



**Ventura County Medi-Cal Managed  
Care Commission (VCMCC) dba  
Gold Coast Health Plan (GCHP)  
Credentials / Peer Review Committee Meeting**

Executive Conference Room at Gold Coast Health Plan  
711 E. Daily Drive, Suite 106, Camarillo, CA 93010  
**Thursday, June 18, 2015**  
**4:00 p.m.**

**AGENDA**

**CALL TO ORDER / ROLL CALL / INTRODUCTIONS**

**PUBLIC COMMENT** A Speaker Card must be completed and submitted to the CMO's assistant by anyone wishing to comment:

- **Public Comment** - Comments regarding items not on the agenda but within the subject matter jurisdiction of the Committee.
- **Agenda Item Comment** - Comments within the subject matter jurisdiction of the Committee pertaining to a specific item on the agenda. The speaker is recognized and introduced by the Committee Chair during Committee's consideration of the item.

**APPROVE MINUTES**

- a. [Approve Open Session Minutes from Regular Meeting on March 12, 2015](#)

**OLD BUSINESS**

- b. Medi-Cal Expansion Update
- c. Credentialing Policy Updates
- d. [Confidentiality and Non Discrimination Statement Forms](#)

Meeting Agenda available at <http://www.goldcoasthealthplan.org>

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ADMINISTRATIVE REPORTS RELATING TO THIS AGENDA AND MATERIALS RELATED TO AN AGENDA ITEM SUBMITTED TO THE COMMISSION AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC REVIEW DURING NORMAL BUSINESS HOURS AT THE OFFICE OF THE CHIEF MEDICAL OFFICER, 711 E. DAILY DRIVE, SUITE #106, CAMARILLO, CA.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT LUPE AT (805) 437-5594. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**Ventura County Medi-Cal Managed Care Commission (VCMCC) dba Gold Coast Health Plan  
June 18, 2015 Credentials / Peer Review Committee Meeting Agenda (*continued*)**

**LOCATION:** Executive Conference Room, 711 E. Daily Drive, Suite 106, Camarillo, CA 93010

**TIME:** 4:00 p.m.

**PAGE:** 2 of 2

**CLOSED SESSION**

1. Approve Closed Session Minutes from Regular Meeting on March 12, 2015
2. Follow-up of Board Actions against Providers
3. Potential Quality Issue (PQI) Report
4. Delegation Oversight Report
5. Discrimination and Grievance Report
6. Facility Site Review Non-Compliance Report
7. Provider Credentialing

Announcement from Closed Session, if any.

**ADJOURNMENT**

Unless otherwise determined, the next regular meeting of the Credentials / Peer Review Committee will be held on September 10, 2015 at 4:00 p.m. in the Executive Conference Room at 711 E. Daily Drive, Suite 106, Camarillo, CA 93010.

Meeting Agenda available at <http://www.goldcoasthealthplan.org>

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Ventura County Medi-Cal Managed  
Care Commission (VCMCC) dba  
Gold Coast Health Plan (GCHP)  
**Credentials / Peer Review Committee**

**Meeting Minutes**  
**Thursday March 12, 2015**

*(Not official until approved)*

**CALL TO ORDER**

Chair C. Albert Reeves, MD, called the meeting to order at 4:04 pm in the Executive Conference Room at Gold Coast Health Plan, 711 E. Daily Drive, Suite 106, Camarillo, CA 93010.

**Committee Members in Attendance**

Albert Reeves, MD, Chief Medical Officer, Chair  
Daniel Lu, MD  
Gary Proffett, MD  
Richard Reisman, MD  
Guillermo Rios-Rios, MD  
Nancy Wharfield, MD, Associate Chief Medical Officer  
Bryan Wong, MD  
Sahin Yanik, MD

**Excused/Absent Committee Members**

Stanley Frochtzwaig, MD

**GCHP Staff in Attendance**

David Becerra, Senior Compliance Specialist  
William Freeman, Director Provider Operations  
Lupe Harrion, Executive Assistant  
Kim Osajda, RN, MSN, Director of Quality Improvement  
Erica Rocha, Credentialing Coordinator  
Angel Vargas, Delegation Oversight Auditor  
Terry Wagemann, RN, DHCSMT, Facility Site Review

**ANNOUNCEMENTS**

Dr. Albert Reeves, Chief Medical Officer and Committee Chair announced the Credentials / Peer Review Committee meeting is now a Brown Act meeting and will be open to the public during the Open Session portion of the meeting to discuss items on the agenda that are not confidential. Any provider who's file is scheduled for review will be advised in advance and is welcome to attend the Open Session portion of the meeting as well. Confidential business to be conducted will be discussed during the Closed Session. There will be two sets of minutes for each meeting going forward, Open and Closed. Each set will be reviewed and approved during their respective times at the next meeting.

