



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

May 29, 2024, at 3:30 p.m.

Conference Room 1 & 2 and via ZOOM

<https://myarborhealth.zoom.us/j/88957566693>

Meeting ID: 889 5756 6693

One tap mobile: +12532158782, 88957566693#

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide every patient the best care and every employee the best place to work.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Unexcused/Excused Absences Reading the Mission & Vision Statements	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Tom Herrin, Board Chair<input checked="" type="checkbox"/> Craig Coppock, Secretary<input checked="" type="checkbox"/> Wes McMahan<input checked="" type="checkbox"/> Van Anderson<input checked="" type="checkbox"/> Chris Schumaker <p>Others present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Robert Mach, Superintendent<input checked="" type="checkbox"/> Shana Garcia, Executive Assistant<input checked="" type="checkbox"/> Barbara Van Duren, CNO/CQO<input checked="" type="checkbox"/> Cheryl Cornwell, CFO<input checked="" type="checkbox"/> Shannon Kelly, CHRO<input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director<input type="checkbox"/> Dr. Kevin McCurry, CMO<input type="checkbox"/> Matthew Lindstrom, CFMO<input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer<input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator<input checked="" type="checkbox"/> Dr. Victoria Acosta, Chief of Staff			

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	<input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Diane Markham, Marketing & Communications Manager Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.			
Approval or Amendment of Agenda		Commissioner McMahan made a motion to approve the agenda. Commissioner Anderson seconded, and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None noted.		
Comments and Remarks	<p>Commissioners: Commissioner Anderson thanked the staff involved in making the Mountain Festival 5K/10K a success. Also, extended kudos to Dr. Podbilski and the incredible job he is doing at Randle Clinic. Commissioner McMahan noted Arbor Health (AH) being a great place and when the good word of mouth gets around, then the community may give AH another chance as we have changed. Also, shared was an old newspaper article pay tribute to EMS week and extended a big thank you to our EMS teams for their continued collaboration. Secretary Coppock thanked the staff for another success DNV audit and so proud of the hospital's commitment to quality improvement. Board Chair Herrin echoed congratulations on the DNV survey and sharing the experience with the Board.</p> <p>Audience: Jessica Scogin shared on a personal note feeling very grateful on a recent experience with her husband's excellent and timely care</p>			

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	received by both the Morton EMS and Arbor Health teams.			
Executive Session <ul style="list-style-type: none"> RCW 70.41.200 	<p>Board Chair Herrin announced going into executive session at 3:44 p.m. for 5 minutes to discuss RCW 70.41.200-Medical Privileging. The Board returned to open session at 3:49 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments: Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> Aaron Stayman, MD Vishal Jani, MD <p>Reappointments: Arbor Health</p> <ol style="list-style-type: none"> Anthony Fritz, MD (Internal Medicine) <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> David Miller, MD Kirk Myers, DO Jigish Patel, MD Amar Purandare, MD Kevin Roscoe, MD Charles Shen, MD Navneet Singha, MD David Stagnone, MD Lloyd Stambaugh, MD Ian Timms, MD Chrystel Venturini, MD Evert-Jan Verschuyt, MD Pedro Vieco, MD David Westman, MD Xi Zhang, MD Robert Apland, DO 	<p>Commissioner Anderson made a motion to approve the Medical Privileging as presented removing Anthony Fritz, MD for consideration and Commissioner McMahan seconded. The motion passed unanimously.</p>		

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	17. Samantha Lancaster, MD 18. Eileen Lorenz, MD Telestroke/Neurology Consulting Privileges 1. Amit Kansara, MD 2. Joseph Freeburg, MD 3. Hanbing Wang, MD			
Department Spotlight	<p>Marketing & Communication Manager Markham highlighted the 2024 Marketing Plan showcasing what, when and where resources, time and money will be allocated. This schedule continues to evolve as District needs adjust whether internal or external factors. The digital world of marketing continues to be sophisticated and driving where people receive care. Patient reviews and star ratings do matter, and continued progress is being made. The Arbor Health website has even won awards, very proud!</p> <p>The Commissioners noted a very well-done spotlight, as well opened their eyes to the importance of social media and benefits of tracking where and when to post to engage every age group.</p>			
Board Committee Reports <ul style="list-style-type: none"> Hospital Foundation Report 	Board Chair Herrin highlighted the following: <ol style="list-style-type: none"> Ladies Night was a successful night, with guest speaker, Amy Mach, who discussed the importance of early detection. CPR classes offered in local schools is taking shape. Comfort Furniture for patient rooms will be the Fund-A-Need at this year's auction. Sponsored the Packwood run with 60 plus participants. 			

