Billie Smith has been a TVRH Auxiliary volunteer for 2 years and for both of those years she has been involved in making our hospital beautiful at Christmas time. She began as an Ambassador and then joined the Gift Shop. Now she works in ICU and substitutes in the Gift Shop when she is able.

She became involved with the Decorating Committee when Jim Lemon emailed a call for help when the current decorating manager was unable to continue in that capacity. Billie thought she would just help out, however, as it often happens in the Auxiliary, a temporary position turned into a full-time commitment!

(continued on page 11)

For Our Hospital Volunteers

’Twas the night before Christmas and all thru the Lobby Volunteers scurried all tired and wobbly

The Day Captains Office was stuffed full as always With volunteers grabbing vouchers, voceras, then running down the hallways.

The Gift Gallery was packed with gifts for the season All priced great & wrapped up for Christmas gift pleasing.

When out in the parking lot there arose such a clatter The golf cart shuttle was flying back and forth with folks full of chatter.

Then in a twinkling I heard in the mist The moaning & groaning of volunteers as they finished their shifts.

When what to my wondering eyes should appear but Santa with turkeys And hams to give us great cheer!

But I heard him exclaim ‘ere he drove out of site Happy Christmas to all and PLEASE...a quiet Hospital tonight!!!

~~ by Carol Hughes
MESSAGE FROM OUR PRESIDENT

Flu Stickers
Any volunteer that has turned in their verification for a Flu Shot ahead of November 1 may now pick up their sticker at the Day Captains Office. You can not just walk in and show your verification and expect to pick up a sticker. All verifications MUST be turned into the Nurse and she will then send your sticker to the Day Captain.

Volunteer Survey
When you take your annual ATM test you will now be asked to also take a survey about your volunteer experience. We want your input on how we are meeting your needs as a volunteer.

Phase II Open House
On December 3 there will be an “Invitation Only” Ribbon Cutting/Open House for the Advanced Surgery and Lobby area in the new portion of the hospital. Because the Joint Commission is due that week the actual opening of the ER/Operating portion is still up in the air a little but will be open around the middle of the month. This is a VIP walk-through by the Joint Commission to receive our accreditation. We must all really be on our toes during this time.

Musicians
The Hospital is buying two “State of the Art” pianos for our musicians. One will be in the new Surgical Waiting Lobby and the other one will replace the existing one in the main lobby. (See page 10 for more information.)

2nd TB test
I was informed that there were 4 people that still did not take their 2nd TB test. The ATM Department is keeping track of all ATM and TB tests. Anyone not in compliance will be given 3 notifications and if the volunteer does not come into compliance they will not be allowed to volunteer and may be removed from the membership roster.

Gala
The Gala will be on February 13th. We are getting prepared for it. We will need a lot of Volunteers so if you want a good night at a Black Tie Affair keep February 12 and 13 open. Sign up sheets will be put out soon. We could also use GOOD items for our auction. (See page 8 for more information.)

Keep the Kudos Coming
December will mark the end of the “Volunteer of the Month” award. We will still be writing “Kudos” articles so send in suggestions about anyone you see doing something extraordinary.
Acknowledges the Patient and/or Visitor:

- Follow the 10 – 5 rule: at 10 feet smile and acknowledge and at 5 feet speak.
- Smile, make eye contact and greet them in a pleasant manner. If they look confused or they are looking for something, ask if there is anything you can do for them.
- Anytime you see someone looking for a sign that means they are probably looking for something and could use some help.
- NEVER ask “How Do You Feel”, you know they are sick or nervous because they are in the hospital.

Introduce Yourself

- Depending on the situation and the place you are in... State your name and your role at TVRH.
- Highlight skills and expertise of self and other healthcare team members.

Duration

- Depending on the situation and the place you are in... Give the Patient/Visitor a time expectation, even if it is just a time for your return. Keep patient/visitor informed as to the amount of time a procedure or process will take.
- If you don’t know the procedure/process time see if you can find out. Never guess, ask someone in the know.
- If there is a wait time give them the time expectation of that wait.

