

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: January 22, 2025

Time: 5:30pm

Location: Admin. Classroom

Present: Robert Kayser; Bobbe Fitzhugh; Nick Linford; Rhonda Dilts; Kyle Sokol, MD; Matt Dammeyer; Victor Le Gloahec; Cristy Cobb; Dave Patterson; Liz Mahoney; Derrick Webb

Absent: Gay Bolln; Jim Cussins; Eric Schubert, MD

Call to Order: Robert Kayser

Agenda: Bob noted that the Board will not reconstitute tonight because that was done at the December meeting. Motion made and seconded to approve the agenda as amended. All present approved; motion carried.

Previous Minutes: Motion made and seconded to approve the minutes of the December 11, 2024 meeting. All present approved; motion carried.

Topic	Discussion	Action Plan
Welcome		
	Bob welcomed Dr. Catherine Falkner, who began 1/6 as an OB/Gyn.	
Foundation		
	Rhonda reported that Jenn has done an outstanding preparation for her transition off the board. The Foundation won't see a replacement until after the MHCC strategic planning is finished. They will continue to meet monthly. Rhonda also noted there is interest in meeting with the MHCC Board.	The next Foundation meeting is 2/18 at 4pm in the Admin. Bldg.
Finance Committee		
	The December CFO Executive Summary had been included in the packet. Nick reviewed the YTD Total Margins across the organization. He also noted that revenue is above budget at MHCC, Summit and SMMG. Bob noted the OB stats and Cristy shared that there have been 7 births so far in Jan. and 23 are anticipated in Feb. Bob reviewed the income statement for Dec. and Matt noted that Jan. is trending strong. Total patient revenue across the organization in Dec. was over \$30M.	
Consent Approval		
Check and ACH Registers	The November and December 2024 check and ACH registers had been reviewed and approved by Nick Linford.	Motion made and seconded to accept the November and December 2024 check and ACH registers. All present approved; motion carried.
Financials	The November and December financial and statistical packet was included in the packet.	Motion made and seconded to accept the November and December 2024

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		financials as presented. All present approved; motion carried.
Quality Council Report		
	<p>Liz summarized the following reports that were presented at the previous day's meeting:</p> <ul style="list-style-type: none"> • Pressure Injuries – Cristy Cobb • On Time Starts – Calley Plumb • Influenza Vaccination Rate – Tera Brown • Provider Coding Audits – Jerrie Root • Critical Lab Results Notification – Misti Bachus/Liz • Policy Management – Misti Bachus/Liz <p>The Board discussed the low flu vaccination rate and Liz noted that education will start in July for the next flu season. A weekly report will be developed for critical lab results notification to facilitate earlier staff follow up. The state site survey report for the trauma program was also reviewed the previous day. Matt shared his concerns with instituting a 30-minute response time for the general surgeons.</p>	
Old Business		
	None	
COS Report		
	None	
CEO Report		
	<p>Matt shared sample, combined MHCC and Summit logos. He noted that the rebranding discussion had been well received at the recent Med Staff meeting. Matt also noted some changes at the Glenrock Health Clinic. He has been invited to have dinner with the OB providers in Casper. Next Wed. he, Victor, Dr. Hammond and Dr. Clifford will meet with the WMC CEO and CMO to discuss the transfer agreement.</p> <p>Recruiting Update:</p> <ul style="list-style-type: none"> • Roy Baskin (General Surgery) onsite Thurs. & Fri. • Brent Appleton (Rheumatology) onsite Mon. • Amy Hitshe, PA in Lander signed contract • Dr. Possley asked for part time (60%) contract • 3rd Urology candidate 	

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New Business		
Summit Bldg. Purchase	Bob distributed copies of the Contract for Deed to purchase the Summit building and the loan amortization schedule. This will save \$8M compared to continuing the lease payments.	
FY25 Incentive Plan	Matt presented the proposed FY25 Incentive Plan for the leaders.	Motion made and seconded to approve the plan as presented. All present approved; motion carried.
Executive Session		
		Motion made and seconded to adjourn to Executive Session at 6:59pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.
		It was moved, seconded and carried to adjourn from Executive Session at 7:44pm.
Credentials	<p>Victor presented the following credentialing activity for approval:</p> <p><u>INITIAL APPOINTMENTS</u></p> <p>Kristina Duffy, MD – recommended for provisional telemedicine privileges (Neurology-Blue Sky)</p> <p>Catherine Falkner, MD – recommended for provisional contract privileges (OB/Gyn)</p> <p>James Robbins, MD – recommended for provisional contract privileges (Neurosurgery-Bear)</p> <p><u>REAPPOINTMENT</u></p> <p>Kerry Fischer, FNP – recommended for reappointment of AHP privileges (Ambulatory Medicine-WMA)</p> <p>Julie Johnson, AGNP – recommended for reappointment of AHP privileges (Nurse Practitioner-MOB)</p> <p>Jonathan Klein, MD – recommended for reappointment of contract privileges (eICU-Avel)</p> <p>William Shear, MD - recommended for reappointment of active staff privileges (Gastroenterology)</p> <p>Shelley Springer, MD – recommended for reappointment of courtesy privileges (Ambulatory Medicine)</p>	<p>Motion made and seconded to approve the credentials as presented. All present approved; motion carried.</p>

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Topic	Discussion	Action Plan
	Sodienye Tetenta, MBBS – recommended for reappointment of consulting privileges (Sleep Medicine) Kayla Whitson, MD – recommended for reappointment of active staff privileges (Emergency Medicine)	

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:47pm. Minutes typed by Elaine Litwiller, subject to corrections.

Approved By: Rhonda Dilts _____ **Date:** 3-26-25 _____
Rhonda Dilts, Board Secretary