

☑ For Your Information

February 8, 2021

This message is for all Bozeman Health employees from Incident Command.

Employee Entrance Self-Screening Pilot Starts February 10**Here's what's happening...**

Bozeman Health is implementing an employee self-screening program to help reduce the number of screeners at open entrances across all Bozeman Health care sites.

The employee self-screening program will enable employees to self-screen using their mobile devices prior to entering a care site for work. For those employees who don't have smart phones or other mobile devices, a touch-screen kiosk will also be place at open entrances for employees to use.

Starting this Wednesday, February 10, 2021, Bozeman Health employees who use the Bozeman Health Deaconess Hospital Loading Dock entrance will pilot this process in advance of implementation across all Bozeman Health care sites. Full implementation of the employee self-screening program will begin on Monday, February 22, 2021. More communications will be forthcoming as that date approaches.

Here's what you need to do...

On Wednesday, February 10, 2021, for those employees using the loading dock entrance:

- First, employees will need to pick up an Employee Guide handout at the Loading Dock entrance on or after February 8, 2021.
- Each day before an employee comes to work, they will need to go to <https://screen.bozemanhealth.org/> on their smart phone, or open the Smartsheet app and choose "Entrance Self-Screening" to answer the screening questions and record their temperature.
- When an employee arrives at the Loading Dock entrance, they will need to show the entrance screener the approval notification on their phone, or use the touch-screen kiosk at the loading dock entrance.
- If the employee does not pass the screening, then they will not be eligible to work for that day. They must notify their manager/supervisor, and also notify Employee Health at 406-414-5566.

Please see the Entrance Screening Pilot Employee's Tip Sheet attached to this email.

Here's why...

Entrance screening measures are part of Bozeman Health's commitment to following CDC guidelines during the COVID-19 pandemic to ensure the health and safety of employees, and in turn, the patients in our care. Shifting to an electronic self-screening model helps to reduce strain on our staff, and increase convenience for employees.

Questions or comments? Contact Incident Command at IncidentCommand@bozemanhealth.org. For any technical issues, Kory Sutherland can be reached at 406-414-1838, option 3.