

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: September 26, 2018

Time: 5:28pm

Location: Boardroom

Present: Robert Kayser; Bobbe Fitzhugh; Nick Linford; Dr. Charles Lyford

Ryan Smith; Cristy Cobb; Dave Patterson; Karl Hertz; Curt Dugger; James Morgan, MD; Terry Moss; Deeanne Engle, MD; Roberto Fars, MD; Mark Campbell, MD

Absent: Gay Bolln; James Hardee, Hospital Attorney; Jennifer Rinn

Call to Order: Robert Kayser

Agenda: Reviewed and approved

Previous Minutes: Motion to approve the August 22, 2018 minutes made by Dr. Charles Lyford; seconded by Nick Linford. All present approved; motion carried.

Topic	Discussion	Action Plan	Follow-Up
Introduction of Guests			
	None		FYI
Public Presentations and Comment			
	None		
Strategic Plan			
Values	Our essential values were included within the board materials.	We hold ourselves accountable to the highest ethical and performance standards, demonstrating honesty, professionalism and sincerity.	FYI
Balanced Scorecard & BODES	The Balanced Scorecard and BODES for the 4 th quarter of FY18 were again included in the packet.		FYI
Performance Plan and Incentive Chart	The current quarter Performance Plan and Incentive Chart were included in the packet. Ryan reviewed the Performance Plan. He noted that an issue with Medicare payments had caused a slowdown in receivables. They have issued a fix so we should see a bolus of payments soon. Robert Kayser and Ryan talked about how the hospital handles receivables and aging. Ryan commented that we continue to struggle with patient satisfaction scores. He noted that Phil		FYI

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	Schmid has been here this week working on the cost report. He will also monitor the revenue from the new service lines in relation to Medicare payments.		
Consent Approval:			
Write-Offs	August 2018 write-offs in the amount of \$291,095.91 and indigent care in the amount of \$1,521,897.02 were presented for approval.	Motion to accept the August 2018 write-offs and indigent care as presented made by Nick Linford; seconded by Dr. Charles Lyford. All present approved; motion carried.	FYI
Vouchers	The September 2018 vouchers had been reviewed by Nick Linford and were presented for approval.	Motion to accept the September 2018 vouchers as presented made by Nick Linford; seconded by Dr. Charles Lyford. All present approved; motion carried.	FYI
Financials	The August 2018 financial and statistical packets were included in the packet. Robert Kayser commented on the improvement shown in the Operating Revenue vs Operating Expense graph. He noted there was a positive net income for August in the amount of \$354,000. The group discussed the growth and positive impact of the new service lines.	Motion to accept the August 2018 financials as presented made by Nick Linford; seconded by Dr. Charles Lyford. All present approved; motion carried.	FYI
Old Business:			
Ambulance Garage and Infusion Center Update	<p>Karl shared the current plan for the location of the ambulance garage and noted this is the fourth iteration. The weather enclosure on the current ambulance canopy has been stated and Facilities plans to have it finished by the end of October.</p> <p>Karl reported there were two items on the state plan of correction for the infusion center. Haselden continue to work on the punch list and we are waiting on the furniture to arrive in mid-October. The open house is scheduled for</p>		FYI

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	November 11 from 3-5pm with a blessing at 7:30pm. Karl also share a picture of the wall mural the family had commissioned that was installed over the weekend. Ryan and Karl recently met with two representatives from ePlus Cancer Services. They anticipate chemo services will start after the new year.		
Service Line Update	Ryan updated the group on the activity of the new service lines. Dr. Odone will be here Oct. 15 for two weeks. Dr. Murphy performed 13 cases in September. There were 52 total cases this month. Dr. Neice will be here in January. Dr. Sisul decided to remain in Idaho. Ryan is now working with the urology group in Casper. Drs. Trojan, Hansen and Jones will rotate through the MOB starting in late November. Ryan shared the pro fee and revenue figures for the new service lines. Ryan talked about the need for three complete OR crews plus a call crew and a late crew. Additional anesthesiology providers will also be needed. Amber Gall is working on an incentive plan for the OR staff. Retention will also become an issues as WMC is offering a \$20,000 sign on bonus.		FYI
Foundation Report			
	None		FYI
CEO Report			
	None		FYI
New Business:			
Violent Patients	Robert Kayser distributed copies of a case study he had prepared on a situation at the MOB in which the patient became highly agitated. Ryan		FYI

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	shared details of the incident. Robert Kayser shared his conversation with the patient. Discussion followed. Ryan also shared brief details of another incident with a violent patient in the ER the previous Friday night. It was noted that panic buttons are located in various places in the hospital and MOB. The group shared the concern that employees should not have to endure violent situations.		
Events and Educational Opportunities			
	None		FYI
Executive Session			
		It was moved by Robert Kayser; seconded by Dr. Charles Lyford to adjourn to Executive Session at 6:53pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.	
		It was moved, seconded and carried to adjourn from Executive Session at 6:55pm.	
Credentials	<p>Dr. Engle presented the following credentialing activity for approval:</p> <p><u>INITIAL APPOINTMENTS</u></p> <p><i>James Odone, MD</i> – recommended for provisional active staff privileges (Radiology)</p> <p><i>Rene Mosada, MD</i> – recommended for provisional outpatient clinical privileges (Neurology)</p> <p><i>Kenneth Whipple, DO</i> – recommended for provisional contract privileges (Anesthesia)</p> <p><u>REAPPOINTMENTS</u></p> <p><i>Alexandru David, MD</i> – recommended for reappointment of outpatient clinical privileges (Infectious Diseases)</p> <p><i>Mark Murphy, MD</i> – recommended for reappointment of active staff privileges (Orthopedic Surgery)</p> <p><i>Travis Marshall, DPM</i> – recommended for</p>	Motion to approve the credentials as presented, based upon the recommendation of the medical staff, made by Dr. Charles Lyford; seconded by Bobbe Fitzhugh. All present approved; motion carried.	FYI

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	reappointment of AHP privileges (Podiatry) <i>John Pickrell, MD</i> – recommended for reappointment of outpatient clinical privileges (Cardiology) <i>Debra Walker, PA-C</i> – recommended for reappointment of AHP privileges (Physician Assistant-Ortho) <u><i>PROVISIONAL CONCLUSION</i></u> <i>Eric Harris, MD</i> – recommended for conclusion of provisional period for outpatient clinical privileges (Orthopedic Surgery) <i>Patirck Henderson, MD</i> – recommended for conclusion of provisional period for contract privileges (Teleradiology) <i>Omid Jafari, MD</i> – recommended for conclusion of provisional period for contract privileges (Teleradiology)		

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 6:56pm. Minutes typed by Elaine Litwiller subject to corrections.

Approved By: _____
 Dr. Charles Lyford, Board Secretary

Date: _____