

Application deadline is **12/31/2023**.



CAPE REGIONAL
MEDICAL CENTER



Department of Pathology and Laboratory Medicine

NHA (CPT) Phlebotomy Training Program

Full Name (Last, First, M.I.):	
Current Address:	
Phone number:	()
Email address:	
Internal applicant only	Department: _____ Position: _____

Office use only	Acceptance <input type="checkbox"/>	Decline <input type="checkbox"/>
Authorized Signature		

Accreditation:

- The Cape Regional Health System **Phlebotomy Training Program** is a training program accredited by the National HealthCareer Association (NHA).

Program Prerequisites:

- High School Diploma or GED equivalent. High school seniors will be considered, and applicants must be 18 years of age to start the Clinical Practicum.

Program Outline:

Goal: Upon successful completion of the program, the student will receive a certificate of completion from Cape Regional Health System. Participants then qualify for certification by examination offered by the National HealthCareer Association (NHA), which offers an examination of Phlebotomy Technician Certification (CPT) on site.

- **Didactic:** (10 weeks):
 - Monday & Wednesday 5:00 PM – 7:30 PM **Initial here**
 - Consists of a total of 50 hours of classroom including in-depth customer service training. Tests will be administered during each class session on subject matter from the prior lesson.
 - A final score of 70% must be achieved in the program.

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- **Clinical Practicum:** upon completion of classroom training, (4 weeks): Dates to be determined.
 - Individual times will be scheduled by the instructor and take place *between the hours of 7:00 AM – 3:00 PM*. Initial here_____
 - Applicants must be 18 years of age to start the Clinical Practicum.
 - Consists of hours spent in the clinical environment, shadowing a phlebotomist at the hospital, and interacting with patients and other members of the healthcare team. During this segment, the applicant is expected to demonstrate proficiency in the use of various phlebotomy devices while obtaining blood samples from patients. Training will take place between outpatient, inpatient, and emergency room patients.
- All didactic and clinical practicum will be held onsite at Cape Regional Medical Center at 2 Stone Harbor Blvd., Cape May Court House, NJ 08210.
- Completion of phlebotomy lecture and clinical practicum constitutes the FULL CPT program. **Certificate of Completion is not contingent on passing the exam.**

Attendance:

- Applicants are expected to attend all classes of the course. Applicants with up to 2 excused absences must discuss with the instructor if a makeup class is required. Applicants that accrue three or more absences may be excluded from the current course but may be reinstated to a subsequent course.

Program Fees:

- For **external** applicants:
 - \$1,800. Check or Money Order only (Payable to Cape Regional Medical Center Laboratory). Cash will not be accepted.
 - Due by 1st class. No exceptions. Initial here_____
- For **internal** applicants:
 - An applicant must be employed for at least 6 months (including but not limited to, the following CRMC, CRPA, and CRUC).
 - A recommendation letter from your supervisor in a sealed envelope along with your application.
 - The tuition will be paid by the Sorensen fund. It is understood that the benefits of this Scholarship fund will cease if the participant fails to complete the education program as scheduled. In such a case, the participant will be responsible for the repayment of all scholarship amounts advanced on his/her behalf. Initial here_____
- Cost includes textbook, supplies, and **1-time cost** of the NHA Phlebotomy Technician Certification (CPT) examination. Initial here_____
- Applicants are required to purchase malpractice insurance (information will be available during the first class) and show proof of insurance before Clinical Practicum starts. No exceptions. Initial here_____

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Application and Acceptance:

- A COMPLETE application must be submitted to the Phlebotomy Training Program, Department of Pathology and Laboratory Medicine by the application deadline listed above.
- Late applications will be placed on an alternate list.
- A seat in the class will not be held for applicants until tuition is paid in full.
- A personal interview may be scheduled to aid in this screening process.
- Applicants will be notified of selection for the course two weeks before the course start date.
- External candidates' acceptance will be pending passing a background check, a drug screen, and vaccination verification.

Explain why you want to be a phlebotomist. (500 words or less)

Do you have experience in customer service? If so, please describe. (250 words or less)

Describe any specialized training, apprenticeships, skills, course studies, and extra-curricular activities that enhance your qualification as an applicant if applicable. (250 words or less)

Cape Regional Health System Phlebotomy Training Program (CPT) from 1/29/2024 through 4/2024 TBD

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By my signature, I verify that I have read and understand the agreement and that I agree to the conditions of this agreement.

APPLICANTS SIGNATURE

Please email your COMPLETED application to **dmoran@caperegional.com**.

You may also fax your application to (609) 463-2297 or mail to the address below.

Phlebotomy Training Program,
Department of Pathology and Laboratory Medicine,
Cape Regional Health System,
2 Stone Harbor Blvd.,
Cape May Court House, NJ 08210.

Disclaimer: NHA and its certification exams are independent of Cape Regional Medical Center. The NHA logo is used for informational purposes only and does not imply endorsement or affiliation with Cape Regional Medical Center.