



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
REGULAR BOARD OF COMMISSIONERS' MEETING**

**April 24, 2024, at 3:30 p.m.**

**Conference Room 1 & 2 and via ZOOM**

<https://myarborhealth.zoom.us/j/88957566693>

Meeting ID: 889 5756 6693

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**Mission Statement**

**To foster trust and nurture a healthy community.**

**Vision Statement**

**To provide every patient the best care and every employee the best place to work.**

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
<b>Call to Order Roll Call Unexcused/Excused Absences Reading the Mission &amp; Vision Statements</b>	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p><b>Commissioners present:</b></p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Tom Herrin, Board Chair</li><li><input checked="" type="checkbox"/> Craig Coppock, Secretary</li><li><input checked="" type="checkbox"/> Wes McMahan</li><li><input checked="" type="checkbox"/> Van Anderson</li><li><input checked="" type="checkbox"/> Chris Schumaker</li></ul> <p><b>Others present:</b></p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Robert Mach, Superintendent</li><li><input checked="" type="checkbox"/> Shana Garcia, Executive Assistant</li><li><input checked="" type="checkbox"/> Barbara Van Duren, CNO/CQO</li><li><input checked="" type="checkbox"/> Cheryl Cornwell, CFO</li><li><input type="checkbox"/> Shannon Kelly, CHRO</li><li><input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director</li><li><input type="checkbox"/> Dr. Kevin McCurry, CMO</li><li><input type="checkbox"/> Matthew Lindstrom, CFMO</li><li><input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer</li><li><input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator</li><li><input checked="" type="checkbox"/> Dr. Travis Podbilski, Past Chief of Staff</li></ul>			

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	<ul style="list-style-type: none"> <li>☒ Clint Scogin, Controller</li> <li>☒ Julie Johnson, QMRC Manager</li> <li>☒ Jessica Scogin, Foundation Manager</li> <li>☒ Robert Houser, Imaging Manager</li> <li>☒ Buddy Rose, The Journal</li> <li>☒ Diane Markham, Marketing &amp; Communications Manager</li> <li>☒ Elya Prystowsky, PhD Executive Director, The Rural Collaborative</li> </ul> <p>Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.</p>			
<b>Approval or Amendment of Agenda</b>		Secretary Coppock made a motion to approve the agenda. Commissioner McMahan seconded, and the motion passed unanimously.		
<b>Conflicts of Interest</b>	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None noted.		
<b>Comments and Remarks</b>	<p>Commissioners: Secretary Coppock thanked the Staff's efforts on the activities happening in the community. Commissioner McMahan echoed the praises around the community involvement, as well as the creating the great connections to Arbor Health. Also, he thanked the Finance team for their time and energy. Board Chair Herrin encouraged the Board to attend the upcoming Employee Appreciation Event on Saturday, April 27<sup>th</sup> at 6 PM at Mill Town Smokehouse and noted its 80's theme.</p> <p>Audience: None.</p>			
Executive Session- RCW 70.41.200	Board Chair Herrin announced going into executive session at 3:36 p.m. for 5 minutes to discuss RCW 70.41.200-Medical Privileging. The Board returned to open session at 3:41 p.m. Board Chair Herrin			