Explanation

- Depending on the situation and place you are in... Keep patient/visitor informed by explaining process & procedures.
- Assist patient/visitor to have a clear expectation of what will be occurring.
- Get correct information from the proper person.

Thank You

- Thank the patient/visitor for choosing TVRH.
- Express appreciation that they have chosen TVRH as their healthcare facility.
- Ask if there is anything else you can do for the patient/visitor before ending the interaction.

IN-SERVICE MEETINGS 2016
Find your time and mark your calendar!!

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>End Time</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/8/2015</td>
<td>10:00 a.m.</td>
<td>12:00 p.m.</td>
<td>Outside Transportation</td>
</tr>
<tr>
<td>2/8/2015</td>
<td>12:00 p.m.</td>
<td>2:00 p.m.</td>
<td>Outside Transportation</td>
</tr>
<tr>
<td>2/8/2015</td>
<td>2:00 p.m.</td>
<td>4:00 p.m.</td>
<td>YOTS</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>8:00 a.m.</td>
<td>10:00 p.m.</td>
<td>Front Desk / Exp Admit</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>10:00 a.m.</td>
<td>12:00 p.m.</td>
<td>Patient Care</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>2:00 p.m.</td>
<td>4:00 p.m.</td>
<td>Surgical Waiting Room</td>
</tr>
<tr>
<td>2/10/2015</td>
<td>10:00 a.m.</td>
<td>12:00 p.m.</td>
<td>Musicians</td>
</tr>
<tr>
<td>2/11/2015</td>
<td>2:00 p.m.</td>
<td>4:00 p.m.</td>
<td>Patient Care</td>
</tr>
<tr>
<td>2/12/2015</td>
<td>10:00 a.m.</td>
<td>12:00 p.m.</td>
<td>Front Desk / Exp Admit</td>
</tr>
<tr>
<td>2/12/2015</td>
<td>12:00 p.m.</td>
<td>2:00 p.m.</td>
<td>Emergency Room</td>
</tr>
<tr>
<td>2/15/2015</td>
<td>10:00 a.m.</td>
<td>12:00 p.m.</td>
<td>ED Admit</td>
</tr>
<tr>
<td>2/15/2015</td>
<td>12:00 p.m.</td>
<td>2:00 p.m.</td>
<td>Emergency Room</td>
</tr>
<tr>
<td>2/15/2015</td>
<td>2:00 p.m.</td>
<td>4:00 p.m.</td>
<td>ICU Waiting</td>
</tr>
<tr>
<td>2/17/2015</td>
<td>8:00 a.m.</td>
<td>10:00 a.m.</td>
<td>YOTS</td>
</tr>
<tr>
<td>2/19/2015</td>
<td>12:00 p.m.</td>
<td>2:00 p.m.</td>
<td>YOTS</td>
</tr>
</tbody>
</table>

