

Bartlett Regional Hospital

Minutes
BOARD OF DIRECTORS MEETING
April 26, 2022 – 5:30 p.m.
Virtual Meeting via Zoom

CALL TO ORDER – Meeting called to order at 5:30 p.m. by Lance Stevens, Past Board President. Attendance noted.

BOARD MEMBERS PRESENT

Lance Stevens, Past President	Mark Johnson, Secretary	Brenda Knapp
Hal Geiger	Deborah Johnston	Lindy Jones, MD

ABSENT – Kenny Solomon-Gross, President, Iola Young

ALSO PRESENT

Jerel Humphrey, Interim CEO	Robert Tyk, Interim CFO	Dallas Hargrave, HR Director
Karen Forrest, Interim CBHO	Barbara Nault, Legal Advisor	Joseph Roth, MD, COS
Dan Bleidorn, CBJ Lands and Resource		Anita Moffitt, Executive Assistant

APPROVE AGENDA – Mr. Stevens requested removal of the CBJ Liaison report from the agenda. ***MOTION by Mr. Geiger to approve the agenda as amended. Mr. Johnson seconded. There being no objections, agenda approved.***

PUBLIC PARTICIPATION – None

CONSENT AGENDA - ***MOTION by Mr. Geiger to approve the consent agenda as presented. Ms. Knapp seconded. There being no objection, the March 22, 2022 Board of Directors Minutes and February 2022 Financials approved.***

OLD BUSINESS

Covid-19 Update - Mr. Tyk reported 1 Covid positive patient in-house. Our lab had 42 positive tests in the last 7 days, 12 yesterday. There were 7 influenza A positive tests in the last week. Monoclonal antibody clinics have slowed since the oral antivirals are more effective for the current variants. CCFR testing site closes on Saturday. BRH will have a soft opening of on campus testing next week for surgical pre-procedure testing and expanding on May 8th for community testing. The testing location will be a drive up area near Bartlett House. A call in number for making appointments will be maintained and the process will remain the same as CCFR's. Temp workers from the CCFR site are being hired to move over to BRH. Dr. Roth stated that the medical staff has not yet received testing information to share with their patients. Information will be shared with the medical staff.

Family Practice Building Purchase Update – Mr. Bleidorn reported the purchasing sales agreement from the sellers of the building has been received and now needs Mr. Humphrey's signature. The 60-day period to do our due diligence inspections of the building/property will begin when he signs. The last time the Assembly met to talk about the purchase, they introduced an ordinance to authorize this acquisition. A meeting of the BRH Board and Assembly Joint Committee will be held to review the ordinance before it comes back to the Assembly and a public hearing held. Ms. Knapp initiated discussion about scheduling inspections of the building.

NEW BUSINESS

Board Vice-President Election – Mr. Stevens reported that elections to fill the vacant Board Vice-President seat will be held at the May 24th meeting when a full contingent of Board members are available.

MEDICAL STAFF REPORT – Dr. Roth reported the following: The April 5th Medical Staff meeting was business as usual. Dr. Schwarting retired the middle of April and Dr. Harrah plans to retire in September. If we don't recruit more, this will leave us with only two orthopedic surgeons in the community. Ms. Kesselring and Ms. Moorehead are working on the Medical Staff policies review process.

COMMITTEE REPORTS:

Planning Committee – Draft minutes from the April 1st meeting in the packet. Ms. Knapp reported two items had been moved back to the Finance Committee to find funding, the modified ED expansion project and parking study. A change in the planned use of the second floor of the behavioral health building had been approved by the committee. This space will now be designed and used for the Applied Behavioral Analysis (ABA) program and other behavioral health services. These changes make the project less complicated and not as costly as the original plan to temporarily house the Bartlett Surgery and Specialty Clinic (BSSC). This will be presented to the full board for approval at next month's meeting.

Finance Committee – Draft minutes from the April 8th meeting in the packet. Ms. Johnston reported the minutes accurately reflect the discussions from the meeting. Discussion of the FY2023 budget was discussed and will be presented at the CBJ Finance Committee meeting tomorrow evening (April 27th). The ED expansion project was reviewed. The cost of this design is less than the cost of the original design but more than the original cost estimates for the project.

MOTION by Ms. Johnston on behalf of the Finance Committee that the Board approve plan design option G for the ED expansion. This will be funded through a combination of bonding and capital reserves. Dr. Jones reported speaking with Robert Palmer about any concerns about him voting for this project since he works in the Emergency Department. He will recuse himself from the vote if anyone has concerns about a conflict of interest. Mr. Stevens stated if Dr. Jones and Mr. Palmer are in agreement that there is no conflict of interest, he is fine with Dr. Jones voting. No concerns expressed by others. **Ms. Knapp seconded the MOTION. Roll call vote taken. Motion unanimously passed.**

Ms. Johnston reported the city manager, as well as the Planning Committee, has recommended a geotechnical study be conducted of proposed parking areas. Testing of the 3 proposed locations is estimated to cost \$150,000.