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	<p>noted no decisions were made in Executive Session.</p> <p>Reappointments:</p> <p>Arbor Health</p> <ol style="list-style-type: none"> <li>1. Devin Spera, MD (Emergency Medicine privileges)</li> </ol> <p>Radia Inc. (Consulting Radiology Privileges)</p> <ol style="list-style-type: none"> <li>1. Jack Fields, MD</li> <li>2. David Atkins, MD</li> <li>3. Tariq Balawi, MD</li> <li>4. Samuel Boynton, MD</li> <li>5. James Bell, MD</li> <li>6. Robert Hawkins, MD</li> <li>7. Alan Chan, MD</li> <li>8. Kenneth Hebert, MD</li> <li>9. Frederick Kash, MD</li> <li>10. Peter Hu, MD</li> <li>11. Shari Jackson, MD</li> <li>12. Christopher Krol, MD</li> <li>13. John MacKenzie, MD</li> <li>14. Ben Harmon, MD</li> <li>15. Mark Mayhle, MD</li> <li>16. Keith Bernstein, MD</li> </ol> <p>Peace Health (Consulting Pathology Privileges)</p> <ol style="list-style-type: none"> <li>1. Mohiedean Ghofrani, MD</li> </ol>	<p>Commissioner Anderson made a motion to approve the Medical Privileging as presented and Commissioner McMahan seconded. The motion passed unanimously.</p>		
<p><b>Guest Speaker</b></p> <ul style="list-style-type: none"> <li>• The Rural Collaborative (TRC) Annual Update</li> </ul>	<p>Elya highlighted the following as it relates to the TRC:</p> <ol style="list-style-type: none"> <li>1. Membership</li> <li>2. TRC Vision &amp; Goals</li> <li>3. Value of the Committees</li> <li>4. Member Savings &amp; Benefits for Arbor Health</li> <li>5. Purpose of the Enterprise</li> </ol>			

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	The TRC appreciates Superintendent Mach and the hospital's continued participation and support.			
Department Spotlight	Deferred to next month.			
<b>Board Committee Reports</b> <ul style="list-style-type: none"> <li>Hospital Foundation Report</li> </ul>	Board Chair Herrin highlighted the following: <ol style="list-style-type: none"> <li>Heartfelt thank you from a scholarship recipient.</li> <li>Ladies Night-May 23<sup>rd</sup></li> <li>\$15,000 donation to introduce kids into the medial field.</li> <li>Foundation plaque is hung in the hospital by dietary.</li> <li>Show &amp; tell on new Ultrasound Equipment, thanked the AH Foundation for their donation.</li> <li>Providing ribbons for upcoming runs.</li> </ol>			
<ul style="list-style-type: none"> <li>Finance Committee Report</li> </ul>	Commissioner McMahan highlighted the financial summary making note March was a good month. Received the WA Distressed Hospital Grant of \$480,000. CFO Cornwell reiterated to the Board that best to track YTD trends.			
<b>Consent Agenda</b>	Board Chair Herrin announced the consent agenda items for consideration of approval: <ol style="list-style-type: none"> <li>Approval of Minutes <ol style="list-style-type: none"> <li>March 27, 2024, Regular Board Meeting</li> <li>April 17, 2024, Finance Committee Meeting</li> </ol> </li> <li>Warrants &amp; EFTs in the amount of \$3,414,855.38 dated March 2024</li> <li>Approve Documents Pending Board Ratification 04.24.24</li> <li>Resolution 24-08-Declaring to Surplus or Dispose of Personal Property</li> </ol>	Commissioner McMahan made a motion to approve the Consent Agenda and Commissioner Anderson seconded. The motion passed unanimously.  Minutes, Resolutions and Warrants will be sent for electronic signatures.	Executive Assistant Garcia	04.26.24