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	5. Sports physicals are in process and the AH Foundation is covering the \$5 cost per athlete, great community work.			
<ul style="list-style-type: none"> Finance Committee Report 	Commissioner McMahan highlighted the financial summary making note April was another strong month. The Trubridge report identified key areas of opportunity. There is a coding reporting coming next month. The District needs to get to the root cause on billing, denials and maximizing what insurance companies are paying us. Given the finance team lost a key play in Revenue Cycle and temporarily Controller Scogin was on EIL, the team remains strong and moving forward.			
<ul style="list-style-type: none"> Compliance Committee Report 	<p>Commissioner Schumaker highlighted the compliance summary making note of the risk assessment progress, items due to DOH, ongoing audits, regulatory requirements in the pipeline, Q1 HIPAA events and a plan for privacy training. The approach when HIPAA events occur is defined, documented and remediated in a manner supported by Just Culture.</p> <p>Compliance Officer Hargett shared as requested Cyber Security training will be coming soon for the commissioners in Q3.</p>	Assign KnowBe4 Cybersecurity Training in Q3.	Compliance Officer Hargett & the Commissioners	07.31.24 Regular Board Meeting
Consent Agenda	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. April 24, 2024, Regular Board Meeting b. May 1, 2024, Compliance Committee Meeting 	<p>Commissioner McMahan made a motion to approve the Consent Agenda and Secretary Coppock seconded. The motion passed unanimously.</p> <p>Minutes and Warrants will be sent for electronic signatures.</p>	Executive Assistant Garcia	05.31.24

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	<p>c. May 22, 2024, Finance Committee Meeting</p> <p>2. Warrants & EFTs in the amount of \$4,079,378.14 dated April 2024</p>			
Old Business	Nothing to report.			
New Business <ul style="list-style-type: none"> Resolution 24-11- Approving the Amendment to the Capital Purchase of MRI Unit 	<p>Superintendent Mach presented as a result of expanding the scope of the MRI Unit project there are three change orders needed to move forward. These change orders will roll into the current lease approved in August 2023. The amount on the resolution in the packet of \$1,903,769.82 is incorrect according to the most recent contract addendum received from Siemens totaling \$1,887,861. The resolution will be updated to reflect new amount.</p>	<p>Commissioner Anderson made a motion to approve Resolution 24-11 and Commissioner McMahan seconded. The motion passed unanimously.</p> <p>Resolution will be updated with new total lease amount and sent for electronic signatures.</p>	Executive Assistant Garcia	05.31.24
Superintendent Report	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> 1. DNV Survey was a success with a couple noteworthy efforts; impressed that we have a CFMO, loved the QAPI Pod concept and the patient signage in the ED. There were five findings and two were carry-overs from 2023. The DNV Survey experience was overall a good experience, educational and appreciated the collaborative approach. 2. Continuing to recruit a cardiologist. 3. Dr. Hines is starting June 3rd, watch for marking going live soon, 4. Working with a compensation team to review physician, executive level and non-union employee salary ranges. Administration wants to 			

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	<p>remain competitive and in line with the market.</p> <p>5. Thank you, Board Chair Herrin and Commissioner Anderson, for attending the recent employee appreciate event.</p> <p>CNO/CQO Van Duren shared the hospital is going to start working on Get with the Guidelines with the American Heart Association. While Administration is not renewing the DNV Stroke Certification, the Hospital needs to stay accountable reporting and meeting targets. There are no costs associated.</p> <p>Superintendent Mach reviewed the Strategic Plan noting green means making progress, yellow means little progress and red means no progress. Superintendent Mach recommended revisiting the intent behind the red topics, as he was not here when the plan was developed.</p>			
Meeting Summary & Evaluation	<p>Superintendent Mach provided a meeting summary. Commissioner Anderson noted a static meeting and appreciated the Compliance Committee update. Commissioner McMahan noted good communication, happy to hear Controller Scogin is recovering well and so glad the Hospital was here for him. Kudos to Diane Markham on her spotlight presentation today! Secretary Coppock echoed an awesome report Diane, thanked Commissioner Schumaker for a thorough Compliance report and appreciate the data to understand the changes to the MRI Unit updates. Commissioner Schumaker agreed it was a great spotlight this month and the Board is moving in a positive direction on working hard to make things better. Board Chair Herrin noted covering lots of ground, proud of the staff at Arbor Health as</p>			

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	everyone makes it look easy simply while knowing it is not.			
Executive Session <ul style="list-style-type: none"> RCW 42.30.110(g) 	<p>Board Chair Herrin announced going into executive session at 5:00 p.m. for 30 minutes to discuss RCW 42.30.110(g)-To discuss the performance of a public employee. At 5:30 p.m. Board Chair Herrin extended Executive Session by 10 minutes. The Board returned to open session at 5:40 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>The Board agreed to schedule a Special Board Meeting in June or July to continue this Executive Session.</p>	Schedule a Special Board Meeting.	Board Chair Herrin & EA Garcia	Prior to 07.31.24 Regular Board Meeting
Guest Speaker	Kurt O'Brien provided a final education session to the Board. The Board agreed to meet the community where they are already going to be, hopefully a venue with a captive audience to have a genuine conversation with the community to understand the needs of the District. Kurt noted questions 1, 5, 8 and 14 might be a good place to start.	Continue community engagement discussion.	Board of Commissioners	07.31.24
Adjournment		Secretary Coppock moved, and Commissioner McMahan seconded to adjourn the meeting at 6:36 p.m. The motion passed unanimously.		

Respectfully submitted,

Craig Coppock
Craig Coppock (Aug 3, 2024 08:34 PDT)

Craig Coppock, Secretary

08/03/24

Date






052924 Regular Board Meeting Minutes

Final Audit Report

2024-08-03

Created:	2024-08-01
By:	Shana Garcia (Sgarcia@mortongeneral.org)
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"052924 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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