

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
21 September 2020**

Members present: Drs. Tran, Easington, Alikhan, Kavanaugh, McGlone, Racanelli, Riley, Kuhns, Pham and Hahn **Others present:** Dr. P. Steinke, K. Geil, G. Superczynski, J. Van Osdol, S. Brown, R. Davis and J. VanAusdal **Guests:** R. Stach, J. Meinsma and J. Hammett

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Tran, president of the medical staff called the meeting to order at 1230 via Zoom. 20 July 2020 minutes were reviewed (attachment A).	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE MINUTES AS PRESENTED.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee, Cancer Committee, Infection Prevention, CEC, Emergency Services, Dept. of Medicine and Dept. of Surgery (attachments B-I) for review.	For information only.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the September Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>COMPLETED PROCTORING:</p> <ul style="list-style-type: none"> • Kimberly Teats-Garrison, PA-C • John O'Holleran, M.D. <p>MEDICAL STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Saleh Hatoum, M.D. – Radiation Oncology <p>ALLIED HEALTH STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Jaziel Chavira, NP - Gastroenterology <p>REQUEST/CHANGE IN PRIVILEGES:</p> <ul style="list-style-type: none"> • Theresa Krueger, NP – Change in department from Surgery to Medicine and addition of collaborative physician, Vincent Racanelli, D.O. • Thomas King, DO – Request for TCAR (TransCarotid Artery Revascularization) Privileges <p>MEDICAL STAFF POLICY UPDATES:</p> <ul style="list-style-type: none"> • Confidentiality of Medical Staff/Allied Health Staff Information and Credentialing Records • Confidentiality of Peer Review Activities • Low Volume and No Volume Practitioners Policy • National Practitioner Data Bank Policy • Ongoing Monitoring and Performance Monitoring Policy • Focused Professional Practice Evaluation (FPPE) Policy. • Ongoing Professional Practice Evaluation (OPPE) Policy <p>eICU STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Jennifer E. Hofer, M.D. <p>TELERADIOLOGY STAFF APPOINTMENT:</p> <ul style="list-style-type: none"> • Ronald D. Dillee, M.D. <p>RESIGNATIONS:</p> <ul style="list-style-type: none"> • Mirza O. Baig, M.D. – Effective September 23, 2020 • Jordanna Devine, NP – Nurse Practitioner (Dr. Luckey) – Effective November 11, 2020 • Mark Mench, M.D. – Emergency Medicine – Effective September 2, 2020 • Karen Phillips, M.D. – Teleradiology – Effective August 23, 2020 • Arti Raj, M.D. – Teleradiology – Effective July 13, 2020 • Michael LaPointe, M.D. – Teleradiology – Effective August 1, 2020 • Joseph Ungar, M.D. – Teleradiology – Effective August 12, 2020 • Michael Parker, M.D. – Teleradiology – Effective August 15, 2020 	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING FOR KIMBERLY TEATS-GARRISON, PA-C AND JOHN O'HOLLERAN, M.D., APPROVAL OF MEDICAL STAFF APPOINTMENT TO SALEH HATOUM, M.D. – RADIATION ONCOLOGY, ALLIED HEALTH STAFF APPOINTMENT TO JAZIEL CHAVIRA, NP - GASTROENTEROLOGY, APPROVAL OF REQUEST/CHANGE IN PRIVILEGES FOR THERESA KRUEGER, NP – CHANGE IN DEPARTMENT FROM SURGERY TO MEDICINE AND ADDITION OF COLLABORATIVE PHYSICIAN, VINCENT RACANELLI, D.O. AND THOMAS KING, DO – REQUEST FOR TCAR (TRANSCAROTID ARTERY REVASCULARIZATION), APPROVAL OF MEDICAL STAFF POLICY UPDATES CONFIDENTIALITY OF MEDICAL STAFF/ALLIED HEALTH STAFF INFORMATION AND CREDENTIALING RECORDS, CONFIDENTIALITY OF PEER REVIEW ACTIVITIES, LOW VOLUME AND NO VOLUME PRACTITIONERS POLICY, NATIONAL PRACTITIONER DATA BANK POLICY, ONGOING MONITORING AND PERFORMANCE MONITORING POLICY, FOCUSED PROFESSIONAL PRACTICE EVALUATION (FPPE) POLICY AND ONGOING PROFESSIONAL PRACTICE EVALUATION (OPPE) POLICY, APPROVAL OF EICU STAFF</p>	MSC/Chair

