



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

March 26, 2025, at 3:30 p.m.

Conference Room 1 & 2 and via TEAMS

Meeting ID: 278 815 328 169

Passcode: 9uo7gX9H

Dial: +1.360.302.2717

Phone Conference ID: 705 103 053#

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide every patient the best care and every employee the best place to work.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Unexcused/Excused Absences Reading the Mission & Vision Statements	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Tom Herrin, Board Chair<input checked="" type="checkbox"/> Wes McMahan, Secretary<input checked="" type="checkbox"/> Craig Coppock<input checked="" type="checkbox"/> Van Anderson<input checked="" type="checkbox"/> Chris Schumaker <p>Others present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Robert Mach, Superintendent<input checked="" type="checkbox"/> Shana Garcia, Executive Assistant<input checked="" type="checkbox"/> Barbara Van Duren, CNO/CQO<input checked="" type="checkbox"/> Colleen Littlejohn, ACNO<input checked="" type="checkbox"/> Cheryl Cornwell, CFO<input type="checkbox"/> Shannon Kelly, CHRO<input checked="" type="checkbox"/> Julie Taylor, COSO<input type="checkbox"/> Dr. Kevin McCurry, CMO<input type="checkbox"/> Matthew Lindstrom, CFPO<input type="checkbox"/> Spencer Hargett, Compliance Officer<input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator<input checked="" type="checkbox"/> Dr. Don Allison, Chief of Staff			

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
	<input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> Buddy Rose, Journalist <input checked="" type="checkbox"/> Diane Markham, Marketing & Communication Manager <input type="checkbox"/> Julie Johnson, QMRC Manager <input type="checkbox"/> Nicholas Tyler, Pharmacist <input type="checkbox"/> Laura Glass, Patient Care Services Director Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.			
Approval or Amendment of Agenda		Secretary McMahan made a motion to approve the agenda. Commissioner Coppock seconded, and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None.		
Comments and Remarks	Commissioners: Commissioner Anderson attended the Mineral Rural Fire District Meeting with Board Chair Herrin and CNO/CQO van Duren. Commissioner Anderson thanked both for joining in to be there to answer questions/concerns. Commissioner Anderson shared being incredibly grateful to CFO Cornwell and her service to the District while wishing her the best. Lastly, thank you to the IT Department for updating the TEAMS App for upcoming meetings. Commissioner Coppock also thanked CFO Cornwell for her time, especially with improving processes, revenue and financial health of the District. Audience: None.			

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
<p>Executive Session</p> <ul style="list-style-type: none"> RCW 70.41.200 	<p>Board Chair Herrin announced going into executive session at 3:35 p.m. for 10 minutes to discuss RCW 70.41.200-Medical Privileging and Quality Improvement Oversight Report. At 3:45 p.m. Board Chair Herrin extended Executive Session by 5 minutes. The Board returned to open session at 3:50 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments: Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> Taylor Anderson, MD <p>Reappointments: Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> Bruce Geryk, MD Yi Mao, MD Aixa Espinosa Morales, MD <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> James Hills, MD Marc Koenig, MD Phillip Lowe, MD Jennifer McEvoy, MD Garland McQuinn, MD Hartley Sirkis, MD 	<p>Commissioner Coppock made a motion to approve the Medical Privileging as presented and Commissioner Anderson seconded. The motion passed unanimously.</p>		
<p>Department Spotlight</p> <ul style="list-style-type: none"> Imaging 	<p>Imaging Manager Houser shared insight into diagnostic imaging, its importance, common techniques and services provided. Provided updates on staffing and the challenge to fill positions, patient satisfaction, volumes and revenues. Celebrated accomplishments in 2023-2024, as well as noted projects in the pipeline.</p> <p>Imaging Manager Houser noted the biggest challenges are regulations,</p>			

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
	staffing and cash to grow. The good news shows in the profit margin, additional services and additional opportunities shared in the work in progress.			
Board Committee Reports <ul style="list-style-type: none"> Hospital Foundation Report 	Board Chair Herrin highlighted the Foundation selected this year's fund-a-need, a Solo Step for the Rehabilitation Services Department. Also, the Foundation approved employee gym equipment for the hospital staff. Board Chair Herrin shared the Family Resource Fair was a huge success, 33 resource vendors and approximately 157 people attend. The Foundation is brainstorming a new event/resource fair idea for seniors.			
<ul style="list-style-type: none"> Finance Committee Report 	Commissioner Anderson highlighted the financial statistics for the month of February. Noting while it was a shorter month, volumes were favorable and shared variances to budget. Days in cash decreased but should recover. Expense variances were noted for salary and wages, but CFO Cornwell shared both benefits and supplies are recoverable expenses.			
Consent Agenda	Board Chair Herrin announced the consent agenda items for consideration of approval: <ol style="list-style-type: none"> Approval of Minutes <ol style="list-style-type: none"> February 26, 2025, Regular Board Meeting March 12, 2025, QIO Committee Meeting March 19, 2025, Finance Committee Meeting Warrants & EFTs in the amount of \$4,568,072 dated February 2025 RES-25-05-Declaring to Surplus or Dispose of Personal Property 	Commissioner Anderson made a motion to approve the Consent Agenda with the proposed edit to the QIO Meeting Minutes and Commissioner Schumaker seconded. The motion passed unanimously.		

