

Bartlett Regional Hospital

Minutes

BOARD OF DIRECTORS MEETING

May 26, 2020 – 5:30 p.m.

Zoom videoconference

CALL TO ORDER – The Board of Director’s meeting was called to order at 5:30 p.m. by Lance Stevens, Board President

BOARD MEMBERS PRESENT

Lance Stevens, President	Rosemary Hagevig, Vice President	Brenda Knapp
Kenny Solomon-Gross – Secretary	Mark Johnson	Marshal Kendziorek
Deb Johnston	Iola Young	Lindy Jones, MD

ALSO PRESENT

Chuck Bill, CEO	Kevin Benson, CFO	Billy Gardner, COO
Bradley Grigg, CBHO	Dallas Hargrave, HR Director	Rose Lawhorne, CNO
Megan Costello, CLO	Joy Neyhart, DO, COS	
Anita Moffitt, Executive Assistant	Gail Moorehead, Director of Staff Development	

APPROVAL OF THE AGENDA – *MOTION by Ms. Hagevig to approve the agenda as presented. Mr. Solomon-Gross seconded. Agenda approved.*

PUBLIC PARTICIPATION – None

CONSENT AGENDA – *MOTION by Mr. Solomon-Gross to approve the consent agenda. Ms. Hagevig seconded. Consent agenda approved.*

NEW BUSINESS - None

Medical Staff Report – None

COMMITTEE REPORTS:

Finance Committee Meeting – May 8th meeting minutes are in the packet. Ms. Johnston noted that it was a relatively short meeting with a fair amount of time talking about the potential financial impact of COVID-19. We were doing well the first couple of months of the year but saw a significant decline in revenue at the end of March and throughout April. BRH had a loss of \$1.5 Million dollars in April after receiving \$2.2 Million funding from the CARES Act. May will include an additional \$5 Million received from the CARES funding. With this funding and increasing revenue this month, we are trending in the right direction.

Governance Committee Meeting – May 12th meeting minutes are in the packet. Ms. Knapp reported that we are reviewing recommended changes for bylaws revisions. We are looking to our CBJ Liaison, Michelle Hale to provide input on how we can best communicate to CBJ, our perception of identified skill needs to take under consideration during recruitment of hospital board members.

Quality Committee Meeting – Ms. Hagevig noted the May 13th meeting minutes in the packet provide a pretty comprehensive review of what was discussed at the meeting. There are no action items at this time.

Planning Committee Meeting – May 19th meeting minutes are in the packet. Mr. Kendziorek reported that we are continuing with the ECG study. Each Planning Committee member will meet individually with ECG to review their draft report and provide feedback. Also discussed at the meeting: COVID updates, the reality of the lack of a cruise ship season, the Strategic Planning meeting targeted for July and the roadmap to reopening services (included in the packet).

MANAGEMENT REPORTS: Mr. Hargrave provided an overview of the Studer Group leadership development program at the request of Mr. Solomon-Gross. This program will qualify for continuing education credit and will be counted as work hours for managers and supervisors. Mr. Solomon-Gross also initiated a conversation about sterilizing and reusing N95 masks. Concerns were addressed by Ms. Lawhorne and Dr. Jones expressed his support of this sterilization process. Ms. Knapp commended Mr. Grigg and Mr. Soboleff for the number of grants that have been successfully obtained for Behavioral Health. In response to Ms. Young's inquiry about physical therapy services, Mr. Gardner reported that with the OR returning to a higher capacity, we anticipate the needs for rehab services to increase and are prepared to open up Saturday appointments. Telehealth services are being provided for speech therapy. Mr. Stevens expressed appreciation for the thoroughness of the management reports.

CEO REPORT – In addition to his written report, Mr. Bill reported that there is a real push in the community to look at the feasibility of getting a reference lab in Juneau to allow quicker turnaround times for test results and shortening quarantine times. He is working with the Unified Incident Command (UIC) to investigate further. He noted the reality that we are seeing the 48 hour turnaround time working pretty well for test results and the State is pretty adamant about not relaxing the 14 day quarantine. He also reported that Dr. Newbury has successfully recruited a female colleague to join his OB-GYN practice in July. We have received notification from the State that they have completed the review of our FY19 cost report and have determined that our Medicaid reimbursement rates should go up by about 25% next year.

Ms. Hagevig initiated a discussion about the likelihood of the 14 day quarantine mandate being extended beyond June 2nd and having local testing capabilities in place in anticipation of next year's cruise ship season. In response to Mr. Johnson's inquiry about how much money and local resources would be required to open a reference testing lab in Juneau, Mr. Bill identified a lab that could accommodate two rooms - one DNA free, equipment, qualified staff and appropriate oversight. He noted there is no space in the hospital to accommodate this and that it took the State two years to recruit someone capable of running their lab. Mr. Stevens initiated discussion about the roadmap to reopening included in the packet. Mr. Kendziorek expressed concern about the shortage of supplies to conduct rapid tests with the equipment we do have and stated that working with the UIC, he would like to have BRH take the lead on using detailed science based criteria for moving back and forth in our reopening of services. Discussion was held about supplies on hand and if the quantities would be sufficient if there is a spike in COVID cases. Dr. Jones, Ms. Hagevig and Mr. Johnson expressed their support for the community to have a reference lab. Dr. Neyhart questioned whether the population of Juneau and outlying communities has the capacity to support a local reference lab and if not, we need to spend our resources other places. Mr. Bill will work with the UIC and the State to determine the viability of having a local reference lab.

PRESIDENT REPORT – Mr. Stevens reported that the Executive Committee will meet on June 2nd to start the process of the CEO evaluation. He is working with Mr. Hargrave to develop leadership questions as part of the evaluation.

BOARD CALENDAR – June calendar reviewed. Executive Committee meeting is scheduled for 8:00am, not 7:00am on June 2nd. Ms. Moffitt to confirm the time of the Board Compliance meeting to be held on June 16th. A request made to move the Planning Committee Meeting to 7:00am on June 18th. Mr. Johnson will touch base with Mr. Bill about scheduling a Recruitment Committee meeting. Ms. Knapp expressed concern about holding face to face board meetings due to the size of the room. Meetings will continue to be held via Zoom until further notice.

BOARD COMMENTS AND QUESTIONS –Ms. Young called attention to the positive results of the employee health and well-being survey. Mr. Johnson stated that we have been relatively lucky in Juneau because of our isolation and expressed concern that people have become too complacent about COVID. We need to be prepared for things to become worse before they get better. Mr. Solomon-Gross expressed appreciation for the conversation about the reference lab.

Executive Session – Ms. Costello reported that she has nothing to discuss for item D listed on the agenda. The need for an executive session was discussed. There being no questions or discussions regarding executive items listed on the agenda, the Board did not enter executive session.

Ms. Hagevig made a MOTION to approve the credentialing report as presented. Mr. Kendziorek seconded. Credentialing recommendations approved.

ADJOURNMENT – 6:47 p.m.