Classroom 2

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>End Time</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/8/2015</td>
<td>9:30 a.m.</td>
<td>11:00 a.m.</td>
<td>Cardiac / Rehab</td>
</tr>
<tr>
<td>2/8/2015</td>
<td>11:00 a.m.</td>
<td>12:30 p.m.</td>
<td>Cath Lab</td>
</tr>
<tr>
<td>2/8/2015</td>
<td>2:30 p.m.</td>
<td>4:00 p.m.</td>
<td>ICU / IMCU</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>8:00 a.m.</td>
<td>9:30 a.m.</td>
<td>Café</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>9:30 a.m.</td>
<td>11:00 a.m.</td>
<td>East Campus Front Desk</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>11:00 a.m.</td>
<td>12:30 p.m.</td>
<td>Dietary</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>1:00 p.m.</td>
<td>2:30 p.m.</td>
<td>ICU Waiting</td>
</tr>
<tr>
<td>2/10/2015</td>
<td>11:00 a.m.</td>
<td>12:30 p.m.</td>
<td>Hospital Ambassadors</td>
</tr>
<tr>
<td>2/10/2015</td>
<td>1:00 p.m.</td>
<td>2:30 p.m.</td>
<td>ER Ambassadors</td>
</tr>
<tr>
<td>2/12/2015</td>
<td>1:00 p.m.</td>
<td>2:30 p.m.</td>
<td>Supply Chain</td>
</tr>
<tr>
<td>2/12/2015</td>
<td>2:30 p.m.</td>
<td>4:00 p.m.</td>
<td>Day Captains</td>
</tr>
<tr>
<td>2/15/2015</td>
<td>11:00 a.m.</td>
<td>12:30 p.m.</td>
<td>Cath Lab</td>
</tr>
<tr>
<td>2/16/2015</td>
<td>1:00 p.m.</td>
<td>2:30 p.m.</td>
<td>ATM</td>
</tr>
<tr>
<td>2/18/2015</td>
<td>9:30 a.m.</td>
<td>11:00 a.m.</td>
<td>Aux Office</td>
</tr>
<tr>
<td>2/19/2015</td>
<td>9:30 a.m.</td>
<td>11:00 a.m.</td>
<td>Pharmacy</td>
</tr>
<tr>
<td>2/19/2015</td>
<td>2:30 p.m.</td>
<td>4:00 p.m.</td>
<td>Infusion</td>
</tr>
</tbody>
</table>

Classroom 3

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>End Time</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/9/2015</td>
<td>1:00 p.m.</td>
<td>2:30 p.m.</td>
<td>Patient Survey</td>
</tr>
<tr>
<td>2/10/2015</td>
<td>2:30 p.m.</td>
<td>4:00 p.m.</td>
<td>VPO</td>
</tr>
<tr>
<td>2/11/2015</td>
<td>9:30 a.m.</td>
<td>11:00 a.m.</td>
<td>PACU</td>
</tr>
<tr>
<td>2/17/2015</td>
<td>2:30 p.m.</td>
<td>4:00 p.m.</td>
<td>Surgical Waiting Room</td>
</tr>
</tbody>
</table>

ATM Testing Schedule for December

For NEW VOLUNTEERS & GOLF CART DRIVERS (both new and existing)
Tuesdays - December 15 & 29 8:00 to 11:30 am.
You will get your TB test and your eyes checked the same day.
Find us at: East Campus, 3rd floor, right hall, right side (old Auxiliary Office).

For ANNUAL VOLUNTEERS Any Tuesday
Annual Volunteers should bring a list of their medications with them since they will have to be listed as part of the information on the TB questionnaire screen.
It is mandatory that every volunteer be recertified annually during their birth month.
As a token of appreciation the TVRH Auxiliary Foundation and Executive Team presented you with the opportunity to select a holiday delicacy (Honey Baked Ham, Turkey, or Vegetarian) for your family’s dining pleasure.

You noted on your request form whether you choose to pick up your gift at The Honey Baked Ham Store or at TVRH.

**The Vouchers are IN!**

Pick up at the Honey Baked Ham Store (Lady Lake location ONLY) until - January 8th

Pick up at TVRH
- Monday, December 21st - 6:30 pm-8:00 pm
- Tuesday, December 22nd - 6:30 am-8:00 pm

**PLEASE NOTE**
that NO gifts will be distributed without the voucher.
Stay tuned for more information via your day captain’s office as to the arrival of the vouchers.

---

**Discounts from... Friends of the AUXILIARY/FOUNDATION Who Support Our Members**

September 1st was the end of the discount coupons ... **BUT, Carol Hughes,** has been working with the Foundation to expand our Friends of the Hospital list AND include vendors beyond eateries! **GET INTO THE HABIT** of carrying your badge with you and remember to take advantage of discounts offered at the businesses that are listed!!

