

COVID-19-EMPLOYEE COVID-19 VACCINE BLITZ- Clinical

I. Background/Purpose

Employee COVID-19 vaccinations will be scheduled to the Bzn Pri Care Triage Clinic. Employees will be checked in and taken to an exam room or private area for the vaccine administration. A questionnaire may or may not be completed on paper prior to administration. The person documenting the vaccines in the chart will log into the appropriate department and locate the schedule. Each employee will have a time slot on the schedule and the documentation of the administration is completed on one screen. There is no need to go into the patient's chart other than the Immunization Clinic screen.

II. Employee COVID-19 Vaccine Clinic

- Log into the Bzn Pri Care Triage CI-2615501000.
- Schedule: Select Bzn Covid Vaccine-7035408 resource, locate the correct employee name on the schedule, single click to highlight the employee, and then verify with the employee their name and date of birth.

A	Age:	DOB:	Chart Review	Allergies
	Gender:	MRN:	Immunizations	Lanoxin

Click on the Immunization Clinic button on the toolbar.

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Time + Status	Patient	Notes	Туре	Pt. Portal Status	Orders D	dà Mox-	0 4 · E D D
8:25 PM Scheduled	U Tuesday, Lis	•	TEST COVID VACCINE CLINIC	Inactive		Lisa Tuesday	(MRN E3569)
8.30 PM Scheduled	Test, Covid		TEST COVID VACCINE CLINIC	inactive	8	My Lest Ambulatory	
8-35 PM Scheduled	Test, Adult		TEST COVID VACCINE CLINIC	Active		There are no notes for this patien filters.	t that meet the current

• The main schedule is displayed in the upper half of the screen and the documentation portion is in the lower:

ONE CHART TRAINING CLINIC TIP SHEET V.FEB.2020



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	Time 🔺 Status		Patient			Notes	Туре	Pt. Portal Status	Orders Due
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	8:30 PM Scheduled			Test, Covid 29yr / M			TEST COVID VACCINE CLINIC	Inactive	Ē
	8:35 PM Scheduled			Test, Adult 19yr / F			TEST COVID VACCINE CLINIC	Active	
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Tuesda	ay, Lisa		Age: Gender:	16yr Female	DOB: MRN:	11/3/2004 E3569	Chart Review Immunizations	Allergies Strawberry	
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• Either select the appropriate vaccine by scanning the barcode (if applicable in your location) OR choose from the IMM field spyglass. Please note- the influenza vaccine options will appear in the list as well, so ensure you are choosing the correct COVID-19 vaccine from the list.

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Lot #:	ID Immunization Name	9 🖬 9 🕗
Dose:	611 Pfizer COVID-19 Vaccine te:	ې 9
Billing Dx:	613 Moderna COVID-19 Vaccine	୍

• If the barcode is scanned, many fields will fill in automatically.

*Note: Initially the vaccine will not have an expiration date. Use "12/31/2069" as the expiration date until the vaccines are given an expiration date by the manufacturer. Manually enter the lot number and exp date and whoever the billing (supervising) provider should be for your location.

- » Given By: field will default to whomever is logged in. If someone other than the documenter has given the vaccine, use "VACCINATOR, MASS CLINIC" as the given by and add the vaccinators name in the comment field.
- » Site: Site will default Deltoid Left; be aware you will need to change this if it is given in the right.

Cadence, Walter "Ted" Age: Gender:				Age: Gender:	79yr Male	DOB: MRN:	12/29/1940 E157	Chart Review Immunizations	Allergies Not on File
lmm:	Pfizer COVID-19 Vaccine			Q	Site:	Deltoi	id left	O deltoid left deltoi	d rt
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Sup Prov:	ې 9	NDC:	59267-1000-2						
Product:	Pfizer-BioNTech COVID-19 Vacc	Exp Date:	12/31/2069	Ċ.					
Comment:	omment: Nancy Nurse, LPN								
Comment:	ment: Nancy Nurse, LPN								

Administer Cancel



» Questions on the right side of screen: Please note, the questions in the above screenshot may change. The EUA and Interface requirements dictate the questions you will see. There may be additional screening questions, much like the flu vaccine documentation.

IF the state provided question is there, you will answer YES and State Program Eligible for every patient.

Click Administer in the lower right corner to file the vaccine to the employee record and then
move up to the top half of the screen and single click (highlight) on the next patient you have
to document. Either scan or select the appropriate vaccine in the spyglass and then the previously documented information (Lot, NDC, etc.) will prepopulate for you. The system is set up
to remember the previously documented information to speed up documentation. Any questions and time will still need to be entered.

*SHORTCUT: use N for now if you are documenting in real time.

• To get back to the main schedule from the Immunization Clinic screen, click Cancel. This will not cancel the vaccine just administered.

III. Troubleshooting Tips

• If you accidentally double click on the patient on the schedule, you will see an Orders Only navigator. Exit the workspace to get back to the schedule. You can only access the Immunization Clinic button from the main clinic schedule.