

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
17 February 2020**

Members present: Drs. Hahn, Tran, Alikhan, Kavanaugh, McGlone, Racanelli, Kuhns, Riley, Pham and Jones **Others present:** Dr. P. Steinke, K. Geil, P. Joines, Dr. W. Bird, S. Brown and J. VanAusdal **Guests:** Judy Hammett, Judy Meinsma and Dr. Ashlea Canady

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Hahn, president of the medical staff called the meeting to order at 1230 in the Boardroom. 16 December 2019 minutes were reviewed (attachment A).	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE MINUTES AS PRESENTED.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials, Dept. of Medicine, CEC, Infection Prevention Committee and P&T Committee (attachments B - F) for review.	For information only.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the February Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>COMPLETED PROCTORING: Scott Girard, M.D. – Anesthesia Susan Burnette, NP – Nurse Practitioner (Ready Care) Laurie Buckman, CNM – Nurse Midwife Erika Stach, NP – Nurse Practitioner (Dr. King)</p> <p>CREDENTIALING CRITERIA: TCAR (TransCarotid Artery Revascularization) Criteria</p> <p>APPROVAL OF MEDICAL STAFF POLICIES: Ongoing Monitoring and Performance Monitoring Policy Low-Volume and No-Volume Practitioners Policy</p> <p>ALLIED HEALTH STAFF APPOINTMENT: Danelle Saunders, NP – Nurse Practitioner – Dr. Mackay</p> <p>TELERADIOLOGY STAFF APPOINTMENT: Steven Sonnabend, M.D. Maryellyn Gilfeather, M.D. Joan Tomanek, M.D. Joshua R. Albrektsen, M.D. Christopher M. Knaus, M.D.</p> <p>eICU STAFF APPOINTMENT: Venkata Dodda, M.D. Carlos D. Ortega, M.D.</p> <p>RESIGNATIONS: Peter Mills, M.D. – Anesthesiology – Effective December 18, 2019 Jason DiPoce, M.D. – Teleradiology – Effective December 10, 2019 Chae Chu, M.D. – eICU – Effective December 13, 2019 Saniya Merchant, M.D. – Teleradiology – Effective December 29, 2019 Kavita Garg, M.D. – Teleradiology – Effective December 22, 2019 Lindsay Wohrley, NP – Nurse Practitioner – Effective April 15, 2020 Mia McDermott, NP – Nurse Practitioner – Effective April 22, 2020 Esperanza Roman, NP – Nurse Practitioner – Effective January 16, 2020</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING FOR SCOTT GIRARD, M.D. – ANESTHESIA, SUSAN BURNETTE, NP – NURSE PRACTITIONER (READY CARE), LAURIE BUCKMAN, CNM – NURSE MIDWIFE AND ERIKA STACH, NP – NURSE PRACTITIONER (DR. KING), APPROVAL OF CREDENTIALING CRITERIA FOR TCAR (TRANSCAROTID ARTERY REVASCULARIZATION) CRITERIA. APPROVAL OF MEDICAL STAFF POLICIES FOR ONGOING MONITORING AND PERFORMANCE MONITORING POLICY AND LOW-VOLUME AND NO-VOLUME PRACTITIONERS POLICY, ALLIED HEALTH STAFF APPOINTMENT TO DANELLE SAUNDERS, NP – NURSE PRACTITIONER – DR. MACKAY, APPROVAL OF TELERADIOLOGY STAFF APPOINTMENT TO STEVEN SONNABEND, M.D., MARYELLYN GILFEATHER, M.D., JOAN TOMANEK, M.D., JOSHUA R. ALBREKTSON, M.D. AND CHRISTOPHER M. KNAUS, M.D., APPROVAL OF EICU STAFF APPOINTMENT TO VENKATA DODDA, M.D. AND CARLOS D. ORTEGA, M.D. AND APPROVAL OF RESIGNATIONS FOR PETER MILLS, M.D. – ANESTHESIOLOGY – EFFECTIVE DECEMBER 18, 2019, JASON DIPOCE, M.D. – TELERADIOLOGY – EFFECTIVE DECEMBER 10, 2019, CHAE CHU, M.D. – EICU – EFFECTIVE DECEMBER 13, 2019,</p>	MSC/Chair