You can help grow the list, by asking your favorite place if they might be interested in offering a discount to TVRH Volunteers to become a “Friend of the Auxiliary/Foundation” and be listed in our Newsletters. If they show any interest, contact Carol Hughes, and she will take it from there!! **302-222-3621.**

**APPROVED BUSINESSES**

<table>
<thead>
<tr>
<th>Bamboo Bistro</th>
<th>Gotta Get Your Name On</th>
<th>Oscar's Original Donuts</th>
<th>The Village Groomer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bear Dance Boutique</td>
<td>Honeybaked Ham</td>
<td>Oreck Clean Home</td>
<td>Tierra Del Sol</td>
</tr>
<tr>
<td>Blu Spoon</td>
<td>Jim's Golf</td>
<td>Patchington</td>
<td>TooJay’s</td>
</tr>
<tr>
<td>Cheng’s Chinese Cuisine</td>
<td>Johnny Rockets</td>
<td>Panda Express</td>
<td>Truly Nolen Pest, Lawn,</td>
</tr>
<tr>
<td>China Buffet</td>
<td>Kilwin’s</td>
<td>Plantation Flowers</td>
<td>&amp; Termites</td>
</tr>
<tr>
<td>Connect Hearing</td>
<td>Koyame Asian Express</td>
<td>Purple Pig</td>
<td>Viva Nails &amp; Spa</td>
</tr>
<tr>
<td>Edwin Watts Golf Shops</td>
<td>Margarita Republic</td>
<td>Softballs R Game</td>
<td>Village Pet Villas</td>
</tr>
<tr>
<td>Firehouse Subs</td>
<td>Moe’s Southwest Grill</td>
<td>Sonic Drive In</td>
<td></td>
</tr>
<tr>
<td>First Watch Restaurant</td>
<td>NYPD Pizza</td>
<td>Sports Heaven</td>
<td></td>
</tr>
<tr>
<td>Gator Dockside</td>
<td>Ollie's Frozen Custard</td>
<td>Subway</td>
<td></td>
</tr>
<tr>
<td>Giovanni’s Ristorante</td>
<td></td>
<td>Takis</td>
<td></td>
</tr>
</tbody>
</table>

**A Happy Holiday Reminder!**

As the holiday season draws near and we celebrate, we are reminded that as an organization we have much to be thankful for... All of YOU!
Shirley Gossard is a Patient Care volunteer who comes to us from Springfield, Illinois. Before she and her husband moved to the Villages in 2005, Shirley worked at Southern Illinois University School of Medicine. She was an Executive Secretary to the chairman of Otolaryngology (Ears, Nose and Throat). Shirley decided after 9 years of enjoying life in the Villages, it was time to contribute something. “After all, you can only play so much”, she says with a smile. She looked at various volunteering opportunities in the community, but kept coming back to TVRH. She felt it was as if she was meant to be at The Villages Regional Hospital. Shirley has been a volunteer for just one year and loves being with the patients, being around other people and getting to know people who have different life styles. She tries to be as cheerful as she can be and is totally devoted to making life better for the patient. She showed me a thank you card she received from a grateful family member. It read, “Dear Shirley. . Thank you so much for your kindness towards me at The Villages Hospital. I really needed a friend that day and you were my angel. I’ll never forget your kindness and sweet smile. God bless you always . .”

P ATIENT CARE – THE ESSENCE OF A HOSPITAL

Betty Schneider and Lynn Fireman co-chair our Auxiliary volunteer Patient Care Department. Betty handles the training of new volunteers and Lynn organizes the schedule. Even with two people, it's no small job to manage 70-80 volunteers who are actively involved in the heart of any hospital... Patient Care.

Betty described her ideal Patient Care volunteer as one who is friendly, outgoing, likes to talk to people, can be on their feet for some stretch of time (lots of walking involved), is conscientious, and is willing to assist staff and patients in any way they can.

