

CUERO REGIONAL HOSPITAL
BOARD OF DIRECTORS MEETING

July 23, 2020

The Board of Directors of Cuero Regional Hospital held their regular monthly meeting, via conference call, on Thursday, July 23, 2020, Cuero Regional Hospital, DeWitt County, Texas, at 5:30 P.M. The agenda was posted in compliance with the Open Meetings Act. A board packet was posted online at cuerohospital.org, along with a dial in Toll-Free number and access code.

Board members present via conference call were:

Mr. Richard Wheeler, Chairman
Mrs. Faye Sheppard, Vice Chairman
Mr. Charles Papacek, Secretary
Dr. John Frels, DDS, Member

Board members absent were:

Mrs. Cindy Sheppard, Member

Leadership members present were:

Mrs. Lynn Falcone, Chief Executive Officer
Mrs. Alma Alexander, Chief Financial Officer
Mrs. Judy Krupala, Chief Nursing Officer
Mrs. Denise McMahan, Assistant Administrator
Dr. David Hill, Chief Medical Officer
Mrs. Kathy Simon, Administrative Assistant

Leadership members absent were:

Dr. Paul Willers, II, Chief of Staff

Guests via conference call: Ms. Allison Flores, Cuero Record, Mr. Geoff Crabtree, Methodist Healthcare System

The Board Chairman called the meeting to order at 5:30 p.m.

CALL TO
ORDER

Community Input: None

COMMUNITY
INPUT

Mr. Papacek moved, Mrs. Faye Sheppard seconded, to approve the minutes of the regular called meeting on June 25, 2020 as presented; the motion carried unanimously.

MINUTES

The Chief Financial Officer's Financial Statement and Statistical Report were provided. The Chief Financial Officer spoke on hospital financials and on clinic financials. The reports were accepted as presented.

FINANCIAL/
STATISTICAL

The quarterly investment report shows an increase in market value during the quarter of \$7,449,692.00 from \$31,030,659.00 to \$38,480,351.00. Dr. Frels moved, Mrs. Faye Sheppard

QUARTERLY
INV RPT

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seconded, to accept the quarterly investment report as presented; motion carried unanimously.

Mr. Papacek moved, Mrs. Faye Sheppard seconded, based upon the recommendation of Medical Staff, to approve the initial appointments (limited to the privileges delineated) as presented on the agenda for Carolyn Dale Denton, DO, Family Practice and Nicholas Lemley, DO, Family Practice pending his state issued license; the motion carried unanimously.

MEDICAL
STAFF

Mr. Papacek moved, Mrs. Faye Sheppard seconded, based upon the recommendation of Medical Staff, to approve the two year re-appointments (limited to the privileges delineated) as presented on the agenda for Madeline Andrew, MD, Psychiatry, Neil Campbell, DPM, Podiatry, Hermelinda Fitts, FNP, Family Practice, Azhar Malik, MD, Nephrology, George Osuchukwu, MD, Nephrology, Ashesh Parikh, DO, Cardiology-Telemedicine, Gustavo Sandigo, MD, Sleep Medicine, Bruce Scaff, MD, Emergency Medicine, Caroline Valdes, MD, Pathology, Cody Walthall, MD, Family Medicine; the motion carried unanimously. It was noted that the agenda had Dr. Parikh listed as a MD; the minutes reflect the correction to DO.

The Marketing and Development Director report was provided and consisted of a list of advertising and current events.

MARKETING

The Interim Clinic Administrator's report regarding operations was provided. Mrs. Falcone noted that Mr. Bill Bohl will start as our new Clinic Administrator on August 3rd.

CLINIC
LEADERSHIP

The Assistant Administrator's report on Quality/Safety, Finance, and Community was provided. Mrs. McMahan noted the new cooling tower would be installed on August 3rd.

ASST. ADMIN.
REPORT

The Chief Nursing Officer's report on Quality/Safety, People, Growth and Community was provided. Mrs. Krupala noted that STRAC nurses have been assigned to provide additional coverage at our facility. Some were relocated after a week due to an increase in cases in the Del Rio area.

CNO REPORT

The Chief Executive Officer's report on Quality/Safety, People, Growth and Community was provided.

CEO REPORT

The Quality report was reviewed.

QUALITY

The Assistant Administrator reported on the Compliance Program Self-Assessment provided in the packet. Mrs. McMahan noted that typos in the original assessment provided in the board packet were corrected.

COMPLIANCE

Committee Reports: None

COMMITTEE
REPORT

Old Business:

The Annual Audit Report and board education by BKD, LLC was tabled again this month per the Board until they are able to meet in person or a virtual meeting could be arranged. Dr. Frels moved, Mr. Papacek seconded, to table the annual audit report and board education by

ANNUAL
AUDIT
BKD, LLC

BKD, LLC until they are able to meet in person or a virtual meeting could be arranged; motion carried unanimously.

