



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

February 26, 2025, at 3:30 p.m.

Conference Room 1 & 2 and via TEAMS

Meeting ID: 278 815 328 169

Passcode: 9uo7gX9H

Dial: +1.360.302.2717

Phone Conference ID: 705 103 053#

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide every patient the best care and every employee the best place to work.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Unexcused/Excused Absences Reading the Mission & Vision Statements	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Tom Herrin, Board Chair<input type="checkbox"/> Wes McMahan, Secretary<input checked="" type="checkbox"/> Craig Coppock<input checked="" type="checkbox"/> Van Anderson<input checked="" type="checkbox"/> Chris Schumaker <p>Others present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Robert Mach, Superintendent<input checked="" type="checkbox"/> Shana Garcia, Executive Assistant<input checked="" type="checkbox"/> Barbara Van Duren, CNO/CQO<input checked="" type="checkbox"/> Cheryl Cornwell, CFO<input checked="" type="checkbox"/> Shannon Kelly, CHRO<input checked="" type="checkbox"/> Julie Taylor, COSO<input type="checkbox"/> Dr. Kevin McCurry, CMO<input checked="" type="checkbox"/> Matthew Lindstrom, CFPO<input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer<input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator<input checked="" type="checkbox"/> Dr. Don Allison, Chief of Staff	<p>Board Chair Herrin excused Secretary McMahan from today's meeting due to illness.</p>		

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	<input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input type="checkbox"/> Clint Scogin, Controller <input type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> Buddy Rose, Journalist <input checked="" type="checkbox"/> Diane Markham, Marketing & Communication Manager <input type="checkbox"/> Julie Johnson, QMRC Manager <input type="checkbox"/> Nicholas Tyler, Pharmacist <input checked="" type="checkbox"/> Laura Glass, Patient Care Services Director <input checked="" type="checkbox"/> Kiersten Mercado, SAO <input checked="" type="checkbox"/> Doug Kirkwood, SAO <input checked="" type="checkbox"/> David Kerman, Community Member Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.			
Approval or Amendment of Agenda		Commissioner Anderson made a motion to approve the agenda. Commissioner Coppock seconded, and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None.		
Comments and Remarks	Commissioners: Commissioner Anderson invited those interested to join him at the Mineral Rural Fire District Meeting on March 12, 2025. Audience: None.			
Guest Speaker <ul style="list-style-type: none"> Kiersten Mercado, Assistant State Auditor-Office of the WA State Auditor 	Assistant Audit Manager Kirkwood presented the overall results and conclusions for the areas examined for years 2022 and 2023. Assistant State Auditor Mercado presented for fiscal years 2022-2023, it was a clean audit with an unmodified opinion. A risk-based approach was used to examine the District, and no material deficiencies were identified. Thanked the Finance			

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	<p>Department, especially Controller Scogin for the smooth audit process. Assistant Audit Manager Kirkwood closing remarks included audit costs, the next audit dates Winter 2025 and the audit publication information releasing the audit report.</p> <p>The Board thanked the team for the audit.</p>			
Executive Session <ul style="list-style-type: none"> RCW 70.41.200 	<p>Board Chair Herrin announced going into executive session at 3:50 p.m. for 5 minutes to discuss RCW 70.41.200-Medical Privileging. The Board returned to open session at 3:55 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments:</p> <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> Michael Tran, MD <p>Cardiology Consulting Privileges (Providence Cardiology Associates)</p> <ol style="list-style-type: none"> Tran Nguyen, MD <p>Reappointments:</p> <p>Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> Corey White, DO Benjamin Atkinson, MD <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> Jonathan Davison, MD Michael Gunlock, MD Michal Klysik, MD 	<p>Commissioner Coppock made a motion to approve the Medical Privileging as presented and Commissioner Anderson seconded. The motion passed unanimously.</p>		
<p>Department Spotlight</p> <ul style="list-style-type: none"> Deferred 				
Board Committee Reports <ul style="list-style-type: none"> Hospital Foundation Report 	<p>Board Chair Herrin highlighted the 2024-year end report noting the community impact. Started discussion around this year's Fund-A-Need. Foundation Manager Scogin promoted the upcoming Family Resource Fair on March 22nd at the Morton Elementary</p>			

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	School. It's a great time to mingle and get a pulse on the community.			
<ul style="list-style-type: none"> Finance Committee Report 	<p>Commissioner Anderson highlighted the financial statistics for the month of January. Volumes continue to be strong in both outpatient registrations and physician clinic visits. Operating Revenues were ahead of budget and expenses were dial in for the month. Net Income was positive for January at \$296,168.</p> <p>On the balance sheet, cash is down due to Medicare takebacks and anticipated higher days in AR due to high turnover. Overall, happy with the month.</p>			
<ul style="list-style-type: none"> Compliance Committee Report 	<p>Compliance Officer Hargett highlighted that legislative workgroups are being created to discuss items on the table. There were three reportable breaches in 2024. Submitted the Charity Care Policy to Department of Health (DOH) and received feedback to respond accordingly to. Presented the 2025 Compliance Workplan and asking for board approval in consent agenda. This is where the District is going to focus efforts. Commissioner Coppock noted the Committee is tracking the big projects and the Board appreciates the due diligence.</p>			
Consent Agenda	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. January 29, 2025, Regular Board Meeting b. February 5, 2025, Compliance Committee Meeting c. February 19, 2025, Finance Committee Meeting 	<p>Commissioner Anderson made a motion to approve the Consent Agenda with the proposed edit to the Regular Board Meeting Minutes and Commissioner Schumaker seconded. The motion passed unanimously.</p>		