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

**Medi-Cal Expansion Update**

Dr. Reeves provided an update on the membership count at Gold Coast Health Plan. As of March 1, 2015 we have 182,795 members. Membership is expected to be just fewer than 200,000 by the end of 2015. Dr. Sahin Yanik asked if GCHP is doing more to increase our infrastructure and adding more staff. Dr. Nancy Wharfield, Associate Chief Medical Officer stated many people have been hired. Dr. Reeves also added we are currently looking at the new budget and will be looking to hire additional staff in areas

where they are needed. William Freeman, Director of Network Operations added they are also looking at increasing providers to support the membership increase.

### **APPROVAL**

#### **Fair Hearing Policy – DRAFT**

Dr. Reeves presented a draft of a new policy for Fair Hearing for Providers. In the event GCHP took action against a provider for a quality of care issue they have the right to a Fair Hearing which would be by a panel of impartial providers appointed by the Chief Executive Officer, the Chief Medical Officer and the Director of Network Operations. Dr. Yanik suggested changing the verbiage to state “or designee” instead of limiting the action to be made by the “Chief Medical Officer” only. Dr. Reeves asked for a motion to accept the policy so it can move forward in the approval process.

Dr. Reisman made a motion to approve the policy with the additional verbiage suggested by Dr. Yanik. Dr. Rios seconded the motion. The motion carried with the following votes:

AYE: Lu, Proffett, Reisman, Rios-Rios, Wharfield, Wong, Yanik.

NAY: None.

ABSTAIN: None.

ABSENT: Frochtzwajg.

### **CLOSED SESSION**

Dr. Reeves explained the purpose of the Closed Session items.

### **ADJOURN TO CLOSED SESSION**

The Committee adjourned to Closed Session at 4:14 p.m. regarding the following items:

- a. Approve Minutes from December 11, 2014 Meeting
- b. Follow-up of Board Actions against Providers
- c. Potential Quality Issue (PQI) Report
- d. Delegation Oversight Report
- e. Discrimination and Grievance Report
- f. Facility Site Review Non-Compliance Report
- g. Provider Credentialing

### **RETURN TO OPEN SESSION**

The Regular Meeting reconvened at 5:38 p.m.

The meeting secretary stated there were no announcements from Closed Session.

### **ADJOURNMENT**

Meeting adjourned at 5:39 p.m.

Approved:

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C. Albert Reeves, M.D. Chair

**Credentials/ Peer Review Committee  
Confidentiality Statement**

As a member of Gold Coast Health Plan Credentials/Peer Review Committee, I recognize that confidentiality is vital to the free, candid and objective discussions necessary for effective management of Gold Coast Health Plan Credentials/Peer Review Committee. Therefore, I agree to respect and maintain the confidentiality of all discussions, deliberations, records, and other information generated in connection with the Credentials/Peer Review Committee and pertaining activities. I understand that by signing this agreement I am binding myself by contract to maintain such confidentiality. I agree that I will not make any voluntary disclosure of such confidential information except to person (s) authorized to receive such information.

I also agree that should a conflict of interest occur with respect to any matter being reviewed or brought before the Committee, I will report the conflict of interest to the Chairperson of the Committee or the person requesting review. I will then refrain from casting a vote on any related issue(s) or absent myself from discussion or activity.

In addition, I am relying on every other member of the Provider Panel and every other individual involved in Credentials/Peer Review affairs to similarly preserve the confidentiality of these activities. I enter into this agreement for the express benefit of the other members of the Provider Panel and other individuals involved in the affairs and for the express benefit of Gold Coast Health Plan.

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SIGNATURE

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PRINTED NAME

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DATE

\*To be signed annually by members of the Credentials/Peer Review Committee and all staff in attendance.

ACKNOWLEDGEMENT OF THE AFFIRMATIVE ACTION STATEMENT

I will ensure that credentialing and re-credentialing is conducted in a non-discriminatory manner. I will not make any decisions based solely on an applicant's race, ethnic/national identity, gender, age sexual orientation or the types of procedures or patients in which the practitioner specializes.

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SIGNATURE

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PRINTED NAME

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DATE

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COMMITTEE

\*To be signed annually by members of the Credentials/Peer Review Committee and all staff in attendance.