

CUERO REGIONAL HOSPITAL
BOARD OF DIRECTORS MEETING

January 23, 2020

The Board of Directors of Cuero Regional Hospital held their regular monthly meeting on Thursday, January 23, 2020, in the Education Classroom of the Cuero Regional Hospital, DeWitt County, Texas, at 5:30 P.M.

Board members present were:

Mrs. Faye Sheppard, Vice Chairman

Mr. Charles Papacek, Secretary

Dr. John Frels, DDS, Member

Mrs. Cindy Sheppard, Member, via conference call, a quorum was at the meeting

Board members absent were: Mr. Richard Wheeler, Chairman

Leadership members present were:

Mrs. Lynn Falcone, Chief Executive Officer

Mrs. Alma Alexander, Chief Financial Officer

Mrs. Denise McMahan, Assistant Administrator

Mrs. Judy Krupala, Chief Nursing Officer

Mr. Greg Pritchett, Clinic Administrator

Dr. Paul Willers, II, Chief of Staff

Dr. David Hill, Chief Medical Officer

Mrs. Kathy Simon, Administrative Assistant

Guests: Mrs. Margaret Krause, Cuero Home Health, Mrs. Melanie Friedrichs, CRH IT, Mrs. Judy Mazak, ED Director, Mrs. Ismelda Garza, CRH IT, Mrs. Miranda Adams, Clinic Quality Director

The Board Vice Chairman called the meeting to order at 5:30 p.m.

CALL TO
ORDER

Community Input: None

COMMUNITY
INPUT

Mr. Papacek moved, Dr. Frels seconded, to approve the minutes of the regular called meeting on November 21, 2019 and the special called meeting on December 12, 2019, with the approved typographical corrections to the November 21, 2019 minutes; the motion carried unanimously.

MINUTES

The Chief Financial Officer's Financial Statement and Statistical Report were provided. The Chief Financial Officer spoke on hospital financials and the Clinic Administrator spoke on clinic financials. The reports were accepted as presented.

FINANCIAL/
STATISTICAL

The quarterly investment report shows an increase in market value during the quarter of \$2,195,249.00 from \$25,979,582.00 to \$28,174,831.00. Dr. Frels moved, Mrs. Cindy Sheppard seconded, to accept the quarterly investment report as presented; motion carried unanimously.

QUARTERLY
INVESTMENT
REPORT

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Mr. Papacek moved, Dr. Frels seconded, based upon the recommendation of Medical Staff, to approve the one year appointments (limited to the privileges delineated) as presented on the agenda for Nikhil Bhargava, MD, Tele-Radiology, Moreko Griggs, MD, Tele-Radiology, Roland Medellin, MD, Emergency Medicine; the motion carried unanimously.

MEDICAL
STAFF

Mr. Papacek moved, Dr. Frels seconded, based upon the recommendation of Medical Staff, to approve the two year re-appointments (limited to the privileges delineated) as presented on the agenda for Satyendra Arya, MD, Tele-Radiology, Laura Brown, FNP, Family Practice, Mark Goleski, MD, Tele-Cardiology, Jennifer Gonzales, MD, Hospitalist/Emergency Medicine, Adam Graham, MD, Tele-Neurology, Mohammed Sabbagh, MD, Oncology, David Solis, CRNA, Anesthesia, Stacey Yepes, FNP, Tele-Cardiology; the motion carried unanimously.

The Marketing and Development Director report was provided.

MARKETING

The Clinic Administrator's report was provided.

CLINIC
LEADERSHIP

The Assistant Administrator's report was provided.

ASST. ADMIN.
REPORT

The Chief Nursing Officer's report was provided.

CNO REPORT

The Chief Executive Officer's report was provided.

CEO REPORT

Committee Reports: None

COMMITTEE
REPORT

Old Business: None

New Business:

The Annual Home Health Report for HCSS License #001569 (Medicare License and Certification) and the HCSS License #001140 (Private Pay/Insurance Report) were presented for review by the board. The Chief Nursing Officer and Mrs. Margaret Krause, Cuero Home Health, gave a summary of the report. Mr. Papacek moved, Dr. Frels seconded, to accept the Home Health Annual Review as presented; the motion carried unanimously.

ANNUAL
HOME HEALTH
REPORT

The Chief Financial Officer presented the Investment Policy with no changes noted, a resolution to Adopt Investment Strategies of DeWitt Medical District with no changes noted, and the List of Approved Investment Brokers with no changes noted. Dr. Frels moved, Mr. Papacek seconded, to accept the Investment Policy, Strategies and Approved Investment Brokers List with typographical corrections noted; the motion carried unanimously.

INVESTMENT
POLICY/STRAT
APPROVED
BROKER
ANNUAL RPT

For the May 2020 Election one board position will become available. A request was made by Administration for board members to sign an election order for an election to be held on May 2, 2020. Mr. Papacek moved, Dr. Frels seconded, to sign an Order of Election for the DeWitt Medical District to be held on May 2, 2020; the motion carried unanimously.

