



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

January 29, 2025, at 3:30 p.m.

Conference Room 1 & 2 and via TEAMS

Meeting ID: 278 815 328 169

Passcode: 9uo7gX9H

Dial: +1.360.302.2717

Phone Conference ID: 705 103 053#

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide every patient the best care and every employee the best place to work.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Unexcused/Excused Absences Reading the Mission & Vision Statements	<p>Board Chair Herrin called the meeting to order at 3:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Tom Herrin, Board Chair<input checked="" type="checkbox"/> Craig Coppock, Secretary<input checked="" type="checkbox"/> Wes McMahan<input checked="" type="checkbox"/> Van Anderson<input checked="" type="checkbox"/> Chris Schumaker <p>Others present:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Robert Mach, Superintendent<input checked="" type="checkbox"/> Shana Garcia, Executive Assistant<input checked="" type="checkbox"/> Barbara Van Duren, CNO/CQO<input checked="" type="checkbox"/> Cheryl Cornwell, CFO<input type="checkbox"/> Shannon Kelly, CHRO<input checked="" type="checkbox"/> Julie Taylor, COSO<input checked="" type="checkbox"/> Dr. Kevin McCurry, CMO<input checked="" type="checkbox"/> Matthew Lindstrom, CFPO<input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer<input checked="" type="checkbox"/> Barb Goble, Medical Staff Coordinator<input checked="" type="checkbox"/> Dr. Don Allison, Chief of Staff			

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	<p> <input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Robert Houser, Imaging Manager <input checked="" type="checkbox"/> Buddy Rose, Journalist <input checked="" type="checkbox"/> Diane Markham, Marketing & Communication Manager <input checked="" type="checkbox"/> Julie Johnson, QMRC Manager <input checked="" type="checkbox"/> Nicholas Tyler, Pharmacist </p> <p>Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.</p>			
Approval or Amendment of Agenda	Commissioner Anderson inquired on the agenda topic to address electing a Board Chair and Secretary. Board Chair Herrin shared it is under Old Business, agenda topic 2025 Organization & Officers of the Board of Commissioners.	Commissioner Anderson made a motion to approve the agenda. Commissioner Schumaker seconded, and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the attendees to state any conflicts of interest with today's agenda.	None.		
Comments and Remarks	<p>Commissioners: Commissioner McMahan commended the team on a good year financially and thank you to everyone's efforts to get to a place where the District made money. Commissioner Anderson thanked John Carter for his IT assistance, shared he still has not received a response from the Mineral Fire Department and the new Mountain View Library offers teen events so the clinic may see students passing through. Superintendent Mach welcomed Dr. Allison as our 2025 Chief of Staff, as well as requested grace, as the District moves from Zoom to Teams for the virtual platform for board meetings.</p> <p>Audience: None.</p>			

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Executive Session <ul style="list-style-type: none"> RCW 70.41.200 & RCW 42.30.110 (g) 	<p>Board Chair Herrin announced going into executive session at 3:40 p.m. for 15 minutes to discuss RCW 70.41.200-Medical Privileging and Quality Improvement Oversight Report, as well as RCW 42.30.110 (g) to discuss the performance of a public employee. At 3:55 p.m. Board Chair Herrin extended Executive Session by 5 minutes. At 4:00 p.m. Board Chair Herrin extended Executive Session by 2 minutes. The Board returned to open session at 4:02 p.m. Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments: Radiology Consulting Privileges</p> <ol style="list-style-type: none"> Luke Stall, MD Leszek Pisinski, MD <p>Reappointments: Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> Muhammad Farooq, MD Mohammad Hirzallah, MD John Zurasky, MD <p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> Jonathan Kullnat, MD David Lee, MD Justin Siegal, MD Harold Prow, MD <p>Arbor Health</p> <ol style="list-style-type: none"> Coleen Overdorf, DO (Consulting Pulmonology) 	<p>Secretary Coppock made a motion to approve the Medical Privileging as presented and Commissioner Schumaker seconded. The motion passed unanimously.</p>		
Department Spotlight <ul style="list-style-type: none"> Medical Staff Update 	<p>CMO Dr. McCurry shared insight into the Medical Staff. Medical Staff includes eight primary physicians, four advance care providers, sleep medicine, podiatry and general surgery. The clinics marked 29,586 visits, the ED</p>			

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	<p>marked 5,633 registrations, the outpatient registrations 16,208. Cardiology Services have officially begun with the team being onsite every other week until volumes show more demand. Dr. Ball is the District's Medical Director for the Emergency Department. All physicians are ED Board Certified. All in all, a stable Medical Staff here at Arbor Health.</p> <p>Commissioner McMahan appreciated the update and hearing firsthand about Medical Staff. Commissioner McMahan inquired about the quality control oversight of APP's. Dr. McCurry confirmed there is required oversight, and it is a part of the quality program where it's reported. Commissioner Anderson inquired on future request and/or support from the Board. Dr. McCurry noted recruiting to replace the orthopedist, another surgeon in the next year or two, as well as the clinics are at capacity and a long-term plan needs to be put into place to expand.</p>			
Board Committee Reports <ul style="list-style-type: none"> Hospital Foundation Report 	<p>Board Chair Herrin shared Jason Whitney submitted a grant request for additional blood pressure cuffs for the clinics. He had great energy and was thankful for the Foundation's efforts in 2024, so hoping for another donation in 2025.</p> <p>Foundation Manager Scogin shared the AH Foundation has the 2025 Calendar of Events which includes the Dinner Auction with a fairytale theme this year.</p>			
<ul style="list-style-type: none"> Finance Committee Report 	<p>Commissioner Anderson highlighted the financial statistics year to date. The District ended with a Net Income of \$2,090,509. The District was projecting a loss on the budget of (\$865,872) so profit exceeded budget by \$2,956,381. The State Auditor's Office is in the process of</p>			

