Entrance Screening Script: Employee

Take temperature and inquire about self-monitoring and COVID-19 status. Give a mask to put on if they do not have their own.	
Staff Condition/Situation	**Actions**
Active COVID-19	• Cannot come to work • Direct them to contact Employee Health and their manager • Direct to call their PCP or go to the Viral Triage Clinic at entrance 4
Febrile or New fever, cough, shortness of breath	• *Same as above*
Recovering COVID-19	• Return to work approved by Employee Health? • Continue to work
Afebrile and No symptoms and No History of COVID-19	Are they Self-Monitoring? • Yes – continue to work • No - continue to work • give self-monitoring handout

Entrance Screening Script: Patient with Appointment

Take temperature and ask:	
"Do you have a NEW fever, cough or shortness of breath?" **"Have you tested positive for COVID-19 or are currently awaiting results of a test?"**	
If patient is FEBRILE or answers "YES" to above questions	• Place mask on patient and provide escort to the location of their appointment. • The escort transfers the patient to the staff at the appointment location so the patient is roomed upon arrival.
Recovering COVID-19	• Offer face covering. If you are assisting patient with tying the mask, you must put on gloves, tie mask, remove gloves and perform hand hygiene. • Continue to appointment
Afebrile and No symptoms and No History of COVID-19	• Same as above

Entrance Screening Script: Non-patient (any person without an appointment or not seeking medical care)

Take temperature and ask:	
"Do you have a NEW fever, cough or shortness of breath?" **"Have you tested positive for COVID-19 or are currently awaiting results of a test?"**	

If person is FEBRILE or answers "YES" to above questions	• Instruct person to put on a face covering and exit.
	     o Direct person to go directly to the Viral Triage Clinic **OR** call their PCP.
	     o If COVID-19 positive, continue current care plan and self-quarantine.

Recovering COVID-19 **OR** Afebrile and No symptoms and No History of COVID-19	Contractor/Vendor/Non-employee
	 • May continue to work.
	 • Offer face covering.
	
	 Visitors
	 • Do they meet the criteria for compassionate care exceptions?
	 (Criteria: Cancer Center, Family Birth Center, Pediatrics, Memory Care support, End of Life)
	     • If Yes, one visitor allowed for patients meeting criteria. Offer face covering.
	     • If No then not allowed to enter.