



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
REGULAR BOARD OF COMMISSIONERS' MEETING**

**February 22, 2023 at 3:30 p.m.**

**Conference Room 1 & 2 or via ZOOM**

<https://myarborhealth.zoom.us/j/82600381357>

Meeting ID: 826 0038 1357

One tap mobile: +12532158782,,82600381357#

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**Mission Statement**

**To foster trust and nurture a healthy community.**

**Vision Statement**

**To provide accessible, quality healthcare.**

AGENDA	PAGE	TIME
<b>Call to Order</b> <b>Roll Call</b> <b>Excused/Unexcused Absences</b> <b>Reading of the Mission &amp; Vision Statement</b> <b>Approval or Amendment of Agenda</b> <b>Conflicts of Interest</b>		3:30 pm
<b>Comments and Remarks</b> <ul style="list-style-type: none"> <li>Commissioners</li> <li>Audience</li> </ul>		3:35 pm
<b>Executive Session-RCW 70.41.200 &amp; RCW 70.41.205</b> <ul style="list-style-type: none"> <li>Medical Privileging-Chief of Staff Dr. Travis Podbilski &amp; Medical Staff Coordinator Janice Cramer</li> <li>Quality Improvement Oversight Report-Quality Manager Julie Johnson &amp; CNO/CQO Sara Williamson</li> </ul>	5	3:40 pm
<b>Department Spotlight</b> <ul style="list-style-type: none"> <li>Human Resources-CHRO Shannon Kelly</li> </ul>	6	4:00 pm
<b>Board Committee Reports</b> <ul style="list-style-type: none"> <li>Hospital Foundation Report-Committee Chair-Secretary Olive</li> </ul>		4:10 pm
<ul style="list-style-type: none"> <li>Compliance Committee Report- Committee Chair-Commissioner McMahan</li> </ul>		4:15 pm
<ul style="list-style-type: none"> <li>Finance Committee Report- Committee Chair-Commissioner Coppock</li> </ul>	16	4:20 pm
<b>Consent Agenda (Action)</b> <ul style="list-style-type: none"> <li>Approval of Minutes: <ul style="list-style-type: none"> <li>December 19, 2022, Special Board Meeting</li> <li>January 25, 2023, Regular Board Meeting</li> <li>February 1, 2023, Compliance Committee Meeting</li> <li>February 3, 2023, Special Board Meeting</li> <li>February 8, 2023, QIO Committee Meeting</li> <li>February 15, 2023, Finance Committee Meeting</li> </ul> </li> </ul>	21 23 32 36 39 42	4:30 pm

<ul style="list-style-type: none"> <li>• Approve Documents Pending Board Ratification 02.22.23 <ul style="list-style-type: none"> <li>○ <i>To provide board oversight for document management in Lucidoc.</i></li> </ul> </li> </ul>	46	
<ul style="list-style-type: none"> <li>• RES 23-04-Approving the Capital Purchase of Defibrillators &amp; AED's <ul style="list-style-type: none"> <li>○ <i>To approve the purchase of the defibrillators (4) &amp; AED's (1).</i></li> </ul> </li> </ul>	47	
<ul style="list-style-type: none"> <li>• Warrants &amp; EFTs in the amount of \$3,632,584.00 dated January 2023</li> </ul>	52	
<b>Old Business</b>		
<ul style="list-style-type: none"> <li>• Electronic Signatures <ul style="list-style-type: none"> <li>○ <i>To review and revise with new positions and commissioners.</i></li> </ul> </li> </ul>	55	4:35 pm
<ul style="list-style-type: none"> <li>• Superintendent Succession Plan <ul style="list-style-type: none"> <li>○ <i>To reactivate the search committee and discuss updating the plan to reflect current practice.</i></li> </ul> </li> </ul>	57	4:40 pm
<ul style="list-style-type: none"> <li>• Interview At-Large Commissioner Position #4 <ul style="list-style-type: none"> <li>○ <i>To interview commissioner candidate(s) for the vacant position.</i></li> </ul> </li> </ul>	64	4:45 pm
<b>Executive Session-RCW 42.30.110 (h)</b>		5:30 pm
<ul style="list-style-type: none"> <li>○ <i>To evaluate the qualifications of a candidate for appointment to elective office.</i></li> </ul>		
<b>Old Business Continued</b>		5:40 pm
<ul style="list-style-type: none"> <li>• Appointment of At-Large Commissioner Position #4 (Action) <ul style="list-style-type: none"> <li>○ <i>To appoint and complete the oath of office effective March 1, 2023.</i></li> </ul> </li> </ul>	74	
<b>New Business</b>		5:45 pm
<ul style="list-style-type: none"> <li>• RES 23-05-Appoint Lewis County Hospital District No. 1's Interim Superintendent (Action) <ul style="list-style-type: none"> <li>○ <i>To appoint Michael Lieb as LCHD No. 1's new Interim Superintendent.</i></li> </ul> </li> </ul>	77	
<b>Superintendent Report (Verbal Update-Superintendent Everett)</b>		5:50 pm
<ul style="list-style-type: none"> <li>• <i>Packwood Clinic</i></li> <li>• <i>Strategic Planning</i></li> </ul>		
<b>Meeting Summary &amp; Evaluation</b>		5:55 pm
<b>Next Board Meeting Dates and Times</b>		
<ul style="list-style-type: none"> <li>• Regular Board Meeting- March 29, 2023 @ 3:30 PM (ZOOM &amp; In Person)</li> </ul>		
<b>Next Committee Meeting Dates and Times</b>		
<ul style="list-style-type: none"> <li>• QIO Committee Meeting-March 8, 2023 @ 7:00 AM (ZOOM)</li> <li>• Finance Committee Meeting- March 22, 2023 @ 12:00 PM (ZOOM)</li> </ul>		
<b>Adjournment</b>		6:00 pm