

Bartlett Regional Hospital

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Planning Committee Meeting Minutes

March 12, 2021 – 12:00 p.m.

Bartlett Regional Hospital Boardroom / Zoom Videoconference

Called to order at 12:00 p.m., by Planning Committee Chair, Lance Stevens.

Planning Committee* and Board Members: *Lance Stevens, *Hal Geiger, Rosemary Hagevig, and Brenda Knapp.

Also Present: Kevin Benson, Billy Gardner, Bradley Grigg, Rose Lawhorne, Marc Walker, Gail Moorehead, Anita Moffitt, Nathan Coffee, Jeanne Rynne, Michelle Hale and Rachael Byrd

PUBLIC PARTICIPATION – None

APPROVAL OF THE MINUTES – *Mr. Geiger made a MOTION to approve the minutes from February 12, 2021 Planning Committee meeting. There being no objections, minutes approved.*

BRH PLANNING COMMITTEE MEETING INVITATION TO CBJ – An invitation to attend today's meeting had been sent to Mayor Weldon, Michelle Hale and Rorie Watt to discuss Bartlett's role in Community Health. It has been determined that a separate meeting, to include the new CEO, will be held to discuss this topic. Ms. Hale felt the invitation had been unclear about what was to be achieved and requests clearer communications in the future. Mr. Stevens stated that Community Health and Bartlett's role had been raised as a concern in the community and is part of the goals of the Assembly. BRH has not received guidance and what the expectations are. The Assembly and BRH need to work together to develop a plan to meet the community needs. Ms. Knapp noted that CBJ had a Health Department in the past, separate from State's Health Department and the hospital. They provided community oriented public health services such as vaccinations and ran its own mental health center. She suggests a historical look at what that Health Department used to provide and see if what the city is feeling a lack of now, is something in that arena. Ms. Hagevig highlighted reasons the department was eliminated and agrees that there may have been some significant services that fell through the cracks when it closed. She feels that BRH has done a great job at stepping up to the plate to fill the needs where it can and suggests an analysis be conducted to help identify the needs of the community. Ms. Hale encourages the Board to ask her, as the CBJ liaison, what the thought was when the Assembly came up with this goal. She said the Assembly wants to make sure that BRH is coordinating with other entities for all of the community services provided. They also want to understand what voids there are, who should be doing what and how to communicate that among all the parties. Ms. Knapp suggests specific examples of what functions or work products that the assembly feel are missing would be very helpful.

COVID STATUS – Ms. Moorehead provided a COVID status update while participating in today's community vaccination clinic at Centennial Hall. In a partnership with SEARHC, 2,200 doses are to be given today and tomorrow. Another 2,000 doses will be given next week during the clinics scheduled to

take place Monday through Saturday. We have received an extra allocation of 1,100 doses from the State and will hold another clinic on March 23rd. Everyone over the age of 16 is now eligible to receive a vaccine. We have 250–300 community volunteers helping with these clinics. Approximately 75% of BRH staff are vaccinated at this time and approximately 30% of the community will be vaccinated by the end of March. The one dose, Johnson and Johnson vaccine is starting to be administered in the community. There is a vaccination clinic for veterans scheduled to take place at the Coast Guard station on Saturday. A brief discussion was held about why people have not received vaccines yet. Juneau is the leader in Alaska and Alaska is leading the nation in vaccinations.

MASTER FACILITY PLAN UPDATE – Mr. Gardner provided an update to the changes made to the project priority list. He reported that the Board approved combining the Emergency Department (ED) renovation with the ventilation upgrade at the last Board meeting. This is reflected in the revised Master Facility Plan under C-1. In addition, the Board had also approved \$425,000 to begin the design phase of the ED addition, ventilation upgrade. Nathan Coffee has requested an action from the Public Works and Facilities Committee to approve and request appropriation of \$425,000 from the Assembly for these projects.

CURRENT PROJECTS STATUS - Mr. Gardner reported the Gantt chart has been adjusted due to the changes and reminded everyone that the master facility plan and Gantt chart are fluid documents. He then reported the following updates on ongoing projects:

- ED Waiting Area/PAS Window was completed and need for changes were identified. Maintenance has met with the department and is currently getting prices for the requested changes. The work will be done by contractors and BRH maintenance staff.
- Underground fuel line replacement – Currently being worked on by CBJ Engineering. Taku Engineering was awarded the contract. A meeting will be held next week to discuss timeline.
- ASU-1 heating oil conversion to glycol – Bid opened up on March 9th. Schmolck Mechanical was awarded the contract.
- Fire door replacement and door upgrades for security – CBJ has set up an account for this project under deferred maintenance dollars. Professional Services Term Contract Solicitation has gone out with a response request by March 11th.

