



**CGH Board of Directors  
Planning Committee  
17 November 2022  
Zoom**

Call to Order and Attendees

A meeting of the Planning Committee was called to order by Dr. Marcia Jones at 1800 on 17 November 2022. Present were Scott Wolber, Dana McCoy, Bob Hewes, Don Stindt, John Van Osdol, Dr. Marcia Jones, Roger Wait, Nancy Rasmussen. Virtually attending were Dr. Jeff LeMay and DeAnne White. Five CGH staff members were present.

Approval of Previous Minutes

The minutes of the 25 August 2022 meeting were approved as written. **A MOTION WAS MADE BY NANCY RASMUSSEN AND SECONDED BY ROGER WAIT TO ACCEPT THE MINUTES AS WRITTEN.**

**OLD BUSINESS**

Strategic Plan

The Strategic Plan consists of four areas:

- Patient Care
- Community
- Employees
- Financial

Changes in the Patient Care sections were:

- CGH will develop scorecards that communicate organization-wide Quality and Safety goals as well as the progress we are making. This change is about putting data in a format we can understand and will give us feedback on outcomes.
- CGH will adopt a unified platform HER with Cerner's CommunityWorks with a "Go-Live" anticipated May 1, 2023.
- CGH will continue to promote and expand Tele-Visits as treatment options for our public.
- Deleted "CGH will expand the Main Clinic 3<sup>rd</sup> Floor area to accommodate planned physician/provider growth by the end of FY22". (Put on hold)
- Deleted "CGH will expand Main Clinic Oncology Area to accommodate a second Medical Oncology Physician and Expanded Chemotherapy Infusion by the end of FY22".
- Added "CGH will begin updates to the Hospital Main Lobby Entrance and Cafeteria to provide an up-to-date welcoming space to our patients, their families, and visitors."
- Added "CGH will explore the feasibility of a combined outpatient infusion center at the Main Clinic."
- Added "Human Experience" to "CGH will expand the Patient Experience program with a focus on the "Human Experience."
- Added: "CGH will develop an Employee Retention and Recruitment Committee."

Changed in Community Section:

- CGH will explore the feasibility of Provider-Dispenses Medication sat Satellite Clinics by the end of FY23.
- The CGH Health Foundation Ways to Well Program is adding a Dementia Navigator.

	<p>Changed in Healthcare Employer Section:</p> <ul style="list-style-type: none"> <li>• Added Safety under “CGH will nurture a workforce that supports its Strategic Challenges and creates a culture of growth, pride, loyalty, and safety.”</li> <li>• Added – CGH will perform an Annual Security Assessment.</li> <li>• Added – CGH will introduce careers in healthcare to middle school students through the “Middle School University” program.</li> </ul> <p>Changed in the Financial Section:</p> <ul style="list-style-type: none"> <li>• Changed “CGH will maximize financial benefits derived from the 340b Pharmacy Program by the end of FY23.</li> <li>• CGH will endeavor to “break even” financially by the end of FY23.</li> <li>• CGH will strive for Action OI Staffing at the 50%</li> <li>• CGH will develop Medical Staff Productivity Metrics.</li> </ul> <p>Between Marketing advertising and market-place adjustments we are able to hire more employees. We were at over one hundred positions in the last few months to eighty positions available.</p> <p>A discussion was held on the benefits of obtaining 340b.</p> <p>As of yesterday, there were eighty drugs on the list that are not available.</p>
<p>Facilities Update</p>	<p>Upcoming Construction Projects:</p> <ul style="list-style-type: none"> <li>• Radiology X-ray rooms remodel and equipment upgrades: in-house staff project.</li> <li>• Hospital Mechanical Systems Upgrades including replacement of two air handlers, new mechanical penthouse, and hydronic heating upgrades: Bid project</li> <li>• Ongoing Route 40 and East Miller Road construction project: delayed by IDOT and restarting in the spring.</li> <li>• Renovation of Hospital Lobby, exterior addition, replacement canopy, cafeteria server and dining renovation: combination of in-house staff and bid project.</li> </ul> <p>Overall Plan</p> <ol style="list-style-type: none"> <li>1. South Wing – Conference Center</li> <li>2. New Drop-off and Canopy</li> <li>3. New Entry Vestibule and Lobby</li> <li>4. Renovated Auxiliary</li> <li>5. New Admitting</li> <li>6. New Gift Shop</li> <li>7. Related Coffee Shop</li> <li>8. Expanded Cafeteria</li> <li>9. Renovated Dining</li> </ol>

	<p>The Ryberg and Classroom will be updated as well. The IT System in these rooms will be upgraded. We are in the design development phase and will be completing our documents for submission to IDPH in early 2023. The current estimate for project completion is 2025.</p> <p>A question was asked about the location of the Foundation Donor wall in the new lobby area. The design team has the information, and the final location will be discussed with the Foundation Board as the plans are developed and finalized.</p>
<b>NEW BUSINESS</b>	
Time of meeting	6:00 PM
Hybrid, Zoom or in Person	Hybrid
Dates for Planning	February 16, 2023 May 18, 2023 August 17, 2023 November 16, 2023
Other	<p>When DeAnne White joined the Planning Committee it was more like an advisory Board. The Planning Committee was asked for their thoughts and opinions and were given information in advance. She would like to see more sharing of information that the committee may have heard in the community or from patients.</p> <p>The new Imaging Center in Rock falls was discussed, and Dr. Steinke said this is a potential to have a significant impact on CGH. Since they are free standing, they can cherry pick their patients and only have limited hours. CGH gets a significant amount of our margins from radiology and lab.</p>
Next Meeting Date	The next meeting will be hybrid on February 16, 2023, at 1800. <b>A MOTION WAS MADE BY ROGER WAIT AND SECONDED BY DON STINDT TO CLOSE THE MEETING.</b>
Adjournment	There being no further business, the meeting was adjourned at 1846.

Beth Lancaster  
Recording Secretary

Scott Wolber  
Chairman