

# Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801 907.796.8900 [www.bartletthospital.org](http://www.bartletthospital.org)

## Board Compliance Committee Meeting

### Minutes

December 18, 2019

**Called to order at 7:00 AM., by Board Compliance Committee Chair, Bob Urata, MD**

#### **Compliance Committee and Board Members:**

**Board Members:** Bob Urata, MD; Marshal Kendziorrek, Deborah Johnston, Kenny Solomon-Gross

**Staff/Other:** Chuck Bill, CEO; Nathan Overson, Compliance Officer; Megan Costello, CLO

**Agenda Approval:** *Dr. Urata asked if there were any other changes needed. Hearing no further requests for change, Dr. Urata approved the agenda with change.*

**Previous Board Compliance Meeting Minutes Approval:** *Mr. Kendziorrek made a MOTION to approve the September 24th Board Compliance Meeting minutes without change. Hearing no requests for change, the minutes were approved without change.*

**Education and Training:** Mr. Overson provided compliance education and training. Training consisted of an overview of the Compliance Log, and the definitions surrounding the elements of the compliance dashboard presented at each of the Board Compliance Meetings.

As part of the discussion during the education and training portion of the meeting, Mr. Kendziorrek asked for clarification regarding the difference between a “near miss,” a “minor infraction” and a “significant infraction”. Mr. Overson responded that the differences are not stratified in the report, but added that a significant infraction would be the type of finding that would be specifically reported, in an appropriate amount of detail, at this committee. Mr. Kendziorrek requested that the Compliance Log element of the Compliance Dashboard reflect the 3 different categories, and the number of instances of each.

Dr. Urata asked about national benchmarks for numbers of compliance incidences reported for an organization of our size, so we can tell whether we are on track as an organization. Mr. Overson explained that there is not a national standard for number compliance incidences to measure against. We can get a good sense for where the organization is by monitoring the risk levels of what gets reported or otherwise identified, but this is also another reason to have an outside review of the Hospital Compliance Program.

**Compliance Officer Report:** The committee reviewed the Compliance Dashboard and did not have much discussion since much of the discussion surrounding the Education and Training covered many of the Compliance Dashboard elements.

**Committee Input:** Mr. Kendziorrek suggested that it would make sense for the education and training topic for the next committee meeting would be a Compliance Program overview and an introduction to the “Seven Elements of an Effective Compliance Program” since there would be new Board assignments made for 2020. The Committee agreed with Mr. Kendziorrek’s education topic suggestion.

**Executive session:** The meeting did not go into executive session.

**Meeting Adjourned 7:55 am**

**Next Meeting 06/16/2020 at 7:00 am**

(The 03/31/2020 meeting was canceled due to COVID 19 considerations)