



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
SPECIAL BOARD OF COMMISSIONERS' MEETING**

February 3, 2023 at 10:00 a.m.

Conference Rooms 1 & 2 or via ZOOM

<https://myarborhealth.zoom.us/j/84780282761>

Meeting ID: 847 8028 2761

One tap mobile: +12532158782,,84780282761#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Herrin called the meeting via Zoom to order at 6:00 p.m. Commissioners present: <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input checked="" type="checkbox"/> Kim Olive, Secretary <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input type="checkbox"/> Vacant, At-Large Commissioner Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Diane Markham, Marketing Manager <input checked="" type="checkbox"/> Cheryl Cornwell, CFO <input checked="" type="checkbox"/> Buddy Rose, Reporter <input checked="" type="checkbox"/> Char Hancock, Clinic Manager <input checked="" type="checkbox"/> Jessica Scogin, Foundations Manager <input checked="" type="checkbox"/> Julie Johnson, Quality Manager <input checked="" type="checkbox"/> Katelin Forrest, HR Generalist <input checked="" type="checkbox"/> Matthew Lindstrom, CFMO			

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	<input checked="" type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director <input checked="" type="checkbox"/> Roxann Morris, Environmental Services Supervisor			
Conflicts of Interest	Board Chair Herrin asked the Board to state any conflicts of interest with today's agenda.	None noted.		
Reading of the Notice of the Special Meeting	Board Chair Herrin read the special board meeting notice.			
Old Business <ul style="list-style-type: none"> Commissioner Position #4- At Large- Vacant Position 	<p>Board Chair Herrin noted the At-Large position remains open and we need to fill by February 28, 2023. Board Chair Herrin remains interested in reopening the process to receive letters of interest for the appointment and wants to know the board's level of interest in moving in this direction.</p> <p>Secretary Olive is excited to hear there is a growing interest in the open appointment is in favor or reopening the position. Commissioner Coppock was in favor of bringing in more interested candidates. Commissioner McMahan is afraid this sends the wrong message and is not in favor of reopening the position.</p>	<p>Commissioner Coppock made a motion to reopen the interview process for the At-Large Commissioner Appointment. Secretary Olive seconded. The motion passed with Commissioner Coppock, Secretary Olive and Board Chair Herrin voting yea and Commissioner McMahan voting nay.</p> <p>Schedule Special or Regular Board Meeting for the interviews depending on board and candidate availability. Tentatively plan a Special Board Meeting for February 15th or at the Regular Board Meeting on February 22nd.</p>	Executive Assistant Garcia	02.06.23
Executive Session <ul style="list-style-type: none"> To evaluate the qualification 	Superintendent Everett requested to make a comment and recommended the Succession Plan be updated with the process and lessons learned			

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of an applicant for public employment. (RCW 42.30.110 (g))	<p>during the first experience of recruiting a Superintendent. There is an opportunity for improvement which includes the following: revisiting who is on the search committee, the timing of administering the survey monkeys, completing leadership assessments on the final candidates, adding a leadership input layer prior to a decision. Board Chair Herrin agreed that everyone had lessons learned and requested to add this to the February Agenda as an action item to update.</p> <p>Board Chair Herrin announced going into executive session at 10:23 a.m. for 17 minutes to discuss RCW 42.30.110 (g) to evaluate the qualification of an applicant for public employment. At 10:40 a.m. Board Chair Herrin extended for five minutes. The Board returned to open session at 10:45 a.m.</p> <p>Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Board Chair Herrin thanked Superintendent Everett for her time with the District. The Board has much respect, appreciation and grateful to have her on the team these past seven years.</p>	<p>Board Chair Herrin made a motion to enter into a Master Interim Services Agreement with WittKeiffer Inc to engage Michael Lieb and Secretary Olive seconded. The motion passed unanimously.</p> <p>Send bio and picture to Buddy Rose.</p>	Executive Assistant Garcia	02.06.23
Adjournment	Commissioner Coppock moved and Secretary Olive seconded to adjourned at 10:51 a.m. The motion passed unanimously.			

Respectfully submitted,

Kim Olive

[Kim Olive \(Feb 24, 2023 15:38 PST\)](#)

Kim Olive, Secretary

Feb 24, 2023

Date







020323 Special Board Meeting Minutes

Final Audit Report

2023-02-24

Created:	2023-02-24
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-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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2023-02-24 - 11:38:26 PM GMT- IP address: 98.97.34.16
-  Signer commissionerolive@myarborhealth.org entered name at signing as Kim Olive
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