MOTION by Ms. Johnston on behalf of the Finance Committee that the board approve a geotechnical study of proposed parking locations, up to \$150,000. Ms. Knapp seconded. It was clarified that this would be a ground study only. Ms. Knapp identified the locations to be looked at. **There being no objection, MOTION approved.**

MANAGEMENT REPORTS:

Legal Report – Ms. Nault reported the following regarding the 340B pharmacy contract program: The notice to HRSA (Health Resources and Services Administration) Office of Pharmacy affairs was submitted on April 4th. Email acknowledgement received from that agency, no changes to the corrective action plan required. They do ask for a 90-day status report. Since last month's meeting, Ms. Nault has provided advice relative to the Alaska telemedicine registry, provided input on call arrangements for certain specialty groups, wrapped up work related to the CDC Diabetes Prevention program and related billing issues. She has received feedback from SEARHC's general counsel regarding a revised medical resident affiliation agreement and hopes to have it finalized very soon. She also participated in conversation related to Behavioral Health Provider classification.

HR Report – Mr. Hargrave reported the BE Smith recruitment team will present a list of CEO candidates for the CEO Recruitment Committee to look at in early May (tentatively scheduled for May 5th). Committee will identify candidates to be interviewed in mid-May. Public meeting notices will be sent out but interviews will be conducted in executive session. The CEO Recruitment Committee should have recommendations of finalists to move to the next round of interviews by the May 24th board meeting. In-person interviews of finalists are anticipated to take place in early June.

CCO Report – No questions or comments.

CBHO Report – Ms. Forrest reported sometimes having to limit capacity on the MHU due to staffing shortages. We are fully open now but continue to monitor. Crisis Stabilization Center moving along. We received a \$100,000 grant from the Mental Health Trust and have contracted with a consulting company to help us work on our planning and implementation.

CFO Report – Mr. Tyk reported we are continuing to move along putting policies in place for better control on expenses and management. A Materials Management consultant is on site working with Willie Dodd to improve the purchasing and receipt of goods. Everyone is stepping up and trying to improve processes.

CEO Report – Mr. Humphrey reported that he has circled back with the CEO of SEARHC about extending the lease of the BSSC space. SEARHC has agreed to a three-month extension which will allow us a little more time to relocate the surgery clinic to a temporary space on campus. When BOPS vacates their current location and moves into the new building, the surgery clinic will relocate permanently into the vacated space. BSSC clinic will be able to remain in its temporary location on campus if there are delays in the opening of the crisis stabilization building.

PRESIDENT REPORT – Mr. Stevens reported that he officially submitted his resignation from the board effective at the conclusion of the May 24th Board of Directors meeting. Ms. Knapp stated that Mr. Stevens has been a very important asset to the board, will be greatly missed and she wishes him well. Mr. Johnson seconded Ms. Knapp’s comments. Mr. Geiger expressed appreciation for the wisdom he absorbed from Mr. Stevens during his first year on the board.

BOARD CALENDAR – May calendar reviewed. Board Compliance and Audit Committee added May 17th at 12:00pm. Mr. Geiger requests feedback about the Physician Recruitment Committee bylaw revisions be submitted prior to the May 9th Governance meeting.

BOARD COMMENTS AND QUESTIONS – Mr. Johnson noted the passing of Rosemary Hagevig. Her service to our community and the state of AK has been amazing for decades. She was very well respected and will be greatly missed. Ms. Knapp reported funeral services will be held at 10:00am on Saturday at the Cathedral of the Nativity and a celebration of life will be held at 2:00pm at the Yacht Club. Ms. Knapp will speak on behalf of the board at the celebration of life.

EXECUTIVE SESSION – ***MOTION by Mr. Geiger to recess into executive session to discuss several matters as written in the agenda:***

- *Those which by law, municipal charter, or ordinance are required to be confidential or involve consideration of records that are not subject to public disclosure, specifically the Credentialing report, Medical Staff Meeting minutes and patient safety dashboard.*
And
- *To discuss possible BRH litigation, specifically a candid discussion of facts and litigation strategies with the BRH and Municipal attorney. (Unnecessary staff and Medical Chief of staff may be excused from this portion of the session.)*
And
- *To discuss information presented that the immediate knowledge of which would clearly have an adverse effect upon the finances of BRH; that being a discussion about campus planning. (Unnecessary staff and Medical Chief of staff may be excused from this portion of the session.)*

Mr. Jonson seconded. The Board entered executive session at 6:15 p.m. They returned to regular session at 7:03 p.m.

MOTION by Ms. Knapp to approve the credentialing report as presented. Mr. Johnson seconded. There being no objections, MOTION approved.

MOTION by Mr. Geiger that Senior Leadership follow direction given by the Board in Executive Session regarding employee wages. Mr. Johnson seconded. There being no objections, MOTION approved.

ADJOURNMENT: 7:04 p.m.

NEXT MEETING: 5:30 p.m. – Tuesday, May 24, 2022