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
	<p>4. Approve Documents Pending Board Ratification 03.26.25</p> <p>Commissioner Anderson proposed editing the 031225 QIO Meeting Minutes by replacing .12 with 1.2 in the following sentence, “Commissioner Anderson noted again that the Grievance Rate is still incorrect for 2023 and should be 1.2 not .0012.</p>	<p>Edit QIO Meeting Minutes.</p> <p>Minutes, Resolutions and Warrants will be sent for electronic signatures.</p>	<p>Executive Assistant Garcia</p> <p>Executive Assistant Garcia</p>	<p>03.28.25</p> <p>03.28.25</p>
Old Business <ul style="list-style-type: none"> Board Community Engagements 	<p>Commissioner Coppock shared patient feedback that they love the services offered here but requested the phone tree be reviewed. More specifically when a patient misses a call from Arbor Health that a patient can call the number back to cancel or reschedule appointments. Superintendent Mach shared this topic is in the works and being reviewed in a workgroup. Board Chair Herrin noted the biggest concerns/take-aways from the Mineral Rural Fire District Meeting was diversions and loving the Rapid Care Clinic with hopes of expanding hours. Commissioner Anderson plans to attend the April 23rd Mossyrock Fire District Meeting at 6 pm extended the invitation to join.</p> <p>Superintendent Mach closed with draft cards are being designed to share with the public to collect data.</p>	<p>Present Public Input Card.</p>	<p>Superintendent Mach</p>	<p>04.30.25</p>
New Business <ul style="list-style-type: none"> Upcoming Commissioner Vacancies 	<p>Board Chair Herrin shared the Board has two open vacancies, Commissioner Position #1 & #5. In past years the Board has been successful in building interest by hosting a Special Board Meeting to share what it means to be a commissioner, as well as answer any questions prior to candidates running for office. The Board has agreed to host a Special Board Meeting on Monday, April 14th at 6 pm. This way the Board can invite</p>	<p>Schedule Special Board Meeting.</p>	<p>Executive Assistant Garcia</p>	<p>Prior to 04.04.25</p>

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
--------	------------	--------	-------	----------

	interested candidates to the April 30 th Regular Board Meeting prior to filing the week of May 5 th .			
Superintendent Report	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> 1. Legislative updates include: <ol style="list-style-type: none"> a. State insurance plans (PEBB & SEBB) there will be a rural carve out. b. Prepackaged prescriptions in the ED for patients to use in the first 24-48 hours. 2. Hired a locums at Morton Clinic who will backfill Dr. Fritz. 3. New patient menus are live, so patients can choose. Kudos to the whole team that made this happen. 4. Hired a new OR Coordinator Amy Hoejsi. 5. Acquired Rehabilitation Services equipment for free from Providence. 6. Collaborating with the new Randle Library on the reading path behind Randle Clinic. Plan to tell the AH story. <p>CNO/CQO van Duren happily shared hiring more permanent nurses, as well as attending a luncheon on April 10th to meet new grads at Centralia College. Superintendent Mach thanks CFO Cornwell and the amazing job completed in the Finance Department. Appreciate the hard work and friendship, best of luck in the future.</p>			
Meeting Summary & Evaluation	<p>Superintendent Mach provided a meeting summary.</p> <p>Commissioner Anderson appreciated the meeting and seeing Secretary McMahan in person. Schedule ran longer due to technical</p>			

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
	<p>difficulties and the great department spotlight. Commissioner Schumaker thanked Commissioner Anderson for being the face of the Board in the community and good to see Secretary McMahan. Commissioner Coppock noted a good meeting, going to greatly miss CFO Cornwell and appreciate the good articles especially the Dr. Oz one. Secretary McMahan apologized for missing last month's meeting due to illness and plans to be more available with respiratory illness season behind us. Superintendent Mach noted the topics discussed today are the same issues being discussed at the Rural Collaborative. Specifically, hospitals want to grow, scared to spend money and how do we staff. Lastly, thank you Shana for your time as the Executive Assistant and please be patient as we transition the role to Misty Stephens. Board Chair Herrin appreciates the board coming together and feeling comfortable to share even when it may be uncomfortable.</p>			
Adjournment		<p>Commissioner Anderson moved, and Commissioner Coppock seconded to adjourn the meeting at 5:17 p.m. The motion passed unanimously.</p>		

Respectfully submitted,

Wes McMahan

Wes McMahan (May 5, 2025 10:19 PDT)

Wes McMahan, Secretary

05/05/25

Date






032625 Regular Board Meeting Minutes-DRAFT

Final Audit Report

2025-05-05

Created:	2025-05-05
By:	Misty Stephens (mstephens@myarborhealth.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYlascuq0JE8qwxFLDu6nRMDqMzn6fc

"032625 Regular Board Meeting Minutes-DRAFT" History

-  Document created by Misty Stephens (mstephens@myarborhealth.org)
2025-05-05 - 2:42:52 PM GMT
-  Document emailed to Wes McMahan (commissionermcmahan@myarborhealth.org) for signature
2025-05-05 - 2:42:56 PM GMT
-  Email viewed by Wes McMahan (commissionermcmahan@myarborhealth.org)
2025-05-05 - 5:17:52 PM GMT
-  Document e-signed by Wes McMahan (commissionermcmahan@myarborhealth.org)
Signature Date: 2025-05-05 - 5:19:04 PM GMT - Time Source: server
-  Agreement completed.
2025-05-05 - 5:19:04 PM GMT