Welcome to the New Year!!!

It is a time for a new beginning and that is what we in the Auxiliary Office have been preparing for.

As you know several months back in The Hummingbird we talked about software for entering your hours. This would save time in the quarterly calculations of the hours, provide for more accuracy, and also have information at hand at any given moment. Well, we are approaching this new system and it will require training. This training will be available before initiation of software so that when the switchover is complete all volunteers will be familiar with the new process.

You will be signing in and out for documentation of hours. You will be using your badge number to accomplish this so, familiarize yourself with your badge number which is located on the back of your badge above your last name. First you will see four 0000’s and then a series of many numbers. The six numbers after the four 0000’s is your badge number. For instance badge 000013246532320000 would be badge number 132465.

With this new software it is imperative that you know your number. Since you are required to wear your badge during volunteering you can readily look at your card to see your number. The monitor where you will be checking in and out will be touch screen so all you need to do is touch the screen which looks like a calculator, enter your badge number and hit ok.

As soon as the training dates are set you will be notified. In the meantime start looking at that badge to recognize your badge number.

We realize the recent groundbreaking for the new addition may cause you some extra steps. Rest assured everyone involved is working very hard to keep these extra steps to a minimum.
AUXILIARY OFFICE MOVES TO THE EAST CAMPUS

The auxiliary office staff has just moved to their new space located on the 3rd Floor of the East Campus Building. There is also a new phone number: 352-751-8840 and e-mail, tvrauxiliaryoffice@cfhalliance.org. You may not ever see them but you know their voices if you call about your concerns regarding; change of address, e-mail, total hours, badge malfunctions and any other information retained in your personal file. If you have any questions that cannot be answered by your Dept. Chair, the people in the auxiliary office are your “go to guys”.

Using this address will ensure that anyone in the Auxiliary Office can address your concerns and may get a response from Lois, Mike, Jan or Sandy.

If, however, you want to get a response specifically from Sandy Nusbaum, President, please send your email to 2dusanusbaum@comcast.net. Sandy will be working from both the Foundation Office and home and sending the e-mail to the address shown above will ensure your message is received the day it is sent. She will be able to acknowledge your e-mail more quickly.

~~Mike Kaufmann, Office Manager

READ YOUR HANDBOOK

If by reading your Auxiliary Handbook your questions regarding policy information such as leave, department transfer, subs, etc., are not answered, please contact your department Chair.

FACING UP TO INFECTION

2,000-3000: the number of times a person touches his or her face each day. Add to that the cell phones and other items that come in contact with the face. Each time something comes into contact with your face, you risk bacteria or viruses entering your body through your nose, eyes and mouth. As we ramp up to flu and norovirus season, pay specialy attention to what touches your face. Reducing the contact between your face and hands/phones will reduce your risk for infection. Combine this behavior change with proper surface disinfection and hand hygiene to minimize your risk every day.

~~ Mark Stibich, PhD, MHS, BA, Chief Scientific Officer for Xenex

Seated is Jan Kumpan, Mike Kaufman is standing on the left, Lois Laabs on the right.
ANNOUNCING THE AUXILIARY OFFICERS FOR 2014-15

The nominating committee, headed by second vice president Shelly Morjoseph is happy to announce we have the full slate of officers for 2014-15. These new officers will be installed at the annual awards luncheon, April 18, 2014. We know you will give them your support as the auxiliary moves into a period of growth with the expansion of our hospital.

~~ Rena Marchand

James (Jim) Lemon – Auxiliary Membership President
Richard Campbell – President of Auxiliary Foundation
Lou Emmert – First Vice President
Shelly Morjoseph – Second Vice President
Effie Miller – Treasurer
Bonnie Albion – Assistant Treasurer
Rita Montroy – Recording/Corresponding Secretary
Jan Kumpan – Historian / Parliamentarian

ANNUAL AWARDS LUNCHEON
April 18, 2014

The Awards Luncheon is a special time for our volunteers. We meet at the Savanah Center for a delicious meal. We sit around tables with other volunteers and just visit. This is the time

• when the Awards are given to the volunteers we nominated. (See page 4 for details on how we do that.)
• we install the slate of officers listed above.
• we get news on what has been done and will be done with the funds we, the auxiliary, have raised in the past year.

If you have never attended, it is a delightful event. You meet the leadership, you learn about what is going on both in the past year and what is to come in the future. Don’t miss it.

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Please look for the designated pulse oximeter collection containers and compression sleeve hampers in soiled utility closets throughout patient floors.
Our volunteers in the Emergency Dept. help in this effort. In the ER, pulse oximeter collection containers are located in all patient rooms.
Place all pulse oximeter sensors and compression sleeves in the designated Stryker Sustainability Solutions containers.

"Volunteers are not paid -- not because they are worthless, but because they are priceless."
NOT TOO LATE TO NOMINATE A VOLUNTEER

ISN’T THERE SOMEONE YOU WOULD LIKE TO ??

