



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

August 28, 2024, at 3:30 p.m.

Conference Room 1 & 2 and via ZOOM

<https://myarborhealth.zoom.us/j/88957566693>

Meeting ID: 889 5756 6693

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide every patient the best care and every employee the best place to work.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Unexcused/Excused Absences Reading the Mission & Vision Statements	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Tom Herrin, Board Chair<input checked="" type="checkbox"/> Craig Coppock, Secretary<input checked="" type="checkbox"/> Wes McMahan<input checked="" type="checkbox"/> Van Anderson<input checked="" type="checkbox"/> Chris Schumaker <p>Others present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Robert Mach, Superintendent<input checked="" type="checkbox"/> Shana Garcia, Executive Assistant<input type="checkbox"/> Barbara Van Duren, CNO/CQO<input checked="" type="checkbox"/> Cheryl Cornwell, CFO<input type="checkbox"/> Shannon Kelly, CHRO<input type="checkbox"/> Julie Taylor, Ancillary Services Director<input type="checkbox"/> Dr. Kevin McCurry, CMO<input type="checkbox"/> Matthew Lindstrom, CFMO<input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer<input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator<input checked="" type="checkbox"/> Dr. Victoria Acosta, Chief of Staff			

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	<input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Dr. Vincent Ball, ED Medical Director <input checked="" type="checkbox"/> Laura Glass, Interim Acute Care & ED Manager <input checked="" type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> David Imus, CPA & Dang Ta, Senior Accountant, Wipfli, LLP Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.			
Approval or Amendment of Agenda	Commissioner Anderson noted a couple corrections to the agenda; Secretary Coppock is the Committee Chair for Compliance and the upcoming QIO Meeting is at 7 am.	Secretary Coppock made a motion to approve the amended agenda. Commissioner Anderson seconded, and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the attendees to state any conflicts of interest with today's amended agenda.	None noted.		
Comments and Remarks	Commissioners: Secretary Coppock shared recently having a sidewalk meeting where he received two compliments; fantastic improvements to the hospital and delicious food in the hospital café. Commissioner Anderson noted another meeting to add to the community event calendar, recommended adding pain management services to save patients the drive to town, thankful for working on computers, and finally review preferred methods for receiving reminders for appointments. Commissioner McMahan is reminded of the good situation the District is currently in as it relates to staff, management and the CEO especially after the recent findings at Morton City Hall. Commissioner Schumaker was excited at the District's presence at			

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	Jubilee and making those connections with the community. Audience: None.			
Guest Speaker(s) <ul style="list-style-type: none"> David Imus, CPA & Dang Ta, Senior Accountant Wipfli, LLP 	CPA Imus and Senior Accountant Ta shared the District received an unmodified opinion audit noting no significant adjustments or unadjusted differences meaning a very clean audit. The Wipfli accounting team had a great experience working with Arbor Health.			
Executive Session <ul style="list-style-type: none"> RCW 70.41.200 	<p>Board Chair Herrin announced going into executive session at 4:10 p.m. for 5 minutes to discuss RCW 70.41.200-Medical Privileging. The Board returned to open session at 4:15 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments: Radiology Consulting Privileges</p> <ol style="list-style-type: none"> Zachary Ashwell, MD <p>Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> Binod Wagle, MD <p>Reappointments: Arbor Health</p> <ol style="list-style-type: none"> Mark Hansen, MD <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> Timothy Jan, DO Michael Peters, MD Daniel Susanto, MD Milton Van Hise, MD <p>Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> Michael Chen, MD Lilith Judd, MD Soo Young Kwon, MD 	Commissioner Anderson made a motion to approve the Medical Privileging as presented and Secretary Coppock seconded. The motion passed unanimously.		

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Department Spotlight <ul style="list-style-type: none"> Emergency Department 	ED Medical Director Dr. Ball highlighted the scope of the emergency department, as well as designations and capabilities. EMTALA remains a top priority and with recent events corrective action took place for ongoing training. Transferring patients continues to be a struggle due to bed capacity and limited transport options. Reviewed accomplishments for the past three years. Patient volumes are lower due to ongoing nurse staffing shortages and thankful for rapid care. The ED has the right staff and is focused on treating patients the right way. The ED does experience short wait times, but patients need to understand our capabilities. Also, patients need to understand it is difficult to build relationships patients given the environment. Presented opportunities for the future and being well connected to grow the physician group too.			
Board Committee Reports <ul style="list-style-type: none"> Hospital Foundation Report 	Board Chair Herrin highlighted the following: <ol style="list-style-type: none"> 1. The Jubilee Raffle was a huge and reviewing options to expand. 2. Awarded two scholarships this month. 3. Approved the purchase of six chairs for patient rooms and will be having as the fund a need at the dinner auction. 4. The Color Run is scheduled for September 14, 2024. 5. The Dinner Auction is scheduled for October 12th at the Bob Lyle Building. Accepting donations. 6. The AH Foundation Potluck is September 10th at 6 PM at Jubilee Park. Encouraging attendance by all to promote the Foundation. 			