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Credentials Summary Con't:		SANIYA MERCHANT, M.D. – TELERADIOLOGY – EFFECTIVE DECEMBER 29, 2019, KAVITA GARG, M.D. – TELERADIOLOGY – EFFECTIVE DECEMBER 22, 2019, LINDSAY WOHRLEY, NP – NURSE PRACTITIONER – EFFECTIVE APRIL 15, 2020, MIA MCDERMOTT, NP – NURSE PRACTITIONER – EFFECTIVE APRIL 22, 2020 AND ESPERANZA ROMAN, NP – NURSE PRACTITIONER – EFFECTIVE JANUARY 16, 2020 AS PRESENTED.	
Follow-up Business:			
Turnaround time for Transcription	J. Hammett and J. Meinsma presented the turnaround time for transcription to the committee. Cardiology seems to be the longest transcription times. This has been an issue with echo reports which the committee feels is a problem since some patient discharges are waiting on those results. J. Meinsma stated the cardiologist can dictate the echo STAT and on Monday transcription will do an addendum to add the cardiologist's graph. The committee felt transcription should meet with the cardiologists to develop a plan for timely transcription.	J. Hammett and J. Meinsma will meet with cardiologists to develop a plan for the cardiology reports to be transcribed in a timely fashion. An update will be brought to the next meeting.	Chair/MSC
New Business:			
Venous Access Ports/Devices	P. Joines mentioned there has been an issue brought up about some patients that have come in and the nursing staff are not able to get blood return from the patient's port. There is concern of risk to the organization with using the port in such fashion and wanting direction from MEC if this can be done with a physician order. Dr. Canady attended to discuss the issue and feels if we can determine the port is patent, we should be able to use it. If there is no backflow we can use. Dr. Alikhan feels we should flush the port and if no issues the port can be used. K. Geil stated there is a group of 5 or 6 patients with this issue. We can have the nurse managers work with the patients and have them scanned before treatment or talk to their physician about port replacement.	K. Geil will work with P. Joines and the nurse managers on this issue.	K. Geil/P. Joines
Approval of Diet Orders Policy and Diet Order Authority Policy	A copy of the Diet Orders Policy and Diet Order Authority Policy was attached to the packet (attachment H) for review. Dr. Hahn explained this is a yearly approval that needs to happen for dietary.	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE, DIET ORDERS POLICY AND DIET ORDER AUTHORITY POLICY AS PRESENTED.	Chair/MSC
Pregnant Psychiatric Patients	K. Geil asked for guidance on who will be the attending for any pregnant psychiatric patients. This has been an issue recently and the ED would like some clarification. A copy of the proposed guidelines for admitting provider for OB patients was shared with the committee (attachment I). Dr. Tran stated these are the same guidelines that should be followed for any pregnant psychiatric patients as well. Dr. Tan presented this to Dr. LeMay, and he agreed with this. The rest of the OB physicians were emailed. Dr. Tran would like this to be part of the OB rules and regulations as well.	Dr. Tran will speak with the OB physicians to make sure all of them are on board with this. J. VanAUSDAL will add this recommendation to the OB rules and regulations once all the OB providers agree, and present to MEC for approval.	Dr. Tran/J. VanAUSDAL
Approval of POC Call Policy	A copy of the revised POC policy was attached to the packet (attachment J) for review. This was revised to mirror the miscellaneous rules and regulations related to response time for the on-call provider.	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE, POC POLICY AS PRESENTED.	Chair/MSC
Nominating Committee Appointees	J. VanAUSDAL stated Dr. Hahn has decided to step down as the president of the medical staff at the end of his term which will leave the vice-president of the medical staff position open. The committee decided they will be the nominating committee. J. VanAUSDAL will need the committee's nominations no later than Friday February 21 st in order to notify the full medical staff in a timely manner prior to the medical staff quarterly meeting on March 11 th .	J. VanAUSDAL will email the list of DEPARTMENT and committee chair and vice chair INFORMATION to the committee for CONSIDERATION. The committee members will email J. VanAUSDAL by Friday February 21 st with their NOMINATIONS.	Chair/MSC

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Reports:			
Chief Medical Officer	Dr. Bird did not have a report for this meeting.	For information only.	Chair/Dr. Bird
President of the Medical Staff	There was no report for this meeting.	For information only.	Dr. Hahn
President & CEO	<p>A copy of the project list was attached to the packet (attachment H) for review.</p> <p>Dr. Steinke reported on the following:</p> <ul style="list-style-type: none"> • Let Dr. Steinke know if you are not given the opportunity to see the EPIC system as the process moves forward. • The last 3 months we have seen a financial loss, but nothing to worry about just yet. Some of the causes to this loss are a few med mal cases and health insurance costs are up. 	For information only.	Dr. Steinke
Quality & Patient Safety Director	These was no report for this meeting.	For information only.	P. Joines/ MSC
Board Report	A copy of the January Board minutes was attached to the packet (attachment L) for review	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1326.	The next meeting is scheduled for March 16, 2020	
Date:	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	