

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
21 June 2021**

Members present: Drs. Tran, Easington, McGlone, Racanelli, Kuhns, Wakefield and Hahn **Others present:** Dr. P. Steinke, G. Superczynski, C. Zander, S. Brown, N. Cruse, J. Van Osdol and J. VanAusdal **Guests:** T. Kikuts, J. Hammett, C. Lawson and K. Stover

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Tran, president of the medical staff called the meeting to order at 1230 via Zoom due to the Covid-19 pandemic. 17 May 2021 minutes were reviewed (attachment A).	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE MINUTES AS PRESENTED.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee and CEC Committee (attachments B & C) for review.	For information only.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the June Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>TELERADIOLOGY STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Michael D. Montgomery, M.D. • Robert N. Walker, M.D. • Michael P. Dixon, M.D. <p>ADDITIONAL Privileges Request:</p> <ul style="list-style-type: none"> • Peter Sharis, M.D. – Interventional Cardiology – Request for Moderate Sedation Privileges <p>RESIGNATIONS:</p> <ul style="list-style-type: none"> • Theresa Krueger, NP – Nurse Practitioner – Effective June 18, 2021 • Thomas Kurian, M.D. – Interventional Cardiology – Effective September 10, 2021 	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF TELERADIOLOGY STAFF APPOINTMENT TO MICHAEL D. MONTGOMERY, M.D., ROBERT N. WALKER, M.D. AND MICHAEL P. DIXON, M.D. APPROVAL OF ADDITIONAL PRIVILEGE REQUEST FOR PETER SHARIS, M.D. FOR MODERATE SEDATION PRIVILEGES, AND APPROVAL OF RESIGNATIONS FOR THERESA KRUEGER, NP – NURSE PRACTITIONER – EFFECTIVE JUNE 18, 2021 AND THOMAS KURIAN, M.D. – INTERVENTIONAL CARDIOLOGY – EFFECTIVE SEPTEMBER 10, 2021 AS PRESENTED.</p>	MSC/Chair
Follow up Business:			
Discharge TAT	<p>J. Hammett stated their department does have a report they are able to pull from Cerner daily for discharge summaries. Staff are reviewing these reports and if the discharge summaries are not there, they are assigning the deficiency. Medical records is able to page physicians daily if the discharge summaries are not done.</p> <p>There was a lengthy discussion regarding how to proceed and what the penalty is for not completing the discharge summary within 72 hours. The following will be handled by Medica records department: Discharge Summaries must be completed in 72 hours and will be audited monthly for compliance. A report will be run on the first day of each month to review discharges for the previous month. Any instance where there are more than 10 Discharge Summaries greater than 72 hours old during the previous month, the provider will be added to a daily review status for the entire month. During that month, the provider in this status will be fined \$100 per day plus \$5 per delinquent dictation on the fourth day if not dictated. If the next month's report shows less than 10 Discharge Summaries greater than 72 hours, then the provider will be removed from the list. Providers will be Smart paged on day 3 so they know they have deficiencies.</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND CHANGING THE MEDICAL RECORDS RULES AND REGULATIONS TO REFLECT DISCHARGE SUMMARIES MUST BE COMPLETED IN 72 HOURS AND WILL BE AUDITED MONTHLY FOR COMPLIANCE. A REPORT WILL BE RUN ON THE FIRST DAY OF EACH MONTH TO REVIEW DISCHARGES FOR THE PREVIOUS MONTH. ANY INSTANCE WHERE THERE ARE MORE THAN 10 DISCHARGE SUMMARIES GREATER THAN 72 HOURS OLD DURING THE PREVIOUS MONTH, THE PROVIDER WILL BE ADDED TO A DAILY REVIEW STATUS FOR THE ENTIRE MONTH. DURING THAT MONTH, THE PROVIDER IN THIS STATUS WILL BE FINED \$100 PER DAY</p>	Chair/MSc

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Discharge TAT Con't:		PLUS \$5 PER DELINQUENT DICTATION ON THE FOURTH DAY IF NOT DICTATED. IF THE NEXT MONTH'S REPORT SHOWS LESS THAN 10 DISCHARGE SUMMARIES GREATER THAN 72 HOURS, THEN THE PROVIDER WILL BE REMOVED FROM THE LIST. PROVIDERS WILL BE SMART PAGED ON DAY 3 SO THEY KNOW THEY HAVE DEFICIENCIES AND CHANGING THE VRP PROCESS IN THE MEDICAL RECORDS RULES AND REGULATION SO THAT DEFICIENCIES ARE NOT COMPLETE IN FOURTEEN (14) DAYS PAST DISCHARGE A FINE WILL BE IMPOSED AND THE PRACTITIONER'S PRIVILEGES TO ADMIT AND SUBSEQUENTLY ATTEND, TREAT OR PERFORM SURGICAL PROCEDURES ON PATIENTS AT CGH WILL BE VOLUNTARILY RELINQUISHED.	Chair/MSC
New Business:			
Value Analysis Committee (VAC) Flowchart	A copy of the value analysis committee (VAC) flowchart was attached to the packet (attachment D) for review. Dr. Steinke outlined for this committee who will be on the committee and how it will function. Dr. Easington will chair this committee and members of the medical staff will be involved.	For information only.	Chair/MSC
Reports:			
Chief Medical Officer	There was no report for this meeting.	For information only.	Chair/Dr. Bird
President of the Medical Staff	Dr. Tran reminded the committee that J. VanAusdal recently sent out an email regarding upcoming leadership meetings and encouraged the new leadership to attend. If you want to register, let J. VanAusdal know and she will assist you.	For information only.	Dr. Tran
President & CEO	A copy of the project report was attached to the packet (attachment E) for review. Dr. Steinke reported the following: <ul style="list-style-type: none"> • It has been almost a month since we have had anyone in house with COVID. • Meetings – the Board meeting will start with a hybrid of in person and Zoom in September. We will likely see the medical staff meetings doing the same. • Community Works project is going to the Board for approval this month. Once approved we will likely kick the project off in early July. • There is a Medical Staff Social in the works for August, so stay tuned for details. • 	For information only.	Dr. Steinke
Quality & Patient Safety Director	There was no report for this meeting.	As stated.	G. Superczynski

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Board Report	<p>A copy of the May Board minutes was attached to the packet (attachment F) for review.</p> <p>Dr. McGlone stated the board approved the purchase of an air handling replacement of two air handlers and we are purchasing the old block buster building as well.</p> <p>J. Van Osdol stated Carolyn Spencer has moved to Colorado so a new board member will be appointed in July.</p>	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1310.	<p>The next meeting is scheduled for July 19, 2021</p> <p>August MEC will be cancelled due to no board meeting that month.</p>	Chair
Date:	Recorded by: Julie VanAusdal, CPCS - Medical Staff Coordinator	Approved by: President of the Medical Staff	