

# Bartlett Regional Hospital

Minutes  
BOARD OF DIRECTORS MEETING  
October 22, 2019 – 5:30 p.m.  
Robert F. Valliant Boardroom

**CALL TO ORDER** – The Board of Director’s meeting was called to order at 5:35 p.m. by Lance Stevens, Board President

**ATTENDANCE**

Lance Stevens, President	Brenda Knapp	Marshal Kendziorek
Mark Johnson	Lindy Jones, MD	Kenny Solomon-Gross
Deb Johnston		

**ALSO IN ATTENDANCE**

Chuck Bill, CEO (Phone)	Kevin Benson, CFO	Billy Gardner, COO
Dallas Hargrave, HR Director	Rose Lawhorne, CNO	Bradley Grigg, CBHO
Megan Costello, CBJ Law	Michelle Hale, CBJ Liaison	Don Schneider, MD, COS
Ariel Thorsteinson, MHU Director	Anita Moffitt, Executive Assistant	Dorothy Hernandez, MD

**ABSENT** - Rosemary Hagevig, Vice President and Bob Urata, MD, Secretary

**APPROVAL OF THE AGENDA** – Mr. Stevens requested the removal of the Strategic Discussion from the agenda. *MOTION by Ms. Knapp to approve the agenda with the removal of the Strategic Discussion items.* Ms. Costello requested the removal of Legal and Litigation Review from the Executive Session. No further changes requested. *Ms. Knapp approved amending the motion to include the removal of the Legal and Litigation Review. Mr. Johnson seconded the motion to approve the agenda as amended. Amended agenda approved.*

**PUBLIC PARTICIPATION** – None, however it was noted that there were two high school students in attendance to observe the meeting.

**CONSENT AGENDA** – It was noted that Mr. Kendziorek and Ms. Johnston were missing from the listed attendees at the September 27<sup>th</sup> Governance Meeting. *MOTION by Mr. Kendziorek to approve the consent agenda with the amendment of attendees to the September 27<sup>th</sup> Governance minutes. Dr. Jones seconded. Consent agenda approved with amended minutes.*

**BOARD EDUCATION**

**Metabolic Screening** –Ariel Thorsteinson, Director of MHU provided an overview of the steps being taken to improve compliance of the behavioral health metabolic screening process by 25% to achieve the target goal of 90% by December 2019. These steps help monitor the potential side effects of antipsychotic medication and will result in better long term outcomes for patients needing these types of medications.

**Public Trust Training** – Megan Costello, Assistant City Attorney provided a brief presentation on Public Trust. She noted that 70% of Americans express confidence in local government and that the chief function of local government at all times is to serve the best interest of all of the people. She

noted the fiduciary duties of the hospital board is to act in the best interest of the hospital and identified 3 fiduciary duties created by the American Hospital Association; Duty of Care, Duty of Loyalty and Duty of Obedience. Also included in the presentation: CBJ Open Meetings Act, Public Records Act and examples of various ethical issues.

**Medical Staff Report** – Dr. Schneider noted the September 3rd Medical Staff meeting minutes are in the packet. He reported the following were discussed at the October 1st meeting: Physician report cards coming out soon, CCU updating code processes and code Sepsis as well as other routine topics. In response to questions from board members, background of the report cards was provided. Providers will receive their individual report cards from the MSQIC committee. The board will receive an aggregate report, not the individual report cards. Dr. Schneider cautioned the board about listening to scores such as this because when measurements are incentivized, it incentivizes skewing care towards fixing the measured data instead of fixing the patient. (Numbers tell the story but not always the whole story.) In response to Ms. Knapp’s inquiry about consistent rating criteria for all hospitals, Mr. Bill stated that there is a long list of potential topics or services that can be evaluated as part of this ongoing professional evaluation. CMS is setting broad parameters and the Joint Commission is implementing those parameters. Mr. Kendziorek requests a future board education session be provided regarding these quality measures, how they are determined and how they are to be measured.

**Executive Session – *Motion made by Mr. Kendziorek to recess into executive session as written in the agenda, with the exception of the Legal and Litigation Review, to discuss several matters:***

- *Those which by law, municipal charter, or ordinance are required to be confidential or involve consideration of records that are not subject to public disclosure, specifically the patient safety dashboard, the confidential chief of staff report, and the credentialing report.*

**Mr. Johnson seconded. Motion approved.** The committee entered executive session at 6:15 pm and returned to regular session at 6:22 pm.

- A. Credentialing report (BLUE FOLDER): ***Motion by Mr. Kendziorek to approve the credentialing report as written. Mr. Solomon-Gross seconded. Credentialing recommendations approved.***
- B. Confidential Chief of Staff Report (BLUE FOLDER): No action to be taken. The Board reviewed the confidential chief of staff report.
- C. Patient Safety Dashboard (BLUE FOLDER): No action to be taken. The Board reviewed the Patient Safety Dashboard.

**OLD BUSINESS:**

CAMPUS PLAN UPDATE – Mr. Bill stated that we should have Jensen Yorba Wall’s report back within a week. The project is still on target and more detail will be provided at the November 8<sup>th</sup> Planning Committee meeting. The final report should be available at the December Board of Directors meeting.

CRISIS INTERVENTION UPDATE – Mr. Grigg provided a brief update to his written report included in the packet. Northwind Architects (NWA) has been awarded the design and project management award for the Crisis Stabilization Project. A three day kick off meeting was held with NWA, CBJ architects,

Senior Leadership, Behavioral Health Leadership and key BRH staff to discuss safety features and impacts this new program will have throughout the hospital. The meeting closed out with several interviews with patients and family members to receive feedback on how the facility should be designed. The kick-off session ended with conceptual designs being presented to Senior Leadership. The design concept will probably be presented to the Planning Committee in December. The next step of the project is to solidify time lines for the project.

**NEW BUSINESS** - None

**MANAGEMENT REPORTS** – Mr. Johnson asked for an update on Psychiatry recruitment. Mr. Grigg reported that Psychiatric Nurse Practitioner, Cynthia Rutto has expressed interest in full time employment. She is a Locum that is currently running the Mental Health Unit alongside and under the supervision of Dr. Gartenburg. Ms. Rutto is originally from Juneau. Mr. Stevens thanked management for their well written reports.

**CEO REPORT** – Mr. Bill reported that there has been no real change to state level funding. We continue to see support of projects, particularly Behavioral Health projects that they have worked closely with us on. One significant change at the state level is that Donna Steward, Deputy Commissioner of Human Services, has been replaced on a temporary basis and possibly a permanent basis. We will see how that plays out with a new person in that position.

**PRESIDENT REPORT** – Mr. Stevens reported that he had met with CBJ Law to get a feel for what's going on with legal issues that have been brought up between the last board meeting and tonight's board meeting. This meeting helped him better understand what the board's obligations are.

**BOARD CALENDAR** – November calendar reviewed. No changes requested.

**BOARD COMMENTS AND QUESTIONS** – Discussion was held about advertising of SEARHC specialists, future plans and unintended consequences. Competition and changing market will be considered in the Master Facility Plan. Mr. Johnson suggested that Mr. Stevens, as the board president, speak to SEARHC's president.

Dr. Schneider shared a letter from a cruise ship passenger letting him know about the excellent care received here and what an amazing place Bartlett Regional Hospital is.

Responses were provided to several board member related questions posed by one of the high school students in the audience.

**ADJOURNMENT** – 6:44 p.m.