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	5. Resolution 24-09- Approving the Capital Purchase of the Randle Clinic HVAC Units			
<b>Old Business</b>	Nothing to report.			
<b>New Business</b> <ul style="list-style-type: none"> <li>Just Culture</li> </ul>	<p>CNO/CQO Van Duren provided insight on Just Culture. This is a Board down initiative. This is a model of workplace justice. CNO/CQO Van Duren walked the Board through examples and utilizing the algorithm. Currently, managers are completing a four-hour training and then all staff will have a two-hour training to become acquainted with Just Culture. CNO/CQO Van Duren confirmed the unions should not have any concerns with Just Culture, as it drives fair treatment and improvement.</p>			
<ul style="list-style-type: none"> <li>Resolution-24-10-Adopting the Community Health Improvement Services (CHIS) Addendum</li> </ul>	<p>Superintendent Mach presented the CHIS Addendum, which is an internal reporting document that ties to the CHNA and Implementation Plan submitted the last couple years.</p>	<p>Commissioner Anderson made a motion to approve Resolution 24-10 and Secretary Coppock seconded. The motion passed unanimously.</p>		
		Submit CHIS Addendum to DOH.	Superintendent Mach	Prior to 04.30.24
<ul style="list-style-type: none"> <li>CEO Evaluation</li> </ul>	<p>Board Chair Herrin shared the CEO Evaluation needs to be completed and returned to EA Garcia by May 10, 2024. EA Garcia will combine the results, as well as add in Rob's accomplishments for 2023-2024 and goals for 2024-2025. The Board will review and discuss in Executive Session without Rob in May. The Board will perform Superintendent Mach's evaluation at the July Regular Board Meeting.</p>	<p>Send CEO Evaluation to the Board to electronically complete.</p> <p>Complete CEO Evaluation</p>	<p>Executive Assistant Garcia</p> <p>Board of Commissioners</p>	<p>04.26.24</p> <p>Return by 05.10.24</p>
<b>Superintendent Report</b>	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> <li>Dr. Hines is starting in Q3.</li> </ol>			

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	<ol style="list-style-type: none"> <li>2. Nursing Students have started, great first impression and hope to use as a recruiting tool.</li> <li>3. Offer extended to a PA.</li> <li>4. Credentialing issue with Medicare, so Hugo will not be joining AH in 2024.</li> <li>5. Inpatient census is strong.</li> <li>6. Ultrasound Tech started and building the schedule with new equipment.</li> <li>7. Assisted Living and OBGYN pros and cons included in the packet.</li> </ol>			
<b>Meeting Summary &amp; Evaluation</b>	<p>Superintendent Mach provided a meeting summary. Secretary Coppock noted the meeting was done well. Commissioner Anderson appreciated the TRC update and taking it another step forward. Commissioner McMahan noted good input. Commissioner Schumaker shared the Board is moving in sync. Board Chair Herrin noted the Board is passionate about similar topics which unites them.</p>			
<b>Break</b>	<p>Board Chair Herrin called for a 5-minute break at 5:15 p.m. The Board returned to open session at 5:20 p.m.</p>			
<b>Guest Speaker</b>	<p>Kurt O'Brien focused on strategies for Engaging the Community. The Board discussed the following:</p> <ol style="list-style-type: none"> <li>1. Go to the people, create calendar for upcoming events.</li> <li>2. Consistent questions.</li> <li>3. Standard concept.</li> <li>4. Determine what we want to learn.</li> <li>5. Create elevator speech, couple questions.</li> <li>6. Create business cards with QR code.</li> </ol> <p>Superintendent Mach agreed to draft an elevator speech that's measurable to produce outcomes.</p>	Create elevator speech.	Superintendent Mach	05.29.24
<b>Adjournment</b>		Secretary Coppock moved, and		

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		Commissioner McMahan seconded to adjourn the meeting at 6:04 p.m. The motion passed unanimously.		

Respectfully submitted,

Craig Coppock  
Craig Coppock (Jun 14, 2024 13:22 PDT)

Craig Coppock, Secretary

06/01/24

Date






# 042424 Regular Board Meeting Minutes

Final Audit Report

2024-06-01

Created:	2024-05-31
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAashI5U5cEO_ycMZ9cNo7OQFhs_OdYwDK

## "042424 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)  
2024-05-31 - 11:08:18 PM GMT
-  Document emailed to Craig Coppock (commissionercoppock@myarborhealth.org) for signature  
2024-05-31 - 11:08:22 PM GMT
-  Email viewed by Craig Coppock (commissionercoppock@myarborhealth.org)  
2024-06-01 - 8:20:41 PM GMT
-  Document e-signed by Craig Coppock (commissionercoppock@myarborhealth.org)  
Signature Date: 2024-06-01 - 8:22:05 PM GMT - Time Source: server
-  Agreement completed.  
2024-06-01 - 8:22:05 PM GMT