COBAS 6800 ROCHE ANALYZER/ MASS TESTING UPDATE – Mr. Gardner reported that this analyzer has had minor breakdowns on two occasions. BRH staff was able to repair equipment the first time but not the second time. A technician had to be flown in to make repairs. Cepheid Analyzer was used to process tests during the downtime. Legal has finished the review of contracts to establish relationships with other entities needing this testing. We have tried to establish contracts with Beacon, Coeur Mining and UnCruise Adventures but they are not returning our calls. We are also reaching out to local schools and Capstone and will continue to try to offer these services to other outside entities. We are currently running about 50 samples a day. Ms. Hale will speak to Ms. Cosgrove to try to get people on-board. There is a lot of concern about the drop in testing. It was noted that some medical clinics in town are able to provide testing. In response to Ms. Hagevig's questions about BRH reaching out to other communities about providing testing and looking at other applications for this testing equipment, Mr. Gardner responded yes, we have reached out. As far as other testing, it would cost BRH more to run the tests this machine is capable of than it would to send them out.

ASU-11 FAN UPDATE – This ventilation system controls humidity, pressure, air exchanges and temperatures in the OR. The old fan is being replaced due to end of life and inability to get repair parts. Replacement equipment has started to arrive. A thirty day notice will be given to the OR Director when all parts are here to give staff and surgeons notice about down time to conduct the work. The OR will be

down for three days, Saturday and Sunday accounting for two of them. This project is on schedule for the estimated completion date of April 13th. The C-section room will be available for emergency surgeries during the downtime.

STRESS TEST VOLUMES – There is an average of 15 stress tests performed monthly. Renovation to stress test space is being conducted because it is too small to accommodate the multiple people in the room with the patient undergoing treadmill stress testing to meet social distancing requirements.

POWER CONDITIONER UPDATE – Nathan Coffee collaborated with CBJ, BRH and outside vendors to present the plan included in the packet. Recent power surges have caused significant damage throughout the hospital making this a high priority project. 9 surge suppression devices will be installed by the end of March at selected power panels while work with PDC mechanical will continue to address the larger issue. These surge protectors will protect equipment in all patient care areas. Power conditioning options for phase two will be presented after a thorough investigation by PDC. Phase one of this project is not to exceed \$50K. As the scope of work is not yet defined, a timeline cannot be provided.

BOPS / CRISIS STABILIZATION PROJECT UPDATE – Mr. Grigg reported that we had a proposal out for bid for this project. Feedback about original timeframe of completion in the summer of 2022 suggests this is not realistic due to shipping delays and supply shortages. The price of wood has increased by 170% since April 2020 making this project more expensive. Mr. Coffee reported that lead time on engineered beams are now months as opposed to weeks. To address this, a second base bid option has been added to extend the contract approximately 5 ½ months. This would move completion of the project to December 2022. We anticipate bids to come in high but hope to award one by using deductive alternates. Discussions with the selected contractor will be held to help identify less expensive options to save funds while not compromising functionality of the facility. The bid is scheduled to open March 16th. So as not to have to pull the project and redesign the building, the bid has to be awarded before alternate options are discussed.

REVIEW EXISTING AND PLANNED COMMUNITY HEALTH INITIATIVES – BRH staff will review what is currently being done by the hospital and will share this information with the Planning Committee. This information will be shared with CBJ representatives when the meeting to discuss community health needs is held.

Future Agenda Items: Nothing noted

Comments: Mr. Stevens thanked everybody for their hard work. Discussion held to determine a new day for future meetings. The third Friday of each month does not work due to unavailable space for in person meetings. It was determined that the Planning Committee meetings should be held before the monthly Finance meetings to help the flow of the approval process. The first Friday of each month was identified as a good day. Ms. Moffitt will confirm this day and time will work for Ms. Young.

Next meeting: 12:00pm, Friday – April 2nd

Adjourned – 12:59 p.m.