New Business:

The Assistant Administrator requested for the board to table the capital expenditure purchase for Med Surg Wing Walls in the Handicap Showers. Mr. Papacek moved, Dr. Frels seconded, to table the capital expenditure purchase for Med Surg Wing Walls in the Handicap Showers; motion carried unanimously.

MED SURG
WING WALLS
HANDICAP
SHOWERS

The Assistant Administrator requested the capital expenditure purchase to Replace the Roof at the Kenedy Clinic. A quote from Cox Brothers for \$37,500.00 was recommended. Dr. Frels moved, Mr. Papacek seconded, to approve the capital expenditure purchase up to \$37,500.00 from Cox Brothers for replacement of the roof at the Kenedy Clinic; motion carried unanimously.

KENEDY CLINIC
ROOF
REPLACEMENT

The Assistant Administrator presented an Emergency Approved Capital Expenditure Request for 4 Additional Airvo Units. A quote from Fisher & Paykel for \$13,793.00 was recommended. This item was approved as an emergency item by Mr. Wheeler on 7/6/2020 to better treat our COVID patients. Dr. Frels moved, Mrs. Faye Sheppard seconded, to approve the emergency capital expenditure purchase up to \$13,793.00 from Fisher & Paykel for 4 additional Airvo units; motion carried unanimously.

4 ADDITIONAL
AIRVO UNITS

The Chief Nursing Officer presented an Emergency Approved Capital Expenditure Request for a UV Disinfection Robot. A quote from Skytron for \$64,631.12 was recommended. This item was approved as an emergency item by Mrs. Faye Sheppard on 6/30/2020 to avoid back order. Dr. Frels moved, Mr. Papacek seconded, to approve the emergency capital expenditure purchase up to \$64,631.12 from Skytron for a UV Disinfection Robot; motion carried unanimously. It was noted that funds from the CARES Act and the Conoco Philips Grant will be used towards this item.

UV
DISINFECTION
ROBOT

The Chief Nursing Officer presented an Emergency Approved Capital Expenditure Request for Lucas-Chest Compression System. A quote from Stryker for \$17,286.34 was recommended. This item was approved as an emergency item by Mr. Wheeler on 7/8/2020 to better treat our COVID patients. Mr. Papacek moved, Mrs. Faye Sheppard seconded, to approve the emergency capital expenditure purchase up to \$17,286.34 from Stryker for the Lucas-Chest Compression System; motion carried unanimously.

LUCAS-CHEST
COMPRESSION
SYSTEM

The Assistant Administrator presented an Emergency Approved Capital Expenditure Request for Goliad Clinic – Install New 320 Amp Electrical Service to Clinic and Replace a 3-Ton & 4-Ton A/C Split System. A quote from Hall Electric for \$7,843.18 for the Electrical and a quote from Lueckemeyers A/C for \$7,900.00 for the A/C Units were recommended. These items were approved as an emergency item by Mr. Charles Papacek on 6/29/2020 at a total of \$15,743.18. Dr. Frels moved, Mrs. Faye Sheppard seconded, to approve the emergency capital expenditure purchase up to \$7,843.18 from Hall Electric for installing new 320 amp electrical

GOLIAD
CLINIC
ELECT and
A/C

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service to the Goliad Clinic and \$7,900.00 from Lueckemeyers A/C for replacement of a 3-Ton & 4-Ton A/C Split System for a total of \$15,743.18; motion carried unanimously.

The Chief Executive Officer requested authorization by the board that would allow the CEO and/or CFO to sign lease agreements beyond the Methodist Healthcare System contract for equipment less than \$20,000.00. Mrs. Faye Sheppard moved, Mr. Papacek seconded, to approve the authorization by the board for the CEO and/or CFO to sign lease agreements beyond the Methodist Healthcare System contract for equipment less than \$20,000.00; the motion carried unanimously.

BOARD AUTH
CEO/CFO
SIGN LEASE
AGREEMENTS

The 2020 regularly scheduled November board meeting will fall on Thanksgiving, Thursday, November 26th and the December meeting will fall on Thursday, December 24th. After discussion, Mrs. Faye Sheppard moved, Mr. Papacek seconded, to move the regularly scheduled board meeting scheduled for November 26th to November 19th, that there will not be a regular meeting in December and that the Board and Physician Christmas Party will be on December 10th or a date to be determined; the motion carried unanimously.

BOARD
NOV DEC
MTG DATES

There was no further business; Mr. Papacek moved, Dr. Frels seconded, to adjourn; the motion carried unanimously. The meeting adjourned at 6:31p.m.

ADJOURN

Richard Wheeler, Chairman

Charles Papacek, Secretary