 	<p>Facility Engineer Manager Sullivan highlighted the engineering projects for 2023, which included repurposing the water fountain into a flower bed, HVAC, consistent flooring, remodeling patient rooms and painting/landscaping Mossyrock Clinic. The department is working with the Finance team on a 5-year capital list.</p>			
<p>Board Committee Reports</p> <ul style="list-style-type: none"> • Hospital Foundation Report 	<p>Foundation Manager Scogin shared the Foundation has awarded \$6,750 YTD, another \$13,392 to purchase the Nanosonics Probe Cleaning Systems equipment and hosted a successful Family Resource Fair. Upcoming events include three</p>			

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	<p>aces this Summer and a Ladies Brunch on June 3rd.</p>			
<ul style="list-style-type: none"> Finance Committee Report 	<p>Commissioner Coppock's finance update included the engineering spotlight and the direction the department is headed. EV stations are in process across the District. Encouraged this department to work closely with accounting on capital list needs and wishes. Reviewed new financial reports that are easier to read and watch trends year over year. The ABN workgroup continues to review the process and find ways to improve. Improvements include a new boiler for Laundry and parking lot patches. The Finance Committee supports moving forward with pursuing the Employee Retention Credit.</p>			
Consent Agenda	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> Approval of Minutes <ol style="list-style-type: none"> March 29, 2023, Regular Board Meeting April 18, 2023, Special Board Meeting April 19, 2023, Finance Committee Meeting RES-23-08-Declaring to Surplus or Dispose of Certain Property Warrants & EFTs in the amount of \$3,969,482.02 dated March 2023 	<p>Commissioner Frady made a motion to approve the Consent Agenda and Secretary Olive seconded. The motion passed unanimously.</p> <p>Minutes, Warrants and Resolutions will be sent for electronic signatures.</p>	Executive Assistant Garcia	5.01.23
Old Business <ul style="list-style-type: none"> Superintendent Succession Plan 	<p>Board Chair Herrin shared the upcoming schedule. The Board agreed to schedule special board meetings on May 4th at 8 am and May 8th. Working with WittKieffer on the Luke's availability.</p>	Schedule Special Board Meetings.	Executive Assistant Garcia	05.01.23
New Business <ul style="list-style-type: none"> RES-23-09-Adopting Community 	<p>Interim Superintendent Lieb presented the implementation plan. The Board appreciated the effort and research done to complete it.</p>	Commissioner Frady made a motion to approve RES-23-09 and Commissioner		

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Health Needs Assessment (CHNA) Implementation Plan		Coppock seconded. The motion passed unanimously. Resolution will be sent for electronic signatures.	Executive Assistant Garcia	05.01.23
<ul style="list-style-type: none"> 2023 AWPHD & WSHA Rural Hospital Leadership Conference, Chelan, WA 	Board Chair Herrin noted the Leadership Conference in Chelan is back in person this year. Commissioners Coppock and McMahan, as well as Board Chair Herrin would like to attend. Interim Superintendent Lieb will attend or the new Superintendent depending on the status of the new person's start date.	Reserve hotel rooms and register Coppock, McMahan, Herrin and Lieb.	Executive Assistant Garcia	05.01.23
<ul style="list-style-type: none"> Upcoming Commissioner Vacancies 	<p>Board Chair Herrin noted there will be two vacancies on the Board in 2024; Commissioner Position #2-Packwood, Randle & Glenoma Areas & Position #4-At Large.</p> <p>Executive Assistant Garcia shared the Board usually schedules a Special Board Meeting to share with interested candidates the details of the positions, along with a Q & A. Commissioner McMahan encouraged the Board to host the meeting.</p> <p>The Board supported extending the Special Board Meeting on May 8th to include this topic.</p>	<p>Schedule Special Board Meeting for May 8th once WittKieffer's availability is known.</p>	Executive Assistant Garcia	05.01.23
Superintendent Report	<p>Interim Superintendent Lieb highlighted the following:</p> <ol style="list-style-type: none"> 1. DNV has not arrived yet, still expecting any day! 2. Post Strategic Planning Retreat the facilitators are combining the information. Then Administration will develop tactics and metrics to present to the Board for final approval in May or June. 			

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	<p>3. Packwood Clinic is open and the grand opening was a success due to several departments and well attendance! The lease has officially been signed.</p> <p>4. CEO Interviews went well and looking forward to next steps.</p> <p>5. Financially March was a good month with the budget deficit decreasing. Signed the engagement letter for the employee retention tax credit, so more to come.</p> <p>6. Reported legislative update with good sessions for hospitals.</p> <p>7. New air handling units have arrived for the upper MOB, as well as the parking lots have been repairs.</p> <p>8. Planning to restart Board Education in May with Kurt O'Brien.</p>			
Meeting Summary & Evaluation	<p>Interim Superintendent Lieb highlighted the decisions made and action items.</p> <p>The Board agreed the meeting was efficient, great topics and effective, appreciate the good work of all the staff!</p>			
Adjournment	<p>Commissioner Frady moved and Secretary Olive seconded to adjourn the meeting at 4:40 p.m. The motion passed unanimously.</p>			

Respectfully submitted,

Kim Olive

Kim Olive (Jun 5, 2023 14:57 PDT)

Kim Olive, Secretary

Jun 5, 2023

Date







042623 Regular Board Meeting Minutes

Final Audit Report

2023-06-05

Created:	2023-06-02
By:	Shana Garcia (Sgarcia@mortongeneral.org)
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"042623 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
2023-06-02 - 4:46:54 PM GMT- IP address: 208.52.20.2
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2023-06-05 - 9:57:04 PM GMT- IP address: 98.97.39.206
-  Signer commissionerolive@myarborhealth.org entered name at signing as Kim Olive
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-  Document e-signed by Kim Olive (commissionerolive@myarborhealth.org)
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