



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
REGULAR BOARD OF COMMISSIONERS' MEETING**

**September 25, 2024, at 3:30 p.m.**

**Conference Room 1 & 2 and via ZOOM**

<https://myarborhealth.zoom.us/j/88957566693>

Meeting ID: 889 5756 6693

One tap mobile: +12532158782, 88957566693#

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**Mission Statement**

**To foster trust and nurture a healthy community.**

**Vision Statement**

**To provide every patient the best care and every employee the best place to work.**

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
<b>Call to Order</b> <b>Roll Call</b> <b>Unexcused/Excused</b> <b>Absences</b> <b>Reading the Mission</b> <b>&amp; Vision Statements</b>	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p><b>Commissioners present:</b></p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Tom Herrin, Board Chair</li><li><input checked="" type="checkbox"/> Craig Coppock, Secretary</li><li><input checked="" type="checkbox"/> Wes McMahan</li><li><input checked="" type="checkbox"/> Van Anderson</li><li><input checked="" type="checkbox"/> Chris Schumaker</li></ul> <p><b>Others present:</b></p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Robert Mach, Superintendent</li><li><input checked="" type="checkbox"/> Shana Garcia, Executive Assistant</li><li><input type="checkbox"/> Barbara Van Duren, CNO/CQO</li><li><input checked="" type="checkbox"/> Cheryl Cornwell, CFO</li><li><input type="checkbox"/> Shannon Kelly, CHRO</li><li><input type="checkbox"/> Julie Taylor, Ancillary Services Director</li><li><input type="checkbox"/> Dr. Kevin McCurry, CMO</li><li><input type="checkbox"/> Matthew Lindstrom, CFMO</li><li><input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer</li><li><input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator</li><li><input checked="" type="checkbox"/> Dr. Victoria Acosta, Chief of Staff</li></ul>			

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	<input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Julie Johnson, QMRC Manager <input checked="" type="checkbox"/> Laura Glass, Acute Care & ED Manager <input checked="" type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> Amy Nielsen, Anesthesia Director <input checked="" type="checkbox"/> Buddy Rose, Journalist <input checked="" type="checkbox"/> Josh Kolberg, President, PKA Architects  Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.			
<b>Approval or Amendment of Agenda</b>		Secretary Coppock made a motion to approve the agenda. Commissioner Anderson seconded, and the motion passed unanimously.		
<b>Conflicts of Interest</b>	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None noted.		
<b>Comments and Remarks</b>	Commissioners: Commissioner Anderson noted attending a class reunion and hearing from others that the personal touch received at Arbor Health is what makes the difference of patients stopping here. Commissioner McMahan noted attending the Randle Veterans meeting in Randle. His attendance was well received and hearing the suggestions and concerns were helpful. Commissioner McMahan strongly believes the commissioners are on the right track with attending these community engagements to partner in moving forward with the District's Health.  Audience: None.			
<b>Guest Speaker(s)</b> <ul style="list-style-type: none"> <li>Josh Kolberg,</li> </ul>	PKA President Kolberg shared earlier this Spring Arbor Health engaged PKA to review			

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President, PKA Architects	development opportunities for the District. The Master Plan was shared noting several options for the Board to review. Again, these are concepts to think about, integrate into the Strategic Plan which both take time and money to complete. Administration is thinking progressively and while Superintendent Mach has a tentative priority list, having the Board, Staff and Community involved in the process is critical in moving forward. The Board agreed this is a great start and what our community needs to begin planning for the future health of East Lewis County.			
<b>Executive Session</b> <ul style="list-style-type: none"> <li>RCW 70.41.200</li> </ul>	<p>Board Chair Herrin announced going into executive session at 4:12 p.m. for 10 minutes to discuss RCW 70.41.200-Medical Privileging and Quality Improvement Oversight Report. The Board returned to open session at 4:22 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Reappointments:</p> <p>Arbor Health</p> <ol style="list-style-type: none"> <li>Jianming Song, MD (Emergency Medicine)</li> </ol> <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> <li>William Feldmann, MD</li> <li>Ruben Krishnananthan, MD</li> </ol> <p>Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> <li>Minal Bhanushali, MD</li> <li>Archit Bhatt, MD</li> <li>Pawani Sachar, MD</li> </ol>	<p>Secretary Coppock made a motion to approve the Medical Privileging as presented and Commissioner Anderson seconded. The motion passed unanimously.</p>		
<b>Department Spotlight</b> <ul style="list-style-type: none"> <li>Quality Department</li> </ul>	QMRC Manager Johnson shared insight into the Quality department highlighting the Performance Improvement projects, patient satisfaction, risks to the			

