

# Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801 907.796.8900 [www.bartlethospital.org](http://www.bartlethospital.org)

Planning Committee Meeting Minutes  
April 1, 2022 – 12:00 p.m.  
Zoom Videoconference / BRH Boardroom

**Called to order at 12:00 p.m., by Planning Committee Chair, Brenda Knapp.**

**PLANNING COMMITTEE\* AND BOARD MEMBERS PRESENT** (*Virtual attendees italicized*): Brenda Knapp\*, Lance Stevens\*, Mark Johnson\*, Deb Johnston, Hal Geiger, Iola Young and Kenny Solomon-Gross

**ALSO PRESENT:** Jerel Humphrey, Robert Tyk, Karen Forrest, Kim McDowell, Dallas Hargrave, Marc Walker, Katie Koester, Lisa EaganLagerquist, Mark Kneedler, Sara Dodd, Sherri Layne, Claire Stremple and Anita Moffitt

**APPROVAL OF AGENDA - Mr. Johnson made a MOTION to approve the agenda as written. Mr. Solomon-Gross seconded. There being no objections, agenda approved.**

**PUBLIC PARTICIPATION** – None

**APPROVAL OF THE MINUTES – Mr. Johnson made a MOTION to approve the minutes from the March 4, 2022 Planning Committee meeting. Mr. Solomon-Gross seconded. There being no objections, minutes approved.**

**COVID STATUS** – Ms. McDowell reported we have 3 Covid patients in house, 7 Covid positive employees. PPE, testing supplies and staffing are all stable at this time. Most Covid positive cases coming through the ED now are incidental findings. There has been a big decrease in the use of our monoclonal antibodies clinics. There has been a spike in Covid cases throughout CBJ due to spring break travel.

**MASTER FACILITY PLAN AND TIMELINE** – Mr. Walker reported that the facility plan and timeline, included in the packet, have been updated since our last meeting. Completed projects have been removed, new projects, not identified in the original master plan but since been deemed a priority, included.

**CURRENT PROJECTS UPDATE** – Mr. Walker reported the site improvement project is well underway and moving along quicker than anticipated. Doors and frames for the campus door project were ordered in February and are anticipated to be on campus mid-July for installation.

**BOPS / CRISIS STABILIZATION PROJECT UPDATE** – Ms. Koester reported the field report in the packet reflects the status of the behavioral health building project as of last Thursday. Mr. Forrest reported the work on the behavioral building is going well. She noted that Bartlett Outpatient Psychiatric Services (BOPS) will be expanding significantly, the number of patients they will be able to serve. Patient numbers and revenue information reviewed. Psychiatric providers are currently providing more services with fewer people. There is a need for more therapists, recruitment has been very difficult. In response to Ms. Knapp, Ms. Forrest stated there is no grant funding for the Applied Behavioral Analysis (ABA). Discussion held about projected budget for ABA. An overview of the design changes taking place to the second floor was provided. There will be an elevator in the building. In response to Mr. Johnson, Ms. Forrest reported patient data can be sorted to distinguish CBJ residents from other communities, majority of the patients are from CBJ. Mr. Solomon-Gross initiated discussion about staffing. He requests a staffing plan, to include flow charts be created and presented to the committee. Ms. Knapp suggests HR help with developing a recruitment and marketing plan. Discussion held about the need for a motion to move ahead with changing floor plans. Mr. Humphrey would like a vote of confidence on record. **MOTION by Mr. Johnson: The Planning Committee supports the change in the use of the second floor of the new**

*building for the BOPS program as presented and would like the full Board to support it as well. Mr. Stevens seconded. There being no objections, MOTION approved.*

**ED EXPANSION PROJECT UPDATE** - Ms. Koester noted Lisa EaganLangerquist and Mark Kneedler are present and able to help answer any questions the committee may have. She stated that direction from the Planning Committee on the preferred alternate plan for the ED expansion/upgrade project is requested today. Cost estimates from pre-design to current estimates have increased significantly and additional funds are required to complete the project. Increased cost estimates are partly due to the needs that have come up as a result of Covid that had not been identified in the initial plans and the increase in materials. She provided an overview of the pre-design plans which include everything BRH wanted. She then provided an overview of option J, that stays within the original budget. This option causes issues and doesn't improve patient services and delivery of services enough to warrant doing it. Option G is the preferred alternative. It would require an additional \$5 Million but improves patient delivery and our ability to meet code changes in the negative pressure rooms. Ms. EaganLangerquist provided a broad overview of option G. Ms. McDowell reported that key stakeholders have reviewed these plans and identified option G as the safest option for patients and staff. She provided an overview of the list of items supporting this option included on pages 17 and 18 of the packet. In response to Mr. Johnson, Mr. Kneedler stated that discussion has not been held with the state yet about a Certificate of Need (CON) because we need to have a plan first. A consultant has been brought on board to help with the CON process. Once we have authorization to move ahead with a plan, a letter of intent will be drafted and sent to the state to open up discussions. Mr. Johnson expressed concern about moving too far ahead and possibly receiving a negative response from the State. Mr. Solomon-Gross stated that Barbra Nault assisted in bringing a consultant on board to help with this process. He also acknowledged the need for a plan before moving ahead with the CON process. He believes with the help of the engineers and the attorneys, BRH has done its due diligence. Discussion held about the number of rooms to be added to the ED; one airborne isolation room and 2 negative pressure rooms. Overall, the number of negative pressure rooms will increase from 2-6, exam rooms increase from 13-16. Room usage and CON standards discussed. Mr. Tyk said he feels there is hardly any risk of a negative response from the state. BRH is the only hospital in Juneau, this expansion will improve patient and staff safety and increase the ability to serve the population. BRH must be clear about what it is doing and why. Mr. Solomon-Gross noted that he has been in conversations with attorneys Robert Palmer and Barbra Nault about a CON and they don't anticipate any issues. He also noted there is a specialist on board to assist us with the CON process.

***MOTION by Mr. Stevens to forward option G to the Finance Committee for review and funding source so we can move this project forward. Mr. Johnson seconded. There being no objections, MOTION approved.***

Ms. Knapp thanked the staff and consultants for their work on this project. Ms. Johnston agreed staff and consultants have done an excellent job explaining the differences and what the needs are. She is happy to have this come back to Finance

**Bartlett Surgery and Specialty Clinic (BSSC) Relocation** – Mr. Humphrey reported we are still looking at options and have no recommendation at this time. He has not heard back from SEARHC about extending of the current BSSC lease.

**Prioritization of Strategic Goal Initiatives** – Ms. Knapp reported she has no problems with the initiatives assigned to the Planning Committee but is not sure what should be tackled first. Feedback from staff is needed to help make this decision. Mr. Solomon-Gross stated that he would like the chairs from each committee to instruct staff to put together some plans on the initiatives they want to work on. Presentations will be made to the committees for approval and moving to the full Board. Ms. Knapp will ask, through the CEO, that feedback from staff be provided about what staff can provide and what timeframe is recommended for completing each initiative. Mr. Johnson noted that consultants may be needed to help accomplish these tasks. Ms. Knapp will meet with Mr. Humphrey to discuss what staff would be best to provide feedback. Mr. Solomon-Gross encourages all committee chairs to meet with Mr. Humphrey to discuss his recommendations.

**Comments** – Ms. Knapp will be traveling on Friday, May 6<sup>th</sup>. Ms. Moffitt to send a survey to identify a date for the next meeting

**Next Meeting** – To be determined

**Adjourned** – 1:07 pm.