

# Bartlett Regional Hospital

Minutes  
BOARD OF DIRECTORS MEETING  
May 24, 2022 – 5:30 p.m.  
Virtual Meeting via Zoom

**CALL TO ORDER** – Meeting called to order at 5:36 p.m. by Kenny Solomon-Gross, Board President. Attendance noted.

**BOARD MEMBERS PRESENT** (*Zoom attendees italicized*)

Kenny Solomon-Gross, President	<i>Mark Johnson, Secretary</i>	Brenda Knapp	<i>Lance Stevens</i>
<i>Hal Geiger</i>	Deborah Johnston	<i>Lindy Jones, MD</i>	Iola Young

**ALSO PRESENT** (*Zoom attendees italicized*)

<i>Jerel Humphrey, Interim CEO</i>	Kim McDowell, CCO	<i>Dallas Hargrave, HR Director</i>
<i>Karen Forrest, Interim CBHO</i>	<i>Barbara Nault, Legal Advisor</i>	<i>Robert Palmer, CBJ Attorney</i>
<i>Keegan Jackson, MD</i>	<i>Gail Moorehead, Quality Director</i>	<i>Nathan Overson, Compliance</i>
<i>Blessy Robert, Dir. General Acctg.</i>	Anita Moffitt, Executive Assistant	<i>Claire Stremple, KTOO</i>
<i>Mark Sabbatini, Juneau Empire</i>		

Mr. Geiger obtained confirmation that board members may attend Board meetings in person due to the time they are held. Committee meetings are still being held virtually due to construction and lack of parking.

**APPROVE AGENDA** – **MOTION** by Ms. Knapp to approve the agenda as written. Ms. Young seconded. There being no objections, agenda approved.

**PUBLIC PARTICIPATION** – None

**CONSENT AGENDA** - **MOTION** by Ms. Young to approve the consent agenda as presented. Ms. Johnston seconded. There being no objection, the April 26 and May 18, 2022 Board of Directors Minutes and March 2022 Financials approved.

**OLD BUSINESS**

**Covid-19 Update** - Ms. McDowell reported there are no COVID patients in the hospital, 12 employees out with COVID. There has been an increase in incidental findings of COVID cases coming through the ED. PPE and testing supplies are good. The on-site drive through testing has gone smoothly for the 1,000 tests conducted to date. The 1,700 tests processed by the molecular lab include testing for employees, Pioneer Home, the drive through and the school district. Mr. Solomon-Gross noted COVID updates will be provided at monthly board meetings and will no longer be included in the committee meetings as a standing agenda item.

**NEW BUSINESS**

**Board Vice-President Election** – Mr. Solomon-Gross reported that due to the passing of Rosemary Hagevig, there is an open seat for Board Vice-President (VP). He opened the floor for nominations of a new VP. Dr. Jones nominated Ms. Knapp. Mr. Geiger stated it's important to start building capacity with some new members and nominated Ms. Johnston as VP and if accepted, Ms. Young as her replacement as Treasurer. Ms. Knapp accepted the nomination of VP with the understanding that it would be for the remaining 6-month term. A new election of officers will be held in December. Ms. Johnston declined the nomination. There being no more nominations, Mr.

Solomon-Gross requested a roll call vote for the appointment of Ms. Knapp as Board VP. Roll call vote taken. Ms. Knapp appointed Vice-President after receiving 7 yes votes by supporters and 1 no vote by Mr. Johnson.

**MEDICAL STAFF REPORT** – Dr. Jackson reported the following: Since the last meeting, annual nursing awards were presented. The May 3<sup>rd</sup> Medical Staff meeting was business as usual. There was conversation about patient handoff with eICU physicians, when to do a verbal vs. just a sign out. Surgical Services and M&M Committee is up and running again with a new leader. Medical Staff had questions and received an update from Mr. Humphrey about CEO recruitment. COVID numbers have been increasing. Paxlovid antiviral treatments are in short supply in local pharmacies. She stated overall, everyone has been working hard, COVID testing has been busy and BRH continues to offer the infusion clinic for COVID treatments. As a provider, she feels supported at this time.

#### **COMMITTEE REPORTS:**

**Planning Committee** – Draft minutes from the May 5<sup>th</sup> Planning Committee meeting in the packet. Ms. Knapp reported one of the two action items on tonight’s agenda is left over from last month. The Planning Committee had approved a re-designation of the use of the second floor of the behavioral health building to house the Applied Behavioral Analysis (ABA) program since an alternate space for the Bartlett Surgery and Specialty Clinic (BSSC) has been identified.

***MOTION by Ms. Knapp on behalf of the Planning Committee that the Board concur that it agrees with the re-designation of the use of the behavioral health building to house the ABA program.*** Ms. Young initiated conversation about the lease for the current ABA space. Ms. Forrest reported plans to continue to use that space as we expand our capacity to provide group care. Mr. Solomon-Gross noted 7 of the 8 board members were at the Planning Committee meeting when this was discussed. ***There being no objection, MOTION approved.***

Mr. Solomon-Gross thanked Ms. Forrest for recognizing the need and identifying better use of this space.