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	<p>2. Warrants & EFTs in the amount of \$4,946,227 dated January 2025</p> <p>3. RES-25-03-Declaring to Surplus or Dispose of Personal Property</p> <p>4. RES-25-04-Adopting the 2025 Compliance Workplan</p> <p>5. Medical Staff Appointments</p> <p>6. Approve Documents Pending Board Ratification 02.29.25</p> <p>Commissioner Anderson proposed editing the 012925 Regular Board Meeting Minutes by removing, “The District was projecting a loss on the budget; however, experienced a profit of \$2,956,381,” and CFO Cornwell recommended replacing with “The District was projecting a loss on the budget of (\$865,872) so profit exceeded budget by \$2,956,381.”</p>	<p>Edit Regular Board Meeting Minutes prior to sending for signature.</p> <p>Minutes and Warrants will be sent for electronic signatures.</p>	<p>Executive Assistant Garcia</p> <p>Executive Assistant Garcia</p>	<p>02.28.25</p> <p>02.28.25</p>
<p>Old Business</p> <ul style="list-style-type: none"> Board Community Engagements 	<p>Board Chair Herrin opened the floor for Commissioners to share on meetings attended in the last month.</p> <p>Superintendent Mach attended a Chamber Meeting in Morton last month but consequently missed the Compliance Meeting. Also, Superintendent Mach noted not being able to attend the Fire District Meeting in Mineral as he will be out of the office that week. CNO/CQO van Duren volunteered to go in his place, as well as Board Chair Herrin shared the potential to attend too.</p> <p>Superintendent Mach presented the questions the Board reviewed with Kurt O’Brien in 2024 and recommended having four to five to share with the public.</p>	<p>Brainstorm how to collect the data from the public on these questions.</p>	<p>Superintendent Mach</p>	<p>03.26.25</p>

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<ul style="list-style-type: none"> Board Policy & Procedure Review 	<p>Board Chair Herrin presented the following policies/procedures for review and/or revision:</p> <ol style="list-style-type: none"> CEO/Superintendent Evaluation <ol style="list-style-type: none"> Approved. Code of Ethics <ol style="list-style-type: none"> The Board recommended collaborating with Secretary McMahan to removing the irrelevant information and review final copy with legal. 	Review Code of Ethics to remove unnecessary information and final review with legal.	Superintendent Mach, Compliance Officer Hargett & Secretary McMahan	04.30.25
New Business <ul style="list-style-type: none"> PDC Filing Reminder 	Board Chair Herrin reminded the Board to file prior to April 15, 2025.	Complete PDC Filing online.	Board of Commissioners	Prior to 04.15.25
Superintendent Report	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> Shared the latest marketing campaigns. Legislative updates include: <ol style="list-style-type: none"> State insurance plans (PEBB & SEBB) would cap the hospital reimbursements. Medicaid (SNAP) funding cuts. Reduced tax levy monies and made available to the county treasurer instead. Strong financial month to kick off the year. Hoping to add another benefit to employees to get their medications filled in house. Unable to make reservations at Campbell's Resort, so reservations have been made at the Grandview Lodge nearby. 			

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Meeting Summary & Evaluation	<p>Superintendent Mach provided a meeting summary.</p> <p>Board Chair Herrin thanked David Kerman for attending today's meeting. David Kerman noted interest in Arbor Health due to recent ED transfers and hoped during the meeting to learn more about the hospital district.</p> <p>Commissioner Coppock noted the meeting was on point. Commissioner Schumaker shared the meeting was smooth and concise. Commissioner Anderson shared today's meeting was like the finance committee meeting where it was quick and ahead of schedule. Superintendent Mach liked the meeting and appreciates having the best board who supports the organization. Board Chair Herrin agreed it was a great meeting and appreciates everyone being open to diving into complicated issues.</p>			
Adjournment		Commissioner Coppock moved, and Commissioner Anderson seconded to adjourn the meeting at 5:09 p.m. The motion passed unanimously.		

Respectfully submitted,

Wes McMahan
Wes McMahan (Mar 27, 2025 15:09 PDT)

Wes McMahan, Secretary

03/27/25

Date






022625 Regular Board Meeting Minutes

Final Audit Report

2025-03-27

Created:	2025-03-27
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
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"022625 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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-  Document emailed to Wes McMahan (commissionermcmahan@myarborhealth.org) for signature
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-  Email viewed by Wes McMahan (commissionermcmahan@myarborhealth.org)
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-  Document e-signed by Wes McMahan (commissionermcmahan@myarborhealth.org)
Signature Date: 2025-03-27 - 10:09:55 PM GMT - Time Source: server
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