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	organization, as well as complaints and grievances. In the process of transitioning to a new event reporting system called ActionCue and excited about the increase capabilities of this program. The Hospital continues to maintain accreditation with DNV. Goals include expanding quality to the clinics to ensure the consistency in care across the board.			
<b>Board Committee Reports</b> <ul style="list-style-type: none"> <li>Hospital Foundation Report</li> </ul>	<p>Board Chair Herrin highlighted the following:</p> <ol style="list-style-type: none"> <li>Cancelled the September Foundation meeting due to the presidential debate.</li> <li>The Color Run was a great success with 86 runners, 12 educational booths with 130 participants who got to know a little more about Arbor Health.</li> <li>The Dinner Auction is scheduled for October 12<sup>th</sup> at the Bob Lyle Building. Accepting donations and get your tickets online or in the giftshop.</li> <li>The Mammos and Mocktails event is right around the corner on October 19<sup>th</sup>, so schedule today.</li> </ol>			
<ul style="list-style-type: none"> <li>Finance Committee Report</li> </ul>	<p>Commissioner McMahan highlighted volumes higher in the clinics, ED and outpatient. Benefit expenses were higher than expected. Days in cash decreased from 46 to 31 days and AR increased from 54 to 65 days. Big swings but both are related to staffing and are already resolved. This will take time to recover. Already well into budgeting process for 2025 and the schedule has been released. Also, working with the managers to prioritize capital needs.</p> <p>Superintendent Mach made note of a recent marketing campaign that Communications Manager</p>			

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	Markham shared during her department spotlight to market shorter way times in the ED in Chehalis/Centralia market. The volume increases align with the campaign schedule, which is awesome!			
<b>Consent Agenda</b>	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> <li>1. Approval of Minutes <ol style="list-style-type: none"> <li>a. August 28, 2024, Regular Board Meeting</li> <li>b. September 11, 2024, QIO Committee Meeting</li> <li>c. September 18, 2024, Finance Committee Meeting</li> </ol> </li> <li>2. Warrants &amp; EFTs in the amount of \$4,377,608.24 dated July 2024</li> <li>3. Warrants &amp; EFTs in the amount of \$4,019,423.10 dated August 2024</li> <li>4. Resolution 24-16-Declaring to Surplus or Dispose of Personal Property</li> </ol>	<p>Commissioner Anderson made a motion to approve the Consent Agenda and Commissioner McMahan seconded. The motion passed unanimously.</p> <p>Minutes and Resolutions will be sent for electronic signatures.</p>	Executive Assistant Garcia	09.27.24
<b>Old Business</b>	Board Chair Herrin noted no old business.			
<b>New Business</b> <ul style="list-style-type: none"> <li>• Board Policy &amp; Procedure Review</li> </ul>	<p>Board Chair Herrin presented the following policies/procedures for review and/or revision:</p> <ol style="list-style-type: none"> <li>1. Commissioner Compensation for Meetings and Other Services-Marked as Revised.</li> <li>2. Records Retention-Marked as Revised.</li> <li>3. Board E-Mail Communication-Marked as Reviewed.</li> <li>4. Board Meeting Teleconference-Marked as Reviewed.</li> </ol>	<p>Secretary Coppock made a motion to approve the four P &amp; P's and Commissioner McMahan seconded. The motion passed unanimously.</p> <p>Mark the first two as revised and the second two as reviewed.</p>	Executive Assistant Garcia	09.25.24

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<b>Superintendent Report</b>	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> <li>1. The wall lifts have been installed in two patient rooms and happy to take a field trip to show the Board.</li> <li>2. In the process of contracting another physician in the ED.</li> <li>3. Provided updated results for 2024 Goals.</li> <li>4. Finalizing events calendar and will email out soon.</li> <li>5. Provided Rural Collaborative Reporting to show how we compare. Will work on the clarity of the reports for easier viewing.</li> <li>6. There are new educational tv's around the hospital and clinics that were free.</li> <li>7. The new washer and dryer have arrived and the department is very happy.</li> <li>8. WA DOH bed licensing fees are increasing. Possibly due to new staffing requirements and needing more funding to manage these requirements.</li> </ol>			
<b>Meeting Summary &amp; Evaluation</b>	<p>Superintendent Mach provided a meeting summary. Secretary Coppock appreciates seeing the big picture. Commissioner Anderson appreciates Rob being proactive and recommended allowing more time for department spotlights. Commissioner Schumaker appreciates Rob too and feels questions are being asked at the right time, things are moving along smoothly and happy to see increased access for patients. Commissioner McMahan is thankful for a good team and that starts with Superintendent Mach leading the charge. Board Chair Herrin noted</p>			

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	we are getting good at our game which takes a team that’s clicking and that’s right where we want to be.			
Adjournment		Secretary Coppock moved, and Commissioner Anderson seconded to adjourn the meeting at 5:22 p.m. The motion passed unanimously.		

Respectfully submitted,

Craig Coppock  
Craig Coppock (Nov 2, 2024 08:01 PDT)

Craig Coppock, Secretary

11/02/24

Date






# 092524 Regular Board Meeting Minutes

Final Audit Report

2024-11-02

Created:	2024-11-01
By:	Shana Garcia (Sgarcia@mortongeneral.org)
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## "092524 Regular Board Meeting Minutes" History

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