

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
18 January 2021**

Members present: Drs. Tran, Easington, Alikhan, McGlone, Racanelli, Kuhns and Pham **Others present:** Dr. P. Steinke, K. Geil, G. Superczynski, J. Van Osdol, Dr. W. Bird, and J. VanAusdal

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Tran, president of the medical staff called the meeting to order at 1230 via Zoom due to the Covid-19 pandemic. 16 November 2020 minutes were reviewed (attachment A).	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE MINUTES AS PRESENTED.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee and Emergency Services Committee (attachments B-C) for review.	For information only.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the January Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>MEDICAL STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • James Gallai, M.D. - Pulmonology <p>TELERADIOLOGY STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Christopher E. Smith, M.D. • Daniel R. Fox, M.D. • David H. Kim, M.D. <p>RESIGNATIONS:</p> <ul style="list-style-type: none"> • Jennifer Bogan, M.D. – Teleradiology – Effective July 14, 2020 • John Maher, M.D. – Teleradiology – Effective July 13, 2020 	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF MEDICAL STAFF APPOINTMENT TO JAMES GALLAI, M.D., PULMONOLOGY, TELERADIOLOGY APPOINTMENT TO CHRISTOPHER E. SMITH, M.D, DANIEL R. FOX, M.D. AND DAVID H. KIM, M.D., AND APPROVAL OF RESIGNATIONS FOR JENNIFER BOGAN, M.D., TELERADIOLOGY, EFFECTIVE JULY 14, 2020 AND JOHN MAHER, M.D., TELERADIOLOGY, EFFECTIVE JULY 13, 2020 AS PRESENTED.</p>	MSC/Chair
Follow up Business:			
New Business:			
Bi-annual Review and Approval of Paper Based Orders	A copy of the hospital paper-based orders was attached to the packet (attachment D) for review. J. VanAusdal stated Katrina from health information had the forms reviewed by all the respective departments.	A motion was made, seconded and APPROVED TO APPROVE THE PAPER BASED ORDERS AS PRESENTED.	Chair/MSC
Progress Note Delinquency	<p>Dr. Kuhns stated peer review asked for MEC to address the progress note delinquency for two providers. Providers 56825 and 55356 are averaging several days to get the progress notes completed.</p> <p>A summary of progress power notes percent compliance and overall average for medicine physicians was attached to the packet (attachment E) for review.</p> <p>There was a very lengthy discussion regarding what other options are available to put teeth into this to make sure the notes are getting done per the rules and regulations.</p>	<p>Following discussion, the committee agreed to the following:</p> <ol style="list-style-type: none"> a. Dr. Kuhns will discuss with the two providers in question that the committee would like the progress notes done within 24 hours as the rules and regs state. b. Dr. Kuhns will meet with J. Hammett in health information to see if she has the staff available to notify physicians when progress notes are not done within the 24-hour time frame. c. If the two providers are not able to improve their turn around time for documentation within the next quarter, they will be asked to attend MEC for further discussion. 	Chair/MSC
Reports:			
Chief Medical Officer	There was no report for this meeting.	For information only.	Chair/Dr. Bird

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President of the Medical Staff	There was no report for this meeting.	For information only.	Dr. Tran
President & CEO	There was no further report for this meeting.	For information only.	Dr. Steinke
Quality & Patient Safety Director	There was no report for this meeting.	As stated.	G. Superczynski
Board Report	There was no December board meeting so nothing new to report.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1331.	The next meeting is scheduled for February 15, 2021	
Date:	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	