

**CGH MEDICAL CENTER  
MEDICAL EXECUTIVE COMMITTEE  
19 July 2021**

**Members present:** Drs. Tran, Easington, Kavanaugh, McGlone, Racanelli, Riley and Kuhns **Others present:** Dr. P. Steinke, K. Geil, G. Superczynski, C. Zander, S. Brown, Dr. W. Bird, R. Davis and J. VanAusdal **Guests:** J. Hammett, C. Lawson and K. Stover

<b>Agenda</b>	<b>Discussion/Conclusions</b>	<b>Recommendations/Actions</b>	<b>Responsible</b>
Call to Order & Approval of Minutes	Dr. Tran, president of the medical staff called the meeting to order at 1230 via Zoom due to the Covid-19 pandemic. 21 June 2021 minutes were reviewed (attachment A).	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE MINUTES AS PRESENTED.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee (attachment B) for review.	For information only.	
<b>Meeting Reports:</b>			
Credentials Summary	A copy of the recommendations from the July Credentials Committee was attached to the agenda (attachment B) for review.  <b>COMPLETED PROCTORING:</b> <ul style="list-style-type: none"> <li>• Saleh Hatoum, M.D.</li> <li>• Rafat Padaria, M.D.</li> <li>• Vijay Rajendran, M.D.</li> <li>• Mark Kovach, M.D.</li> </ul> <b>TELEPSYCHIATRY STAFF APPOINTMENT:</b> <ul style="list-style-type: none"> <li>• Hetal Brahmhatt, M.D.</li> <li>• Olueatobiloba Odundi, M.D.</li> </ul>	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING FOR SALEH HATOUM, M.D., RAFAT PADARIA, M.D., VIJAY RAJENDRAN, M.D. AND MARK KOVACH, M.D. AND TELEPSYCHIATRY STAFF APPOINTMENT TO HETAL BRAHMBHATT, M.D. AND OLUEATOBILOBA ODUNDI, M.D. AS PRESENTED.	MSC/Chair
<b>Follow up Business:</b>			
<b>New Business:</b>			
Approval of Revised Medical Records Rules and Regulations	A copy of the revised medical records rules and regulations was attached to the packet (attachment C) for review. J. Hammett reviewed the revisions with the committee. Dr. Tran stated the new rules will go into effect in August. J. Hammett will send an email to the current physicians who are delinquent, so they are aware.	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF REVISED MEDICAL RECORD RULES AND REGULATIONS AS PRESENTED.	Chair/MSC
Approval of Revised Surgery Rules and Regulations	A copy of the revised surgery records rules and regulations was attached to the packet (attachment D) for review. J. VanAusdal stated the only change was to remove the countersignature of nurse's procedural notes for immediate post op documentation. The surgeon can type their own note in Cerner or complete a procedural progress not on paper now.	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF REVISED SURGERY RULES AND REGULATIONS AS PRESENTED.	Chair/MSC
<b>Reports:</b>			
Chief Medical Officer	There was no report for this meeting.	For information only.	Chair/Dr. Bird
President of the Medical Staff	Dr. Tran reminded everyone of the medical staff social on August 14 <sup>th</sup> at the Brown residence.	For information only.	Dr. Tran
President & CEO	A copy of the project report was attached to the packet (attachment E) for review. Dr. Steinke reported the following: <ul style="list-style-type: none"> <li>• Medical Staff Social is August 14<sup>th</sup>.</li> <li>• Community Works project is in the works. In the final stages of finalizing the contract and expect an early September kick off.</li> <li>• Town Hall meetings are taking place this week. Physicians are welcome to attend as well.</li> </ul>	For information only.	Dr. Steinke
Quality & Patient Safety Director	R. Superczynski stated hand hygiene by department for the first 6 months of the year are as follows. Dept. of Surgery is at 98% and Dept. of Medicine is at 86%.	As stated.	G. Superczynski

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Board Report	A copy of the June Board minutes was attached to the packet (attachment F) for review. Dr. McGlone stated the board approved the purchase of several equipment items as well as the Community Works project.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1246.	The next meeting is scheduled for September 20, 2021	Chair
Date:	Recorded by: Julie VanAusdal, CPCS - Medical Staff Coordinator	Approved by: President of the Medical Staff	