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Credentials Summary		APPOINTMENT TO JENNIFER E. HOFER, M.D. APPROVAL OF TELERADIOLOGY STAFF APPOINTMENT TO RONALD D. DILLEE, M.D. AND APPROVAL OF RESIGNATIONS FOR MIRZA O. BAIG, M.D. – EFFECTIVE SEPTEMBER 23, 2020, JORDANNA DEVINE, NP – NURSE PRACTITIONER (DR. LUCKEY) – EFFECTIVE NOVEMBER 11, 2020, MARK MENCH, M.D. – EMERGENCY MEDICINE – EFFECTIVE SEPTEMBER 2, 2020, KAREN PHILLIPS, M.D. – TELERADIOLOGY – EFFECTIVE AUGUST 23, 2020, ARTI RAJ, M.D. – TELERADIOLOGY – EFFECTIVE JULY 13, 2020, MICHAEL LAPOINTE, M.D. – TELERADIOLOGY – EFFECTIVE AUGUST 1, 2020, JOSEPH UNGAR, M.D. – TELERADIOLOGY – EFFECTIVE AUGUST 12, 2020 AND MICHAEL PARKER, M.D. – TELERADIOLOGY – EFFECTIVE AUGUST 15, 2020	
CEC Committee Minutes	Dr. Pham presented the CEC minutes (attachments E&F) for review. There were several items discussed at the meetings regarding critical measures and regulatory measures.	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE CEC COMMITTEE MINUTES AS PRESENTED.	Dr. Pham
New Business:			
Transcription Discussion – Dr. Tran/Judy Hammett/Judy Meinsma Transcription TAT Discharge Summary TAT Progress Notes TAT STAT dictations for Progress Notes and H&P's	J. Meinsma presented the transcription turnaround time (separate handout). Proposed changing the ECHO turn around time to 12 hours and make inpatient ECHO's stat. This will help the transcriptions keep up with the current H&P's and progress notes. Dr. Tran stated one of the issues they are also seeing is that progress notes are being dictated STAT. Dr. Tran stated there is really no reason for a STAT progress note. If it is needed urgently it can be dictated on dragon.	Dr. Tran will work with J. Meinsma to send a memo out to the medical staff know of the changes to the turnaround time and changes to STAT progress notes.	Chair/MSC
CIWA Protocol Changes	R. Stach presented the CIWA protocol changes (attachment J). R. Stach stated the changes would be to go to Option C (NOTHING prechecked): CIWA Score 10-14 “2 mg oral Lorazepam q2h, PRN for CIWA 10-14” OR “1 mg IV Lorazepam q2h. PRN for CIWA 10-14” And CIWA Score 15 or greater “1 mg IV Lorazepam q30min, PRN for CIWA 15 or greater”	A MOTION WAS MADE, SECONDED AND PASSED TO APPROVE THE CIWA PROTOCOL CHANGES AS PRESENTED.	Chair/MSC
Proposed Changes to Governance Rules and Regulation	Dr. Tran stated she was concerned that the meeting minutes from the committees with the exception of credentials are not approved by MEC as the governance rules and regs do not require them to be approved. There was some discussion of what MEC should be approving and what the board would want to see approved.	The committee feels that MEC should be approving minutes of the committees and departments. J. VanAusdal will work on drafting changes to the governance rules and regulations, post them for the medical staff's input and present to the October MEC meeting.	Chair/MSC
Reports:			
Chief Medical Officer	There was no report for this meeting.	For information only.	Chair/Dr. Bird

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President of the Medical Staff	There was no report for this meeting.	For information only.	Dr. Tran
President & CEO	<p>A copy of the project list was attached to the packet (attachment K) for review. Dr. Steinke reported on the following:</p> <ul style="list-style-type: none"> • Behavioral Health unit is on track to open early next year. With that IDPH comes as well as Joint Commission. • Tier 1 is coming in October to do a mock survey. • Influenza vaccine – will be doing an emergency management drill and hoping to get as many employees vaccinated in those two days as possible. 	For information only.	Dr. Steinke
Quality & Patient Safety Director	R. Superczynski stated the hand hygiene for the first 6 months of the year we are at 97% compliance in Dept. of Medicine and 92% in Dept. of Surgery. Great job!	For information only.	G. Superczynski
Board Report	A copy of the July Board minutes was attached to the packet (attachment L) for review. Dr. McGlone reviewed the actions of the board with the committee.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1330.	The next meeting is scheduled for October 19, 2020	
Date: 9-21-2020	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	