ORDER OF
ELECTION

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Administration requested authorization to contract with the County Election Administrator to perform Election duties for 2020. After a discussion by the board members, Dr. Frels moved, Mr. Papacek seconded, to grant authorization to the Chief Executive Officer to contract with the County Election Administrator for election duties for 2020; the motion carried unanimously.

CONTRACT
CO. ELECTION
ADMINISTRATOR

The Assistant Administrator requested the capital expenditure purchase to replace the 5-ton A/C system for General Stores. A quote from Percer for \$6,200.00 was initially recommended. However, due to Percer being sold to another company after the board packet was sent; the recommendation now is to go with the \$6,570.00 quote from Jahn. Mr. Papacek moved, Dr. Frels seconded, to approve the capital expenditure purchase up to \$6,570.00 from Jahn to replace the 5-ton A/C system for General Stores; motion carried unanimously.

5-TON A/C SYS
GENERAL
STORES

The Chief Nursing Officer requested the capital expenditure purchase to replace defibrillators. A quote from Stryker for \$137,964.00 was recommended. There will be a trade in discount applied once the old equipment is sent to Stryker. Dr. Frels moved, Mr. Papacek seconded, to approve the capital expenditure purchase up to \$137,964.00 from Stryker for replacement of defibrillators; motion carried unanimously.

DEFIBRILLATOR
REPLACEMENT

The Assistant Administrator requested the capital expenditure purchase to overhaul chiller #2. A quote from Trane for \$86,000.00 was recommended. Mr. Papacek moved, Dr. Frels seconded, to approve the capital expenditure purchase up to \$86,000.00 from Trane to overhaul chiller #2; motion carried unanimously.

#2 CHILLER
OVERHAUL

Mrs. Ismelda Garza, CRH IT, requested the capital expenditure purchase for network optimization. A quote from CDWG/Dell for \$40,571.00 was recommended because the product will match the equipment in house and this vendor is on HPG contract and will contribute to annual rebates for the hospital. Dr. Frels moved, Mr. Papacek seconded, to approve the capital expenditure purchase up to \$40,571.00 from CDWG/Dell for network optimization; motion carried unanimously.

NETWORK
OPTIMIZATION

The Chief Executive Officer presented to the board an update per Senate Bill 1640 to the By-Laws regarding walking quorums. Dr. Frels moved, Mr. Papacek seconded, to approve the update to the district by-laws that a walking quorum is prohibited; motion carried unanimously.

SB1640
WALKING
QUORUMS

The Chief Executive Officer presented to the board an update per House Bill 2840 regarding policy to speak to the board and time limits, including time limits if the speaker requires a translator. Mr. Papacek moved, Dr. Frels seconded, to approve the update per House Bill 2840 regarding policy to speak to the board and time limits, including time limits if the speaker requires a translator; motion carried unanimously.

HB2840
BOARD TIME
LIMITS
TRANSLATOR

The Chief Executive Officer presented the MHS Annual Savings/Benefit Report. With a transcription error noted in the report, the Board recognized the savings/benefit of the relationship with Methodist at \$282,553.00. Board members are pleased with the MHS benefit to the organization and would like to get this information out to the community.

MHS REPORT

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The Chief Nursing Officer presented the Policy and Procedure for Handling of Grievances. The only addition to the policy and procedure included adding RL Solutions recording. Mr. Papacek moved, Dr. Frels seconded, to approve the Policy and Procedure for Handling of Grievances as presented; motion carried unanimously.

POLICY
PROCEDURE
HANDLING
GRIEVANCES

Mrs. Ismelda Garza, CRH IT, requested the capital expenditure purchase for Summit All Access Software. A quote from Summit for \$100,500.00 was recommended as they are the only company that can provide all three components (Downtime Reporting, Interface Engine, and Provider Alert Portal) in one. Additional quotes were obtained for two of the components separately from vendors that can provide them; however, this would increase cost and vendor coordination. Mr. Papacek moved, Dr. Frels seconded, to approve the capital expenditure purchase up to \$100,500.00 from Summit for Summit All Access Software; motion carried unanimously.

SUMMIT
ALL ACCESS
SOFTWARE

EXEC SESSION

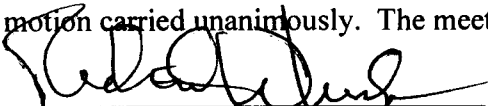
The Board entered Executive Session at 6:49 p.m. under Texas Government Code Section 551.074. Personnel Matters.


The Board exited Executive Session at 6:59 p.m. No Action came out of Executive Session.

Communication: DeWitt Medical Foundation and Volunteer Meeting Minutes were reviewed.

ADJOURN

There was no further business; Mr. Papacek moved, Dr. Frels seconded, to adjourn; the motion carried unanimously. The meeting adjourned at 6:59 p.m.


Richard Wheeler, Chairman


Charles Papacek, Secretary