

☒ **For Your Information**

July 14, 2020

This message is for all Bozeman Health employees from Incident Command.

Updated Visitor Passport Guidelines

Here's what's happening...

We understand how important visitors/caregivers are to our patients when they are at one of our Bozeman Health care sites receiving care. A patient's attending provider may authorize appropriate visitors/caregivers for unique situations.

When a caregiver or visitor is approved to be with a patient, they will be given a visitor passport. This visitor passport helps all caregivers and the door screeners ensure visitors have been properly designated to visit or accompany their loved ones. A visitor passport will be given out in these specific scenarios:

- Imminent end of life
- Pediatric care
- Obstetric care
- Special needs care
- Other special reasons as indicated by area granting passport

A caregiver is defined as one healthy adult only. A visitor or caregiver that is granted a passport is allowed to enter a Bozeman Health facility. They must be wearing a mask or face covering when they enter a Bozeman Health care site.

Please note that each passport is re-evaluated if the patient transfers to a new department. Every visitor passport is authorized and signed by the attending provider. An authorized start and end date will be designated on each passport. If you currently utilize a passport in your unit or department, **please dispose of the old version** and order new passport cards through the Print Shop.

For example:

To: Bozeman Health Staff

Please be advised that John Smith has been designated an approved essential visitors as follows:

Imminent end of life care

Obstetric care

Newborn care

Special needs care

Other:

They are allowed to enter the Bozeman Health facility wearing a mask or face covering as long as they pass the currently established protocol for visitor screening. Visitor passport necessity will be re-evaluated if the patient transfers to a new department.

Authorizing Physician: Dr. Crites

Signature: Dr. Crites

Authorized Dates: 07/13/2020-07/15/2020

Here's why...

Heightened visitor restrictions at Bozeman Health care sites are required to help prevent the spread of COVID-19. Compassionate exceptions are made with certain parameters to help keep employees and medical staff, along with all patients, safe and healthy.

Questions or comments? Contact Eric Lowe, acting medical branch officer at 406-600-9602 or ELowe@bozemanhealth.org.