

CUERO REGIONAL HOSPITAL
BOARD OF DIRECTORS MEETING

November 19, 2020

The Board of Directors of Cuero Regional Hospital held their regular monthly meeting, via conference call, on Thursday, November 19, 2020, Cuero Regional Hospital, DeWitt County, Texas, at 5:30 P.M. The agenda was posted in compliance with the Open Meetings Act. A board packet was posted online at cuerohospital.org, along with a dial in Toll-Free number and access code.

Board members present via conference call were:

Mr. Richard Wheeler, Chairman
Mrs. Faye Sheppard, Vice Chairman
Mr. Charles Papacek, Secretary
Dr. John Frels, DDS, Member
Mrs. Cindy Sheppard, Member

Leadership members present were:

Mrs. Lynn Falcone, Chief Executive Officer
Mrs. Alma Alexander, Chief Financial Officer
Mrs. Judy Krupala, Chief Nursing Officer
Mrs. Denise McMahan, Assistant Administrator
Dr. Paul Willers, II, Chief of Staff, entered at marketing report and exited during CEO report
Mrs. Kathy Simon, Administrative Assistant

Guests via conference call: Ms. Allison Flores, Cuero Record

The Board Chairman called the meeting to order at 5:30 p.m.

CALL TO
ORDER

Community Input: None

COMMUNITY
INPUT

Mr. Papacek moved, Mrs. Faye Sheppard seconded, to approve the minutes of the regular called meeting on October 22, 2020, the special called meeting on November 5, 2020 and the Board Compliance training via Zoom meeting on November 5, 2020 as presented; the motion carried unanimously.

MINUTES

The Chief Financial Officer's Financial Statement and Statistical Report were provided. The Chief Financial Officer spoke on hospital financials and on clinic financials. The reports were accepted as presented.

FINANCIAL/
STATISTICAL

Mr. Papacek moved, Dr. Frels seconded, based upon the recommendation of Medical Staff, to approve the initial appointments (limited to the privileges delineated) as presented on the agenda for Mark E Johnson, MD, Emergency Medicine, and the following are all Radiology-Telemedicine: Michael Evans, MD, Mark Giovannetti, MD, Megan Kaplan, MD, Michael La Pointe, MD, Benoit Luyckx, MD, Tony Maung, MD, Linda Petrovich, MD, Saiyada Rahman,

MEDICAL
STAFF

MD, Omar Samarah, MD, John Sandoz, MD, Joel Shockley, MD, Adina Weis, MD, Brian Wilson, MD; the motion carried unanimously.

Mr. Papacek moved, Dr. Frels seconded, based upon the recommendation of Medical Staff, to approve the two year re-appointments (limited to the privileges delineated) as presented on the agenda for Daniel Binz, MD, Orthopedics, George T Boozalis, MD, Ophthalmology, Jonathan Dancel, DO, Emergency Medicine, Khuyen Q Do, MD, Cardiology-Telemedicine, Patrick Guillermo, MD, Emergency Medicine, Franchell Richard Hamilton, MD, Emergency Medicine, Kourosh Kahkeshani, DO, Neurology-Telemedicine, Christopher Karmout, MD, Emergency Medicine, Mary Jo Leahy, CRNA, Anesthesia, Roland A Medellin, MD, Emergency Medicine, Mark a Valasek, MD, Pathology, Jose Valladares, MD, Oncology & Hematology, Brian Walford, CRNA, Anesthesia and Cody Walthall, MD, Emergency Medicine; the motion carried unanimously.

The Marketing and Development Director report was provided and consisted of a list of advertising and current events.

MARKETING

The Assistant Administrator's report on Quality/Safety, Finance, and Community was provided. Mrs. McMahan noted that the mammography promotion went well with 260 mammograms in the month of October.

ASST. ADMIN.
REPORT

The Chief Nursing Officer's report on Quality/Safety, People, Growth and Community was provided. Mrs. Krupala shared that she spent most of the day with the Home Health consultant and that she is very knowledgeable and has great suggestions already to help us grow.

CNO REPORT

The Chief Executive Officer's report on Quality/Safety, People, Growth, Community and Clinic Operations was provided. Mrs. Falcone announced that the organization achieved an 83% engagement score on the Employee Engagement Survey and received great positive feedback regarding our COVID-19 response.

CEO REPORT

The Quality report was reviewed. It was noted that the organization had no falls for three months.

QUALITY

Compliance: None.

COMPLIANCE

Committee Reports: None.

COMMITTEE
REPORT

Old Business:

The Chief Nursing Officer requested approval of the board to approve painting and repair of the exterior of the Cuero Home Health building during the October board meeting. The recommended vendor would be approved for \$12,900.00 pending proof of liability insurance and workers compensation. The recommended vendor withdrew his bid. Mrs. Krupala then asked Mr. Wheeler to approve the second vendor, R. Ramirez, because he was able to provide proof of liability insurance, workers compensation and his quote was only \$100.00 over the initial vendor for a total of \$13,000.00. Mr. Wheeler approved on 10/28/2020. Dr. Frels moved,

PAINT/REPAIR
CHH

Mrs. Cindy Sheppard seconded, to approve the capital expenditure purchase up to \$13,000.00 from R. Ramirez for painting and repair of the exterior of the Cuero Home Health building; motion carried unanimously.