Can you believe it; the holidays are behind us already and we are coming up on the deadline for Annual Award nominations which is March 1, 2014. We want to recognize the outstanding individuals and departments who have gone above and beyond in performing their volunteer services, but this can only happen if YOU tell us about them.

Nominations may be from volunteers, staff, visitors, or patients for the following awards:

- **President's Award:** Award determined solely by the auxiliary president. Names may be forwarded to president for consideration.
- **Volunteer of the year:** An auxiliary member who has made an exceptional contribution and shown outstanding dedication to the organization and/or to the patients he or she serves.
- **Leadership Award of Excellence:** An individual who has provided outstanding leadership, support to the organization, and has worked beyond the call of duty.
- **Unsung Hero: An individual,** deserving special recognition, who has shown consistent reliability, adaptability and service to the auxiliary. (does not have to be an auxiliary member)
- **Team/Department Award:** A team, who has worked together at an exceptional level, has improved patient care and/or services.
- **Improving Patient Care:** Given to an individual or team, that has inspired improvements in patients and hospital services.
- **Core Values Award:** Exhibiting the following 7 values- Respect, Stewardship, Integrity, Service, Teamwork, Innovation, and Quality.

I bet you can easily think of people who fit some or all of these categories… so now all you have to do is nominate them before March 1, 2014. The forms and drop-off boxes are located near the sign-in desk at the main hospital and in the YOTS office.

In addition to these Annual Awards, this year we want to recognize our first group of Retired and Honorary Members. Normally the Retired Members would have retired within the past few months, but this year we want to include any volunteer who meets the requirements no matter when they retired.

**Retired Members:** These are active members of the Auxiliary for a minimum of three (3) years, who have given a minimum of 500 volunteer service hours during that time and must retire from active volunteer service, due to health or personal reason. Think of people who retired in the past years but would enjoy keeping up-to-date on happenings in our Auxiliary.

**Honorary Lifetime Members:** A special recognition category can be granted to Active Member or Retiring Member after a minimum of seven (7) years of distinguished volunteer service to The Villages Regional Hospital and a minimum of 2000 total hours served. Candidates for Honorary Lifetime Membership can be nominated by any Active Member but must be approved by a majority vote of the Executive Committee. Who comes to your mind that would fit this category?

For more information on both Awards Nominations and Retired or Honorary memberships, please contact **Rena Marchand** at 352-409-2004 or **TVRHAux@hotmail.com**.

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DATES FOR ATM TESTING ARE AS FOLLOWS:

**January 7 and January 21**  
**February 4 and February 18**

The location - East Campus - 3rd floor Computer Room - The time - 8:00 to 12:30 p.m.

**It is mandatory that every volunteer be recertified annually during your birth month.**
On Tuesday morning, October 29, my husband was admitted to the emergency room. We were there for 8 hours before he was admitted to the floor. During that time, we were continually comforted by the volunteers on duty. There were 2 gentlemen (Bob Irvine and Joe Barta) in the morning and a charming lady (Mary Kinney) in the afternoon. They kept checking on us, asking if we needed anything, coffee, crackers, etc. Unfortunately they couldn’t find us a pillow, but they certainly tried to find one. I’m only sorry I didn’t get their names. Perhaps you can check your schedule for that day and find out who they were and tell them how much we appreciated them being there.

~~ a happy visitor to TVRH

All our volunteers are remarkable people. They give their time and energy for a service they believe in. It is not the intent of any recognition to raise one volunteer over another, but it is special when a patient and family choose to share their good experience with us. This is a perfect opportunity to remind us how much of a difference we make.

Thank you to all the wonderful “elves” who put up 8 Christmas trees in The Villages Hospital. You did a great job and makes the hospital look very festive. Because so many of you showed up we were able to do it all in less than 2 hours. Wishing you and yours a very Merry Christmas and a Happy, Healthy New Year.

The following is a list of people that signed in on Dec. 1. Keep in mind not all are auxiliary members and hopefully everyone signed in. They are not listed in the order of the picture above. Bonnie & Don Ogden, Vincent Hurschart, Marilyn Nay, Linda Brach, Sue Buehman, Kate Eidble, Barbara Richrdson, Milly Barbarite, Lynn Nichols, Kerry Nichols, Barb Biggs, Jan & Bill Evans, Marjori Magdasy, Bob Linden, Aaron & Lea Howard, George & Rosemary Wizad, Natalie & Danny Kwasny, Berndette Aley, Shari Kumler, Luann Schiff, Bobbie McGuire, Martha Lopez, Joe & Irene Steck and myself.

~~ Helen Starost.
On Tuesday, December 10th, the TVR hospital sponsored a holiday celebration for the Auxiliary to thank everyone for all of their hard work! Approximately 150 volunteers attended this year’s celebration, including special guests, Santa and Mrs. Claus played by volunteer Lea Howard (Patient Care) and her husband Aaron.

The celebration was held in the room off the cafeteria. There was a long buffet line with vegetables, fruit, sandwiches and desserts. Everyone received a calendar. (If you did not come and want a calendar, you can get one from the Day Captain’s office).