Emergency Department entrance

The basic duties of a patient care volunteer are to provide fresh water and ice to the patient, to make certain there are always blankets in the blanket warmer, monitor expiration dates of milk and food in the refrigerators, and maintain the supply of sanitary gloves in each room. They can also break down charts, put together folders of general information for the new patients and run errands for the nursing staff.

One of the most significant highlights to patient care that Betty and Lynn encourage is asking their volunteers to talk to their patients. Sadly, many patients do not have families nearby and therefore never have any visitors during their stay at TVRH. Betty asks her volunteers to remember that they are not a threat to the patient. They are not there to poke them with needles or give them medications. The patient care volunteer is only concerned with the comfort and well-being of the patient and many times this makes it easier for the patient to open up and discuss his or her concerns.

(continued on page 6)
Lucy Fellner has volunteered in Patient Care for 2 years. (Prior to that she was a Sales Assistant for the sales agents of Properties of the Villages for 13 years.) She enjoys her position for many reasons, one being that she has really interesting conversations with patients. They seem to be cheered up by conversing and it seems to help them in some small way. Her mother had received excellent care by hospital staff and this is one way Lucy feels she is giving back for that.

Patients are roughly categorized by floor at TVRH.

- **2nd floor** is a mix of patients with miscellaneous issues.
- **3rd floor** is mostly Intensive Care and IMCU.
- **4th floor** houses Cardiac and Observation patients. (Observation patients are patients who have been in ER but their physician doesn’t want them admitted to the hospital. He would like them observed by the medical staff. These patients are transferred to an Observation room for up to 48 hours where they can be watched but are not tying up an emergency room bed.)
- **5th floor** is orthopedics – hips, knees, shoulder surgeries.

On the 2nd floor, nurses have encouraged the use of a “Things to Ask My Doctor” booklet. If the patient or the patient’s family have questions for any doctor treating the patient, the question can be written in the booklet. This improves communication between doctor, patient and family and has received good comments from all involved. The charge nurse prints a list of new admissions and our volunteers distribute a packet consisting of a Welcome Letter, the booklet and a pencil to all new arrivals.

Recent construction added new challenges for the patient care volunteers. In addition to their regular duties, they assisted the nursing staff in moving patients into newly completed rooms when an older wing was scheduled for renovation. Charts were moved as well as supplies, medications and personal effects. Some patients were moved by wheelchair and some were moved in beds. The volunteers emptied all the refrigerators in the closed wings and transferred the food items to the new areas.

Betty is proud of her volunteers. Many show compassion and sympathy above and beyond normal caring. She has had some of her people return to the hospital after their shifts have ended to sit or play cards with a patient. Such dedication is what makes our Auxiliary volunteers so special.
Ye Olde Thrift Shoppe was invaded the past few weeks by a group of elves intent on sorting, pricing and displaying all our holiday merchandise – just in time for Christmas. The store is full of beautiful decorations for your home, nice gifts for your friends and family, and of course holiday apparel for that upcoming party.

When the holidays end, don’t forget to donate any gifts you just don’t like or can’t use – does your weird aunt really think you wear that size? If Santa brings you the new furniture you wanted, then donate your extra furniture so we can raise money for our hospital.

Ye Olde Thrift Shoppe is open Tuesday through Saturday from 10:00 am to 4:00 pm and is located at 106 W. Lady Lake Blvd. just two blocks south of the CR 466 and US Hwy 441 intersection. We accept donations from 10 a.m. to 4 p.m. Tuesday through Saturday and can pick up large pieces of furniture (just call 352-874-3593). For more information call us at 352-259-5853.
The Volunteer Auxiliary and TVRH Foundation are Partners. It is good for us to be informed of what we both are doing. The Foundation raises the funds to support us in making our service more effective, as well as purchasing some of the needed equipment for the hospital.

Periodically, you will receive emails ... take note and pass it on. The information sent will come from Jim Lemon, our president and will assist us in being more knowledgeable about the hospital so we can “brag” about where we volunteer and encourage others to join us.

