

**MEMORIAL HOSPITAL OF CONVERSE COUNTY
BOARD OF TRUSTEES**

Date: September 24, 2025

Time: 5:30pm

Location: Admin. Classroom

Present: Robert Kayser; Bobbe Fitzhugh; Nick Linford; Rhonda Dilts; Matt Dammeyer; Jim Cussins; Victor Le Gloahec; Dave Patterson; Liz Mahoney; Alexander Lansang, MD

Teams: Sandy Sokol

Absent: Kyle Sokol, MD; Cristy Cobb

Call to Order: Robert Kayser

Agenda: Motion made and seconded to approve the agenda. All present approved; motion carried.

Previous Minutes: Motion made and seconded to approve the minutes of the August 27, 2025 meeting. All present approved; motion carried.

Topic	Discussion	Action Plan
Foundation		
	Sandy reminded the group of the fall 'Bet on the Foundation' event on 10/18 at the Upper Ag Bldg. It will focus on the community involvement of the Foundation. She reported that \$12,000 was raised by the golf tournament and it had 28 teams.	
Finance Committee		
Audit Report	The audit report was sent via email prior to the meeting. Bob noted it is a consolidated report.	Motion made and seconded to accept the audit report. All present approved; motion carried.
Financials	The August CFO Executive Summary and financial and statistical packet were included in the packet. Jim reported that the consolidated operating loss for August was (\$465,000) and the total margin loss was (\$30,000). Total operating margin for MHCC was \$336,000, or 4.5%. The total margin was a gain of \$923,000, or 12.3%. An RCA will be conducted for the fraud incident. The committee discussed the vendor payment process extensively. New policies and updates are in process.	Motion made and seconded to accept the August 2025 financials as presented. All present approved; motion carried.
SMC Bldg. Purchase	MHCC's request to the Natrona County Commissioners has been removed from the agenda for their next meeting so they can avoid a vote. Bob was interviewed by the Casper Star Tribune earlier this week, It is being considered whether to approach the Casper City Council with the request.	
Consent Agenda		
Check and ACH Registers	The August 2025 check and ACH registers had been reviewed and approved by Nick Linford.	Motion made and seconded to accept the August 2025 check and ACH registers. All present approved; motion carried.

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Quality Council Report		
	<p>Liz summarized the following reports that were presented at the previous day's meeting:</p> <ul style="list-style-type: none"> ✓ Antimicrobial Stewardship – Stevan Squires ✓ Diversion Surveillance – Stevan Squires ✓ Medication Errors – Stevan Squires ✓ Medication Scanning – Stevan Squires ✓ Serious Safety Events – Misti Bachus ✓ Hand Hygiene – Liz Mahoney ✓ Medical Record Delinquency – Nick Belveal <p>The Council also reviewed the 2026 reporting calendar. Flu vaccination was discussed. It is hoped the rate will increase to 65% this year with improved education and access to vaccination. It will be mandatory for employees to report their vaccination status or they will be removed from the work schedule. Misti reported on the recent accreditation site visits. Matt presented two quality related targets included in the incentive bonus plan that will be presented to the Board.</p>	
Old Business		
Expanse Upgrade	Dave confirmed the 10/7 go live date for Expanse. It will require six hours of downtime. Additional support will be available for two weeks if needed. The go live date for SMC is 3/1.	
Cheyenne Clinic	Victor reported that a lease has been signed for clinic space in Cheyenne starting 10/1. The space is fully furnished and has 2 x-rays. Drs. Hammond, Grua and Possley will rotate through the clinic and Marc Dicklin, PA should start seeing patients 10/20.	
New Business		
Rural Health Transformation Program	Matt shared ideas for the application being discussed among Wyoming CEOs. He will attend a meeting with the state and CEOs on 10/8. The state's application is due 11/1.	
Chair of Subsidiary Boards	Bob asked the Board to approve a resolution authorizing the subsidiary boards to appoint him as their chair. This will facilitate funding discussions for the SMC building.	Motion made as requested and seconded. All present approved; motion carried.
COS Report		
	Dr. Lansang noted that the lack of an OPPE and FPPE process was cited in two of the recent TJC site surveys. The Medical Staff Office and Quality are in the process of implementing these as soon as possible. He also shared that the Dept. of Surgery invited the SMC	

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	surgeons to join MHCC.	
CEO Report		
	Matt reported that the trauma program was granted community status following the site visit on 9/3. The new Director of Behavioral Health, Kristie Selllers, starts 9/29. CVs for Drs. Jeff Lyons (FM), who starts 3/26, Matt Mitchell (ortho), who starts 12/25, and Jack Wagoner (spine endoscopy) were distributed. A video production for the TV show <i>All Access</i> is being planned. Platte Co. Hospital has announced they will halt OB services effective 10/15. Two more Casper OB providers are exiting clinical practice.	
Executive Session		
		Motion made and seconded to adjourn to Executive Session at 7:23pm pursuant to W.S. §16-4-405(a) (ii). All present approved; motion carried.
		It was moved, seconded and carried to adjourn from Executive Session at 7:58pm.
Incentive Compensation Targets and Provider Incentive Bonus		Motion made and seconded to approve the Incentive Compensation Targets and Provider Incentive Bonus plans. All present approved; motion carried.

Adjournment: Robert Kayser asked if there was any objection to adjournment. There was none, the meeting was adjourned at 7:59pm. Minutes typed by Elaine Litwiller, subject to corrections.

Approved By:  Date: 10/22/25
 Bobbe Fitzhugh, Board Secretary