

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
21 December 2020**

Members present: Drs. Tran, Easington, Kavanaugh, McGlone, Racanelli, Kuhns, and Pham **Others present:** Dr. P. Steinke, K. Geil, G. Superczynski, S. Brown, J. Van Osdol, Dr. W. Bird, and J. VanAusdal **Guests:** E. Pruis, T. Kikuts, and M. Tichler

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Tran, president of the medical staff called the meeting to order at 1230 via Zoom due to the Covid-19 pandemic. 16 November 2020 minutes were reviewed (attachment A).	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE MINUTES AS PRESENTED.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee, and CEC Committee (attachments B-C) for review.	For information only.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the December Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>COMPLETED PROCTORING:</p> <ul style="list-style-type: none"> • Danelle Saunders, NP (Cardiology) <p>MEDICAL STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Anupama Upadhyay, M.D. – Psychiatry <p>ALLIED HEALTH STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Lorri Mostad, NP – Psychiatry Nurse Practitioner <p>TELERADIOLOGY STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Steven T. Gerstler, M.D. • Michael F. Bloss, M.D. • James E. Parker, M.D. • Eric G. Young, M.D. • James D. Homer, D.O. • Richard S. Jennis, M.D. <p>RESIGNATIONS:</p> <ul style="list-style-type: none"> • Scott Girard, M.D. -Anesthesiology-Effective February 4, 2021 • Chloe Payne, M.D. - Dermatology - Effective March 11, 2021 • Kathryn Zamora, M.D. - Teleradiology- Effective December 4, 2020 • Amir Fassihi, M.D. - Teleradiology - Effective September 30, 2020 • Kimberly Burkholz, M.D. - Teleradiology- Effective September 30, 2020 • Jeremy Collette, M.D. - Teleradiology - Effective September 27, 2020 • Celine Melitz, M.D. - Teleradiology - Effective September 24, 2020 • Robert Lile, M.D. - Teleradiology - Effective November 26, 2020 	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING ON DANELLE SAUNDERS, NP, MEDICAL STAFF APPOINTMENT TO ANUPAMA UPADHYAY, M.D., PSYCHIATRY, ALLIED HEALTH STAFF APPOINTMENT TO LORRI MOSTAD, NP, PSYCHIATRY NURSE PRACTITIONER, TELERADIOLOGY APPOINTMENT TO STEVEN T. GERSTLER, M.D., MICHAEL F. BLOSS, M.D., JAMES E. PARKER, M.D., ERIC G. YOUNG, M.D., JAMES D. HOMER, D.O., AND RICHARD S. JENNIS, M.D., AND APPROVAL OF RESIGNATIONS FOR SCOTT GIRARD, M.D., ANESTHESIOLOGY, EFFECTIVE FEBRUARY 4, 2021, CHLOE PAYNE, M.D., DERMATOLOGY, EFFECTIVE MARCH 11, 2021, KATHRYN ZAMORA, M.D., TELERADIOLOGY, EFFECTIVE DECEMBER 4, 2020, AMIR FASSIHI, M.D., TELERADIOLOGY, EFFECTIVE SEPTEMBER 30, 2020, KIMBERLY BURKHOLZ, M.D., TELERADIOLOGY, EFFECTIVE SEPTEMBER 30, 2020, JEREMY COLLETTE, M.D., TELERADIOLOGY, EFFECTIVE SEPTEMBER 27, 2020, CELINE MELITZ, M.D., TELERADIOLOGY, EFFECTIVE SEPTEMBER 24, 2020 AND ROBERT LILE, M.D., TELERADIOLOGY, EFFECTIVE NOVEMBER 26, 2020 AS PRESENTED.</p>	MSC/Chair
Follow up Business:			

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
New Business:			
E-Prescribing Narcotics in Cerner	<p>Dr. Tran mentioned we are in the process of registering providers to be able to e-prescribing narcotics in Cerner. T. Kikuts stated we currently have 14 providers registered now and targeting 20 to 30 by end of year. HI will circle back and enroll a total of 109 providers over the next few months.</p> <p>Dr. Bird stated providers really need to use Cerner for the e-prescribing and not NextGen so that the medical record is accurate as well as the medication reconciliation.</p> <p>T. Kikuts stated this does also affect the patient education, medication reconciliation as well as some quality measures that are being tracked.</p>	<p>A motion was made, seconded and APPROVED TO MAKE E-PRESCRIBING IN CERNER A REQUIREMENT AS PRESENTED.</p> <p>Dr. Bird will send information out in his update to the medical staff this week.</p> <p>Dr. Kuhn's will discuss this at the next department of medicine meeting as well.</p>	Chair/MSC
Review and Approve Revised Medical Records Rules and Regulations	<p>A copy of the revised medical records rules and regulations was attached to the packet (attachment D) for review. The one change that was made was in regard to discharge summary must be completed within 72 hours of patient's discharge.</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF THE REVISED MEDICAL RECORDS RULES AND REGULATIONS AS PRESENTED.</p> <p>This information will also be shared at the department meetings in January.</p>	Chair/MSC
Annual Approval of Enteral Nutrition Formula Approved Substitution List, NCM Diet Manual and NCM Pediatric Diet Manual	<p>A copy of the Enteral Nutrition Formula Approved Substitution list, NCM Diet Manual and NCM Pediatric Diet Manual was attached to the packet (attachment E) for review. Dr. Hahn explained this is a yearly approval that needs to happen for dietary.</p>	<p>A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE, ENTERAL NUTRITION FORMULA APPROVED SUBSTITUTION LIST, NCM DIET MANUAL AND NCM PEDIATRIC DIET MANUAL AS PRESENTED.</p>	Chair/MSC
Reports:			
Chief Medical Officer	There was no report for this meeting.	For information only.	Chair/Dr. Bird
President of the Medical Staff	There was no report for this meeting.	For information only.	Dr. Tran
President & CEO	<p>A copy of the project list was attached to the packet (attachment F) for review. Dr. Steinke reported on the following:</p> <ul style="list-style-type: none"> • 506 COVID vaccines have been completed and more vaccines are coming. • Financially – we continue to struggle due to COVID. 	For information only.	Dr. Steinke
Quality & Patient Safety Director	There was no report for this meeting.	As stated.	G. Superczynski
Board Report	J. Van Osdol stated the board approved the Neo Probe and toured the behavioral health unit via video. All construction is being done on this project by our own internal staff.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1256.	The next meeting is scheduled for January 18, 2021	
Date:	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	