**The 10th Annual Hearts for Our Hospital**  
**February 13, 2016**

**WE NEED YOUR HELP!**  
Planning is well underway for the annual Hearts for Our Hospital Gala, sponsored by The Villages Regional Hospital Auxiliary Foundation. The Gala will be held Saturday, Feb. 13, 2016 at the Savannah Center.

The Gala would not be successful without the dozens of you who volunteer to help that night. Our goal is to raise in excess of $200,000, all of which goes to support our Hospital. If you are interested in volunteering for this important event, please contact Chris Miller at 352-430-2638 or the Foundation Office at 352-751-8871. A signup sheet will also be available.

The key to the success of fund raising efforts at the Gala is the live and silent auctions. And those of you who have been at past Galas, either as a volunteer or an attendee, know the quality of the items put up for auction. We attempt each year to generate between 150 and 200 items. And that’s where you can help. If you have potential auction items, or know of someone who does, just let us know. We can arrange for a member of our committee to pick up your item. Collectibles, health and beauty products, sports items, jewelry, works of art and travel items are just a few categories suitable for the auction. They should have a value of at least $50, but items such as restaurant gift certificates with less value can be combined. Contact Dave Gardner at 352-259-5941 or the Foundation office at 352-751-8871.

*Thank you in advance for your help.*

**SEE’S CANDIES**

It’s Back... for a limited time, the world’s most delicious and renowned candies. Perfect for gift giving, keeping for yourself or to share with that special someone, make any day a special day with a delectable gift from See’s Candies.

Make your purchase at one of the locations below:

- **Ye Olde Thrift Shoppe**
  - Tuesday, December 8th
  - 9:00 am-Noon
  - and
  - **Belk’s**
    - at
    - Spanish Springs
    - Saturdays, December 12 & 19
    - 10:00 am-2:00 pm

Payment accepted via cash, check or credit card. Make checks payable to: TVRH Auxiliary Foundation

---

**Mark Your Calendars!**

**Sharon L. Morse Celebration Garden Reception**
- Friday, December 11, 2015
- Unveiling of Memorial Bricks
- For more information, contact Bonnie Albion, Foundation office 352-751-8871.

**Cabaret at the Savannah Center**
- Saturday, January 30, 2016
- For more information, contact Ray Luggario, 352-751-0221.

**7-Night Eastern Caribbean Cruise**
- Sunday, January 24, 2016
- For more information, call Ocala Travel at 352-753-9969

**10th Annual Hearts for our Hospital Gala**
- Saturday, February 13, 2016
- at the Savannah Center. For more information, contact Foundation office 352-751-8871.
Use the Website!
Please learn to use our web site to get a lot of information you may need and to get copies of the Hummingbird and our New Handbook. There is a very good “How To” shown below.

In-Service Meetings
Our annual “In-Service” meetings for each department will be held the second and third week of February. A list of the In-Service meetings is on page 3. Please check your Department Date and Time and set this aside so you can attend. A lot takes place at the In Service and we all are required to be updated annually in our departments. This is where you can meet other people working in your department making it a good social time as well as an updating time. This is also the time that you receive your Year Pins and 1st Quarter Milestone pins.

Holiday Ham/Turkey/Vegetarian Basket
We are once again being thanked for our services by receiving a Holiday Ham/Turkey/Vegetarian Basket. (See more information on page 12.) You MUST have a voucher to pick up your gift but, the allotted pick up time is quite generous.

The Holiday Season is upon us!
You earn double hours on Christmas and New Years Day if you work. If your department is open on the Holiday you are required to fill all shifts as normal. If you have family coming in or another reason that you can’t work you must find a substitute to take your place, the same as you always do on a normal work day. If your department is not working and you still wish to help out someplace you may find a working department to substitute in. You will need to attend a training session for that department before the Holiday. VPO may be able to help you out.