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	completing audits for 2022 and 2023. The capital presented was in both December and January with Committees support and already approved.			
Consent Agenda	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. December 11, 2024, QIO Committee Meeting b. December 18, 2024, Finance Committee Meeting c. December 18, 2024, Regular Board Meeting d. January 22, 2025, Finance Committee Meeting 2. Warrants & EFTs in the amount of \$4,035,572.82 dated December 2024 3. Approve Documents Pending Board Ratification 01.29.25 4. RES-25-01-Approving the Petty Cash Drawers and Custodians of the District 5. RES-25-02-Appointing DNV Accreditation-Antimicrobial Stewardship Program Manager 	<p>Secretary Coppock made a motion to approve the Consent Agenda and Commissioner Anderson seconded. The motion passed unanimously.</p> <p>Minutes and Warrants will be sent for electronic signatures.</p>	Executive Assistant Garcia	01.31.25
Old Business <ul style="list-style-type: none"> • Board Community Engagements 	<p>Board Chair Herrin opened the floor for Commissioners to share on meetings attended in the last month. Secretary Coppock recently attended a Mossyrock Alliance League (MAL) and the group requested the District have a booth that engages the youth with quick, easy, healthy snack ideas.</p> <p>The Board agreed to revisit formalized questions to be bringing to these meetings to ensure we are identifying how we can bring better healthcare to the District.</p>	Bring back brainstorming session with Kurt O'Brien when questions were identified.	Superintendent Mach	02.26.25

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<ul style="list-style-type: none"> 2025 Organization & Officers of the Board of Commissioners 	<p>Board Chair Herrin shared the Board needs to elect the Board Chair and Secretary.</p> <p>Board Chair Herrin opened the floor for nominations for Board Chair. Commissioner Anderson nominated Commissioner Herrin as Board Chair. There were no other nominations.</p> <p>Board Chair Herrin opened the floor for nominations for Secretary. Commissioner Coppock nominated Commissioner McMahan as Secretary. There were no other nominations.</p>	<p>Commissioner Anderson made a motion to elect Commissioner Herrin as Board Chair. Commissioner McMahan seconded. The motion passed 3-0, two votes were not recorded.</p> <p>Commissioner Coppock made a motion to elect Commissioner McMahan as Secretary and Commissioner Anderson seconded. The motion passed unanimously.</p>		
<ul style="list-style-type: none"> Board Policy & Procedure Review 	<p>Board Chair Herrin presented the following policies/procedures for review and/or revision:</p> <ol style="list-style-type: none"> CEO/Superintendent Evaluation <ol style="list-style-type: none"> Commissioner requested to add benchmarking goals. 	Revise the policy and procedure.	Superintendent Mach	02.26.25
New Business	Board Chair Herrin noted no new business to report.			
Superintendent Report	<p>Superintendent Mach highlighted the memo in the packet and added the following updates:</p> <ol style="list-style-type: none"> New Tele-stroke equipment coming. Community Health Needs Assessment (CHNA) due again, so working to select a consultant. The CHNA will assist in the process and drives the Strategic Plan. Hired a new ED Physician, Dr Rachel Montes. She grew up in Mossyrock and wanted to come home to provide care. Welcome! 			

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	<p>4. Hired a new Lab Manager, Janice Pendergrass. She spent 24 years in the Swedish system and planned to relocate to this area, so the timing was excellent. Welcome!</p> <p>5. Continue to have Twin Transit services and hoping to do more scheduling this year to help patients.</p> <p>6. Respiratory Illness is upon us, delayed in the state of WA but either way is here.</p> <p>7. Continue to follow the Executive Orders, remember these are proposed.</p> <p>8. Planning to attend Advocacy Day in Olympia.</p> <p>Commissioner McMahan recently attended the legislative bills to being proposed. Continuing to track but wondering what can we do? Compliance Officer Hargett confirmed he is tracking and once finalized these regulations affecting the District are managed on the regulatory dashboard. Also, Superintendent Mach reminded the Board, the District pays dues to both WSHA and AWPHD to follow the legislative sessions and advocate on our behalf. Commissioner McMahan requested a meeting to discuss further and the Board advocated for this workshop to further discuss the proposed bills.</p> <p>Lastly, Superintendent Mach pulsed the Board on their interest in attending the 2025 AWPHD & WSHA Rural Hospital Leadership Conference in June. All commissioners would like to attend.</p>	<p>Schedule legislative workgroup meeting.</p> <p>Book hotel reservations.</p>	<p>Superintendent Mach</p> <p>Executive Assistant Garcia</p>	<p>Prior to 02.26.25 Board Meeting</p> <p>Prior to 02.26.25 Board Meeting</p>
Meeting Summary & Evaluation	<p>Superintendent Mach provided a meeting summary. Secretary Coppock noted a good meeting. Commissioner Schumaker noted everyone being vested.</p>			

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	Commissioner Anderson shared everything seems to be going well and appreciated Dr. McCurry's update. Superintendent Mach reiterated that Dr. McCurry is a great resource to Admin team and people listen when he speaks. Commissioner McMahan thanked everyone for their tolerance of his questions. Board Chair Herrin noted a great meeting and appreciated Pharmacist Tyler's input, great addition.			
Adjournment		Secretary Coppock moved, and Commissioner Anderson seconded to adjourn the meeting at 5:21 p.m. The motion passed unanimously.		

Respectfully submitted,

Wes McMahan
Wes McMahan (Mar 3, 2025 08:46 PST)

Wes McMahan, Secretary

03/02/25

Date






012925 Regular Board Meeting Minutes

Final Audit Report

2025-03-03

Created:	2025-02-28
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"012925 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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