New Business:

The Chief Nursing Officer presented the Semi-Annual Nurse Staffing Plan for April 2020 through September 2020. Highlights of the plan included, (1) average daily census for each nursing unit; (2) patient falls; (3) work related injuries/illnesses; (4) staffing utilization; (5) validated patient complaints; (6) readmission rates; (7) skin breakdown; and (8) patient satisfaction tool. Mr. Papacek moved, Dr. Frels seconded, to accept the Semi Annual Review of the Nurse Staffing Plan as presented; the motion carried unanimously.

SEMI ANNUAL
NURSE STAFFING
PLAN

The Assistant Administrator reviewed the Quarterly QA/Risk Management/Safety Report. Dr. Frels moved, Mrs. Faye Sheppard seconded, to approve the Quarterly QA/Risk Management/Safety Report as presented; the motion carried unanimously. Mrs. Faye Sheppard recommended that the organization continue to ask staff to fill out RL Solutions to assist in quality assessment.

QUARTERLY
QA/RM/SAFETY
REPORT

The Chief Executive Officer reviewed the annual approval of the Quality Assessment of all Hospital Contracts and asked that the board table the approval until the January board meeting. Mr. Papacek moved, Mrs. Cindy Sheppard seconded, to table the annual Quality Assessment of all Hospital Contracts until the January board meeting; the motion carried unanimously.

QA
HOSPITAL
CONTRACTS

A proposed employee bonus for Christmas was presented by the Chief Financial Officer. The proposed bonus is related to the stress and work associated with the COVID-19 pandemic hospital employees have endured. Mrs. Faye Sheppard moved, Mrs. Cindy Sheppard seconded, to approve the Employee Christmas Bonuses as presented for an approximate total of \$350,000.00; the motion carried unanimously.

EMPLOYEE
CHRISTMAS
BONUS

The Chief Executive Officer presented a capital expenditure request to replace flooring at Parkside Family Clinic. A quote from Bo Kitchen for \$30,340.00 was recommended due to them being certified for this type of job. Dr. Frels moved, Mrs. Cindy Sheppard seconded, to approve the capital expenditure purchase up to \$30,340.00 from Bo Kitchen to replace flooring at Parkside Family Clinic once our service contract has been signed and a description of comparable materials is listed; motion carried unanimously. Mrs. Faye Sheppard also noted to be sure our standard agreement covered liability for asbestos work.

PARKSIDE
FAMILY CLINIC
FLOORING

The Chief Nursing Officer presented a capital expenditure request to replace arthroscopy tower. A quote from Stryker for \$14,655.70 was recommended. Mr. Papacek moved, Dr. Frels seconded, to approve the capital expenditure purchase up to \$14,655.70 from Stryker to replace arthroscopy tower; motion carried unanimously.

ARTHROSCOPY
TOWER

The Chief Nursing Officer presented a capital expenditure request to replace arthroscopy

ARTHROSCOPY

instruments. A quote from Stryker for \$6,579.96 was recommended. Dr. Frels moved, Mrs. Cindy Sheppard seconded, to approve the capital expenditure purchase up to \$6,579.96 from Stryker to replace arthroscopy instruments; motion carried unanimously.

INSTRUMENTS

The Assistant Administrator presented a capital expenditure request to convert chill water pump #2 to 480Volts/W VFD as it will help in reducing the electricity bill. A quote from Trane for \$15,169.19 was recommended. The \$15,169.19 includes \$9,301.00 by Trane and \$5,868.19 from Hall Electric. Dr. Frels moved, Mrs. Cindy Sheppard seconded, to approve the capital expenditure purchase up to \$15,169.19 from Trane/Hall Electric to convert chill water pump #2 to 480 volts/w vfd with a signed service contract in place; motion carried unanimously.

CHILL WATER
PUMP #2 to 480V

The Assistant Administrator presented a capital expenditure request for asbestos abatement in FCU #5 in OR. A quote from AAR for \$6,510.00 was recommended and includes the cost of Austin Environmental. Mrs. Faye Sheppard moved, Mr. Charles Papacek seconded, to approve the capital expenditure purchase up to \$6,510.00 from AAR/Austin Environmental for asbestos abatement in FCU #5 upon follow up discussion with outside council regarding any other unforeseen environmental issues; motion carried unanimously.

ASBESTOS
ABATEMENT
FCU#5

The Board reviewed upcoming events and educational opportunities. Items included changes to the Physician and Board Christmas Party and notice of the now Virtual THA Conference on February 16th through 19th, 2021. Senior Leadership will deliver goodies to the board and physicians on Wednesday, December 16th in lieu of a party. The THA conference will be virtual and it was requested that if the board members are available to attend the webinars that they should let Mrs. Simon know.

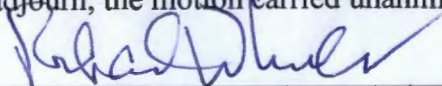
UPCOMING
DATES/EDUC.

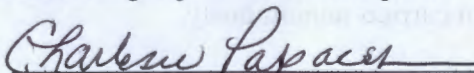
Communications: None

COMMUNICATI

There was no further business; Mr. Papacek moved, Mrs. Cindy Sheppard seconded, to adjourn; the motion carried unanimously. The meeting adjourned at 6:31 p.m.

ADJOURN


Richard Wheeler, Chairman


Charles Papacek, Secretary