I would like to wish everyone a Very Merry Holiday and Happy New Year. Words can not describe how much I appreciate all that you do for The Villages Regional Hospital and for your understanding and support of me during this time of change/adjustments and expansion of our Hospital.

~~Jim Lemon, Auxiliary President

Step-by-Step ... Go to www.cfhalliance.org

1. At the top of the page you will find a row of options: Home • About us • Services • Patients & Visitors • Auxiliary
2. Click on Auxiliary and it will open up to another menu.
3. Click on TVRH Auxiliary. In the right column you will see the Hummingbird Newsletter page. You can click that to read it or print it.
   If you want to read/print a back issue you can click on Newsletter Archive to see any newsletter back to Nov-Dec 2013.
   If you click on TVRH Auxiliary it will open up the rest of our information.
4. On the lower right column you will see Helpful Hints. You can click on any of the red options and they will open. Here you may Check Volunteer Opportunities, this is a general description of each department in our Auxiliary; Apply to be a Volunteer, opens up an application to fill out. When you click “OK”, it will be sent right to the Volunteer Placement Office (VPO); and there are more options!
   This is where the Handbook will be posted so you can review it and/or print it.

The Auxiliary Office is now working hard to keep the website up to date and offering more ways to save us time and the Auxiliary money. Make it one of your favorites and use it!!
Musical Musings...

Jim Lemon donned his Hard Hat and took me for a whirlwind tour of the new lobby. I only had a few minutes to marvel and enjoy the view from the balcony, where our piano will sit. Naturally, I envisioned beautiful soothing music floating through the atrium. At that moment I did not know which piano had been selected by CFHA Leadership and Foundation. Jim suggested I take a trip to Parramore Music in Ocala. So, I did!

The Yamaha GB1K is a beautiful, phenomenal Baby Grand Piano! It is a “hybrid” in that it is an Acoustic Piano with digital components (sounds and instrumentations), and “Disklavier” that plays music when no musician is available. It is a modern, technically advanced player piano, in that it has the capabilities of playing CDs, as well as streaming music (similar to Syirus). Did I say it is beautiful? Polished ebony, Baby Grand (with a small footprint). I took pictures. I played it. I smiled at the “SOLD” sign...and promptly asked when it will be delivered! Thank you!!

Oh...one more thing. Another Yamaha GB1K is on order for the Main Lobby! Yes, indeed. Our Clavinova is being traded for the new Yamaha GB1K.

Thank you! Thank you!!! ~~Patricia Kronk, Chair, Musician Auxiliary

During the month of December, small boxes of See’s candy will be sold in The Gift Gallery.

The Gift Gallery will be open on Tuesday, December 1 and December 8 until 7:00 p.m. to accommodate those who are unable to shop during our regular store hours, which are 9:00-4:00 Monday thru Saturday, and 12:30-4:30 on Sunday.

The Gift Gallery volunteers will be attending a Holiday Party on December 14th. Therefore the shop will be closed from 11:30 to 2:30 on that day.

TAKE A CHANCE DRAWING
Stop by to see the prizes for our Take A Chance Drawing!
First prize is a Nativity Set
Second Prize is a Pair of Silver Reindeer and a Tree
Third Prize is a Red Handbag.

Take A Chance tickets are $2.00 each or 3 for $5.00
Drawing will be held on December 15th at 2:00 p.m.
Winners do not need to be present

The Gift Gallery will be closing after the 1st of the year for renovation.
Our Pre-Closing Clearance sale will be held December 17th through December 31st. Stop by for great bargains!

Many thanks to all of you who support the hospital Auxiliary by shopping at The Gift Gallery.
We would like to thank Billie (and her committee) for all of their hard work. Because of them, we get to enjoy a beautifully decorated work environment during the Holiday season.