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<ul style="list-style-type: none"> Compliance Committee 	Secretary Coppock highlighted the minutes making special note that there is a general interest in understanding and doing the correct things to stay compliant. Also, the recent EMTALA investigation reminded staff to stay diligent and ways to prevent in the future.			
<ul style="list-style-type: none"> Finance Committee Report 	Commissioner McMahan highlighted the minutes noting another favorable month and even stronger year to date due to an increase in volumes and charge capture. Even though IT expenses were high, this is a great investment to keep the hospital operating and safe.			
Consent Agenda	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> Approval of Minutes <ol style="list-style-type: none"> July 31, 2024, Regular Board Meeting August 14, 2024, Compliance Committee Meeting August 21, 2024, Finance Committee Meeting Warrants & EFTs in the amount of \$4,571,150.08 dated July 2024 Resolution 24-15-Declaring to Surplus or Dispose of Personal Property Approve Documents Pending Board Ratification 08.28.24 <p>Secretary Coppock requested the Compliance Minutes be edited in a couple spots by swapping Commissioner Schumaker and his name as the chair of the meeting.</p> <p>Commissioner Anderson requested the warrants and efts for July be edited, as the total is incorrect given the voids were not subtracted. The</p>	<p>Commissioner Anderson made a motion to approve the Consent Agenda excluding the Warrants & EFT's, as well as the edited Compliance Minutes and Secretary Coppock seconded. The motion passed unanimously.</p> <p>Minutes and Resolutions will be sent for electronic signatures.</p>	Executive Assistant Garcia	08.30.24

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	Board will approve in September once corrected.			
Old Business	Meeting Compensation-revise Approved next two- Records Retention-Add revisions			
New Business <ul style="list-style-type: none"> Board Policy & Procedure Review 	<p>Board Chair Herrin presented the following policies/procedures for review and/or revision:</p> <ol style="list-style-type: none"> Commissioner Compensation for Meetings and Other Services <ol style="list-style-type: none"> The Board proposed a revision to included Board Chair approval for additional hours worked involving District business. The Board will review at the Regular Board Meeting in September. Distribution of Board and Committee Packets-Marked as Reviewed. Hospital Declaration of Personal Property as Surplus-Marked as Reviewed. Records Retention <ol style="list-style-type: none"> Compliance Officer Hargett proposed a revision. The Board will review at the Regular Board Meeting in September. 	<p>Secretary Coppock made a motion to approve two of the four P & P's and Commissioner McMahan seconded. The motion passed unanimously.</p> <p>Marked the second and third documents as Reviewed in Lucidoc. Revisions will be prepared for the first and fourth documents for further review.</p>	Executive Assistant Garcia	08.30.24 & 09.25.24
Superintendent Report	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> Purchased patient wall lifts for two patient rooms. Signed contract with cardiologist. Expanding wound care services. Started "Get with the Guidelines", as we are 			

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	<p>dropping DNV and American Heart Association is nationally recognized.</p> <p>5. City of Morton is paving all around the hospital campus the first week in September. Maps have been distributed to inform employees where they can park and where patients can park. Ambulance routes have been communicated to not disrupt patient care.</p> <p>6. The WA State Auditors have emailed that they are planning to audit the District for 2023 starting September 24, 2024. The fieldwork is estimated to be completed by October 31, 2024. The scope of the audit is accountability for public resources and compliance with laws and regulations.</p> <p>7. Starting September 3rd, the District is restarting in person new employee orientation.</p> <p>8. Wellness week starts September 9th-14th and encouraging the Board attends.</p> <p>9. Started conversations with an insurance rep regarding Medicare Advantage and ways to inform patients of upcoming changes.</p>			
Meeting Summary & Evaluation	<p>Superintendent Mach provided a meeting summary. Secretary Coppock feels informed. Commissioner Anderson noted time management was off; however, overall ended only a few minutes later than planned. Commissioner Schumaker noted everyone present, attentive and great students. Board Chair Herrin observed thoroughly reports, input by all showing the</p>			

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	<p>Board is growing. Commissioner McMahan noted a good meeting, impressed at where the District is headed. Also, shared while he already had trust in the District's processes the audit presented verified compliance.</p> <p>Superintendent Mach appreciated the ED presentation and excited about the 5% growth. The Board confirmed that Zoom remains a positive experience, as well as a way to serve, participate, remain flexible, involved and safe from exposure.</p>			
Adjournment		<p>Secretary Coppock moved, and Commissioner Anderson seconded to adjourn the meeting at 5:42 p.m. The motion passed unanimously.</p>		

Respectfully submitted,

Craig Coppock
Craig Coppock (Oct 17, 2024 06:06 PDT)

Craig Coppock, Secretary

10/17/24

Date




082824 Regular Board Meeting Minutes

Final Audit Report

2024-10-17

Created:	2024-09-26
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
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"082824 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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-  Document emailed to Craig Coppock (commissionercoppock@myarborhealth.org) for signature
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-  Email viewed by Craig Coppock (commissionercoppock@myarborhealth.org)
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