Volunteers spread over the cafeteria visiting and meeting other volunteers. It was a great opportunity to spend time with our co-volunteers.

~~ Stephanie Clark

Have a Merry Christmas and Happy New Year!

MEET MR & MRS CLAUS

Aron became Santa around nine years ago while they were still living in New York. Lea joined him about 5 years later and together they have volunteered for Toys for Tots as well as other organizations.

They moved to The Villages three years ago and Lea has been volunteering for the auxiliary for 2-1/2 years. They enjoy the opportunity to be this famous “Claus” couple whenever they can. In fact, they even worked at Epcot on December 20.

Lea Howard (Patient Care) and her husband, Aaron
Our Gift Shop was so festive this year, so full of wonderful gift ideas that you couldn’t pass up a purchase. Mary McDonald is the main buyer and she and her group are going on a buying trip to Atlanta in January. They make two trips a year and are always pursuing new vendors. The Gift Shop has been active since 2002 when the hospital was new and is a great fundraiser for our auxiliary. Mary has a loyal crew two being Barb Cassaro, and Jane Brennan, shown above.

On December 12, the Gift Shop held their raffle drawing. First prize was a beautiful, large nativity and was won by Donna Cresenti. Second prize was a group of large traditional carolers and was won by Sylvia Gardner, who just happens to be a new volunteer! Congratulations Sylvia, and welcome to the team. Barb Dubois was the winner of the third prize which was a gorgeous evergreen wreath trimmed in red.

Our team meets and based on what the applicant tells us about what they would like to do and when they can work, we look at the positions available and make decisions on a good fit.

The applicants are contacted, offered the positions, then given times and dates to do the ATM test and TB test and also Orientation date.

When they complete the tests they attend Orientation, where they learn all the ins and outs of TVRH rules to work here which is the final step. At this point they receive their badges and can be trained for the department in which they will be working.

Also if a Volunteer wants to add another department or to transfer to another department, we find an additional/new position for them.

Any questions just call contact us at 751-8176

--Carol Hughes, VPO
**Sunday, January 5**

**CHRISTMAS TEAR-DOWN**

We will be taking down the Christmas decorations Sunday following the New Year, *January 5, 2014*, 1:00 pm. Come on over and helped. It is a lot of fun and you get to meet a lot of people.

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**Saturday, January 25**

**THE ANNUAL CABARET**

The annual Cabaret, a night of musical entertainment, will be at the Savannah Center on *Saturday, January 25, 2014*. There will be two shows: 5:00 and 8:00 pm.

Ray Leggero is in charge of the Cabaret. He’s run the Cabaret as a fundraising event for the Auxiliary for several years. It features various acts familiar to all of us.

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**Saturday, February 15**

**THE ANNUAL HEARTS FOR OUR HOSPITAL GALA**

On Saturday, February 15, 2014, The Villages Regional Hospital Auxiliary Foundation is hosting Hearts for Our Hospital, the eighth annual Signature Gala to benefit The Villages Regional Hospital, part of Central Florida Health Alliance. This is our biggest fundraising event. This hospital is an integral part of Florida’s medical community. For over eleven years, the 700+ men and women of the Auxiliary have committed to support the patients’ comfort and quality of care at our hospital, as well as to raise funds for scholarships, equipment, technology, and furnishings.

Hearts for Our Hospital Gala includes: Silent & Live Auction, Dinner catered by Orlando’s Premier caterer Puff ’n Stuff, Fully Stocked Open Bar, Dancing to Paul Vesco and his Band and tickets are $150 per person.

If you are interested in being a part of helping to set up, tear down, or help decorate, contact Milly Barbarite at 352-391-9598 or mbarbarite@yahoo.com.

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**PARKING, PARKING, PARKING**

As of October 16th, Rod Brown, Manager of Safety & Security, has stated that as of right this minute, volunteers can park wherever there is a LEGAL spot. There are no restrictions. However, we do encourage volunteers to park in the parking lot next to the helicopter pad if physically able to do so. Now, with that said, we do look for modifications in the near future with the ramping up of the construction project for the North Tower and increased patient census. Hope this clarifies the volunteer parking issue.

- If it is a handicapped parking space and the volunteer is not handicapped – it is NOT a legal parking space for them to park.
- If a parking space is designated for “CLERGY” and the volunteer is not clergy – it is NOT a legal parking space for them to park.
- If the parking lot is for “PHYSICIANS ONLY” and the volunteer is not practicing as a physician at this time AND even though the gate is stuck in the up position – it is NOT a legal parking area for them to park.
- If the parking space indicates for “OUTPATIENT PARKING ONLY” and the volunteer is coming in to volunteer – it is NOT a legal parking space for them to park, etc., etc., etc. Hope this helps.

Please comply with the above statement. As soon as any modifications come OUR way you will be told. Thank you.

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**VIEW THE NEWSLETTER ON TVRH WEBSITE:**