This year, as head of the Decorating Committee, Billie and her committee combed through all the old ornaments they had been using for over 10 years and got rid of tattered, seen-their-better-days decorations. The put out a call to the Auxiliary membership for donations of gently used ornaments and received some lovely “treasures”. Ye Olde Gift Shoppe donated some decorations they had received. The Decorating committee purchased an additional 2,000 ornaments and now they have 2,760 gorgeous baubles for the 12 trees they will be placing throughout the hospital.

They are two 9’ foot trees in the immense new Surgical Waiting room. The main lobby has an 8 foot tree. 10 seven-foot trees are erected in various locations of the hospital such as the Emergency Department, SICU waiting room, floors 2,3,4,5 in the elevator lobby areas, in the cafeteria and most of the sun rooms at the end of the patient floor hallways. All of the trees were donated.

Billie has 26 wreaths measuring 3’ in diameter that were hand-made in her wreath-making class and she has made ribbon toppers for all of the Christmas trees. She and her committee have also made decorated boxes for under the trees and 7 garlands with pine cones and ribbon. Let’s not forget the poinsettia pots – there will be 35 of those placed around the hospital too!

All of the 2,760 ornaments had to be sorted into color and size. There are blue, silver and white color themes as well and red, green and gold. The fire department does not allow lights on the trees for safety reasons, so some sparkle will have to be added with glitter and bling.

Billie would like to thank the many volunteers who donated not only ornaments but time and effort to help decorate on November 28th and 29th. Don’t be upset if you didn’t get to help with that this year, you can still sign on for the “Taking Down” experience which is January 3, 2016 at 1:00 pm-5:00 pm. Just email Billie at bejwsmith@gmail.com to get on her list. She would love to have you help. She can also use any ornaments you might want to donate for next year.
TVRH AUXILIARY MEMBERSHIP
OFFICER NOMINATION FORM
for the 2016-2018 term

I wish to nominate _______________________________________

for the position of ________________________________________

What makes this person a viable candidate? – Experience, knowledge, skills, etc.

________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________
________________________________________________________________________________________________________________

Your name ________________________________

Phone number_________________

Has this person agreed to be nominated? □ Yes □ No □ Self

This form must be turned in no later than December 14th
Voting is open to Active Members of the Auxiliary Only

NOMINATIONS for OUR ELECTED POSITIONS FOR 2016

Nominations will be accepted by the Nominating Committee until mid-December. Nomination Forms can be picked up in the Day Captain's office. Nominees must give permission to be nominate, based on the Handbook. You can find the Revised Handbook on the website: http://www.cfhalliance.org/

The slate of elected officers will be announced in the March Hummingbird Newsletter. Installation of elected officers will be held at the Annual meeting.

OVERVIEW OF OFFICER DUTIES

**Auxiliary Membership President:**
- Chairs the Membership Branch Executive Committee
- Ex-officio member of all committees except the Nominating Committee
- Vice President of the Auxiliary Foundation/Membership Board of Directors
- Responsible for organizing and communicating with the Auxiliary Membership
- Appoints Department Chairs

**First Vice President**
- Assumes the powers and perform the duties of the President in the event of the absence, disability or resignation of the President
- Oversees the Volunteer Placement Office and Public Relations Departments

**Second Vice President**
- Performs the duties of the President in the absence of the President and First Vice President
- Coordinates the Nominating Committee
- Serves as Chair of the Auxiliary Handbook Committee

**The Recording/Corresponding Secretary**
- Keeps and distribute an accurate record of all Membership Executive Committee and General Membership meetings of the Auxiliary Membership
- Conducts all the general correspondence of the Auxiliary Membership, including Sympathy and Get Well cards to members

**Historian**
- Collects and organizes historical data including, but not limited to: newspaper articles, photos, special events and fundraisers
- Scans all articles from local publications and sends to the Auxiliary Foundation Office for record keeping

**Parliamentarian**
- Knowledgeable and familiar with Robert's Rules of Order, the governing authority for Auxiliary meetings
- Ensures meetings of the Auxiliary Membership are conducted under these procedures