

Bartlett Regional Hospital

AGENDA

SPECIAL BOARD OF DIRECTORS MEETING

Friday, September 24, 2021; 12:00 p.m.

Zoom/Teleconference: <https://bartlethospital.zoom.us/j/99669782382>

or call

1-253-215-8782 and enter webinar ID 996 6978 2382

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. PUBLIC PARTICIPATION
- V. APPROVAL OF THE MINUTES – September 18, 2021 (Pg.2)
- VI. LEADERSHIP CONFERENCE
- VII. CEO RECRUITMENT (Pg.3)
- VIII. EXECUTIVE SESSION
 - A. Interim CEO Selection Process
 - B. Personnel Matters

Motion by xx, to recess into executive session to discuss the interim CEO selection process and personnel matters that tend to prejudice the reputation and character of any person.

- IX. ADJOURNMENT

Bartlett Regional Hospital

Minutes
BOARD OF DIRECTORS MEETING
September 18, 2021 – 3:30 p.m.
Zoom videoconference

CALL TO ORDER – Meeting called to order at 3:31 p.m. by Kenny Solomon-Gross, Board President

BOARD MEMBERS PRESENT

Kenny Solomon-Gross-President	Rosemary Hagevig, Vice-President	Brenda Knapp
Mark Johnson, Secretary	Hal Geiger	Iola Young
Deb Johnston	Lindy Jones, MD	Lance Stevens

ALSO PRESENT

Dallas Hargrave, HR Director	Rorie Watt, CBJ City Manager	Rob Palmer, CBJ Attorney
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APPROVE AGENDA – *MOTION* by Mr. Johnson to approve the agenda as presented. Ms. Knapp seconded. There being no objections, agenda approved.

PUBLIC PARTICIPATION – None

EXECUTIVE SESSION – *MOTION* by Ms. Hagevig to recess into executive session as written in the agenda to discuss personnel matters that tend to prejudice the reputation and character of any person. Dr. Jones seconded. The Board entered executive session at 3:31 p.m. They returned to regular session at 5:26 p.m.

Mr. Stevens made a *MOTION* to the Board as follows: We are in the receipt of Ms. Lawhorne's letter of resignation and we are terminating Ms. Lawhorne's appointment as of today. Ms. Knapp seconded. There being no objection, *MOTION* approved.

Mr. Stevens made a *MOTION* to the Board to temporarily appoint Kathy Callahan as the acting interim CEO and the Board President has authority to negotiate compensation. Ms. Hagevig seconded. There being no objection, *MOTION* approved.

NEXT MEETING: 12:00 p.m. – Friday, September 24, 2021

Dr. Jones will not be able to attend as he will be working a shift in the Emergency Department.

ADJOURNMENT: 5:30 p.m.

BRH Interim CEO Recruitment Timeline (DRAFT)

		20-Sep	27-Sep	4-Oct	11-Oct	18-Oct	25-Oct	1-Nov
	WHO	1	2	3	4	5	6	7
Gather potential candidate information	Staff							
Draft recruitment plan	Staff							
Draft selection plan	Staff							
Ad hoc interim recruitment committee formation	FB							
Board Review & Approval of Recruitment and Selection Plans	FB							
Select candidates to interview	FB							
Interview selected candidates via Zoom	RC							
Conduct Reference Checks	Staff							
Recruitment committee presents recommendation to Board	FB							
Negotiate interim CEO arrangement	Staff							
Appoint Interim CEO	FB							
Conduct onboarding background checks	Staff							
Candidate Start Date	CEO							

Ad Hoc Interim CEO Recruitment Committee (RC)

Full Board (FB)

Staff

New Interim CEO