Ms. Knapp reported a General Contractor/Construction Manager (GC/CM) procurement methodology for the ED expansion project was presented and approved by the Planning Committee at its May 5<sup>th</sup> meeting. She provided an overview of the methodology included in the packet. 7 of the 8 Board members were at this meeting.

***MOTION by Ms. Knapp on behalf of the Planning Committee that the Board approve using a General Contractor/Construction Manager (GC/CM) procurement methodology for the ED expansion project.*** Mr. Stevens and Ms. Johnston expressed support of this methodology. ***There being no objection, MOTION approved.*** Ms. Rynne and Mr. Watt will be notified of the approval so it will be presented to the Public Works and Facilities Committee (PWFC) and then Assembly for approval.

**CEO Recruitment Committee** – Mr. Solomon-Gross noted Mr. Hargrave will provide more information during his report. Minutes from the May 5<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> meetings are in the packet. These meetings were mostly held in executive session as they were confidential, personnel matters. The board approved moving ahead with the committee’s recommendation of the 3 finalists.

**Quality Committee** – Mr. Johnson reported draft minutes from the May 11<sup>th</sup> meeting in the packet. He had found the discussions about supply chain issues interesting. Mr. Humphrey noted that Mr. Tyk had brought in a consultant to work with Materials Management to improve processes in ordering and addressing the supply chain issues.

**Finance Committee** – Ms. Johnston reported the minutes from the May 13<sup>th</sup> meeting, included in the packet, accurately reflect the discussions from the meeting. There was discussion about the GC/CM procurement methodology for the ED expansion project. The committee gave support for out sourcing self-pay account receivables.

#### **MANAGEMENT REPORTS:**

**Legal Report** – Ms. Nault reported the following: Since the last meeting her firm has been in discussion with Risk and Compliance regarding patient issues. Reviewed a confidentiality agreement related to a quote for support services for finance and are continuing to work on a master services agreement and statement of work that would facilitate short term

staffing support in Medical Staff Services. Mr. Palmer reported the purchase and sale agreement has been signed for the Family Practice building. The inspection team is ramping up to do the inspection. We should have inspection report in the next few weeks for the Board and the Joint BRH & CBJ Assembly Committee to use for making decisions.

**HR Report** – Mr. Hargrave reported the Board approved 3 CEO finalists. He is working with BE Smith on the process and timing of on-site visits. The 3 candidates (and their significant other) will be brought in on 3 separate days. Candidates will tour the hospital with Ms. McDowell, have separate interviews with the Medical Staff Executive Committee, Senior Leadership Team and the Board. Separate meetings will also be held with each of the following groups: BRH management team, employees, CBJ leadership and the public. There will be one assessment exercise during interviews with the Board. Candidates will be given time to experience Juneau during their visit. Mr. Hargrave is working with Ms. Hardin on a press release with candidate details. Mr. Johnson initiated conversation about BE Smith's recommendations and approval of this process. BE Smith does approve and is impressed with the schedule developed by Mr. Hargrave. Mr. Hargrave reported BE Smith is providing the tools needed for the interviews and is arranging candidate travel. He is unsure whether a BE Smith representative will be present during interviews but will find out. Ms. Russel will not be in attendance.

**CCO Report** – Ms. McDowell highlighted from her report that BRH had a very successful Hospital Week. It was very fun and uplifting for the staff. Mr. Solomon-Gross thanked Ms. McDowell for her thorough report.

**CBHO Report** – Ms. Forrest reported bed utilization in Rainforest Recovery Center (RRC) has been on the rise since December. We are working on lifting the cap from 8 to 12 patients. The Mental Health Unit (MHU) capacity is limited to 6. Travelers are coming to assist and we hope to increase the capacity to 12. The Withdrawal Management Unit (WMU) has been closed for several months and we are working towards opening it back up in June. The pediatrician on staff in the Behavioral Health department has given 90-day notice. Ms. Forrest's last day with BRH is June 14<sup>th</sup>. She has been working on transitioning the CBHO role to Ms. Tracy Dompeling. Ms. Dompeling's first day with BRH is June 20<sup>th</sup>. She has already attended meetings with Ms. Forrest and staff to try to get up to speed. Ms. Forrest stated that this has been an incredible opportunity for her to work at BRH. She is very impressed with staff, physicians and the teamwork across the board. She thanked the Board for their support of the hospital and the behavioral health department. Ms. Knapp thanked Ms. Forrest for the many years of hard work she has done working for the State and her time at BRH. Mr. Johnson thanked Ms. Forrest for continuing the progress in behavioral health, especially for the kids. Dr. Jones expressed his sincere appreciation for what Ms. Forrest has done for the mental health community during her time here. She will really be missed. Ms. Forrest acknowledged the compliments, said it's been a true pleasure but it was a team effort. She has no doubts that Ms. Dompeling will continue to move things in the right direction.

**CFO Report** – No questions or comments.

**CEO Report** – Mr. Humphrey highlighted from his report that there have been several meetings with state officials about the Certificate of Need (CON) for the Crisis Stabilization Building. The state is very supportive of the program but a CON does need to be submitted to keep integrity of the process intact. We are working with a consultant to pull together the necessary information for submitting the CON by the end of June.

**PRESIDENT REPORT** – Mr. Solomon-Gross noted that today is Mr. Stevens' last day on the Board of Directors. He acknowledged him for his 5 ½ years of service on the board, 2 of those as Board President. He also served as Board Secretary, Chair of Finance, Chair of the Planning and participated in several other committees. He has volunteered many hours of time and energy and contributed significantly in shaping the future of Juneau's community hospital. In recognition of his service, a leaf will be made and placed in Mr. Stevens' honor on the BRH Foundation's giving tree. Mr. Solomon-Gross then shared how Mr. Stevens encouraged him to become a Board member, shared his knowledge and became a valuable resource. He thanked him for his leadership and told him he will be truly be missed. Mr. Johnson thanked him and wished him the best of luck in his future up north. Ms. Knapp stated his leadership in Finance and as President has made him invaluable. She wished him well. Dr. Jones expressed appreciation and respect for Mr. Stevens' commitment and competence to the Board. Mr. Geiger recognized Mr. Stevens' wisdom and the effect it had on him during his first year on the board. Ms. Johnston expressed appreciation for Mr. Stevens' calm and reason during strong disagreements amongst board members and for his leadership during her first years on the board. Mr. Stevens said it's been an honor to serve the community on the Board of Directors. It's no small task as the board and its decisions

regarding the healthcare of the community is important to every member of the community. It's been a learning experience, challenging and frustrating but mostly rewarding. The hard work that the staff, this board and prior boards have put in keep propelling the hospital forward in new directions. He is very proud of the Crisis Stabilization Building and the progress in meeting child and adolescent mental health needs. Staff genuinely care about the community and don't get enough credit for having such awesome healthcare in our small community. Keep up the great work!

Mr. Solomon-Gross acknowledged Rosemary Hagevig for the years of service on the board prior to her passing. She was appointed to the board in January 2018. In addition to serving on several committees, she served 4 terms as Board Vice-President, Chair of the Quality Committee and liaison to both the Credentialing Committee and the BRH Foundation. Ms. Hagevig was a true pillar of the community, volunteering time and effort to make Juneau a better place. It would be very hard to find a person more dedicated to Juneau. On behalf of the Board and the hospital, a leaf will be made in her honor and be placed on the Foundation's Giving Tree. She will truly be missed. Ms. Knapp stated it was a real privilege to speak on behalf of the Board at Ms. Hagevig's Celebration of Life. It had been reiterated that Ms. Hagevig volunteered for numerous things and pushed hard to get things accomplished for the betterment of the community. She was very committed to the hospital. One thing Ms. Knapp learned from Ms. Hagevig is that if you take the time to get to know someone, you could be rewarded many times over. Dr. Jones expressed appreciation for the many life lessons he learned while serving on this Board and the Catholic Community Services Board with her. She will be missed. Mr. Solomon-Gross will reach out to Board members to see who might be interested in taking on the role of liaison to the BRH Foundation.

**BOARD CALENDAR** – June calendar reviewed. Mr. Geiger suggested scheduling two Governance Committee meetings in June. Mr. Solomon-Gross will discuss this with him off-line as there will be 2 new board members appointed and a lot of meetings already scheduled in June for CEO recruitment.

**BOARD COMMENTS AND QUESTIONS** – Mr. Johnson noted continuing complaints about the medical records system (EHR) and suggested it be taken up by a committee. Dr. Jones volunteered the Quality Committee to take it up. Ms. Knapp noted it is one of the strategic planning initiatives assigned to the Planning Committee and would appreciate the Quality Committee looking at it too. When a new CEO is put into place, EHR will be made a top priority. Mr. Solomon-Gross stated that he will serve as the Credentials Committee Liaison for the rest of this year. He then shared his recent COVID experience and the great care he received at BRH.

**EXECUTIVE SESSION** – *MOTION by Ms. Young to recess into executive session to discuss several matters as written in the agenda:*

- *Those which by law, municipal charter, or ordinance are required to be confidential or involve consideration of records that are not subject to public disclosure, specifically the Credentialing report, Medical Staff Meeting minutes and patient safety dashboard.*  
*And*
- *To discuss possible BRH litigation, specifically a candid discussion of facts and litigation strategies with the BRH and Municipal attorney. (Unnecessary staff and Medical Chief of staff may be excused from this portion of the session.)*

**Ms. Knapp seconded.** The Board entered executive session at 7:00 p.m. after a 5-minute recess. They returned to regular session at 7:32 p.m.

**MOTION by Ms. Johnston to approve the credentialing report as presented. Ms. Knapp seconded. There being no objections, MOTION approved.**

**ADJOURNMENT:** 7:33p.m.

**NEXT MEETING:** 5:30 p.m. – Tuesday, June 28, 2022