

August 11, 2010

√	Committee Members in Attendance	Staff in Attendance
√	Terrie Stanley, Co-Chair Interim CEO	Dee Pupa, Interim Assistant Clerk of the Board
√	Narcisa Egan, Co-Chair Assistant Health Care Agency CFO	Alison Sawyer, Interim Clerk of the Board
√	Lanyard Dial, MD, Physician, Ventura County Medical Association	
√	Rick Jarvis, Private Hospitals/Healthcare System	Guest:
√	Roberto Juarez, CEO, Clinicas del Camino Real, Inc.	Jennifer Bower, Human Resources Director, Regional Government Services-Local Government Services.
√	Michael Powers, Director, Ventura County Health Care Agency	
√	Catherine Rodriguez, Ventura County Medical Health System	

AGENDA ITEM / PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
1. Call to Order Welcome and Roll Call  Terrie Stanley	<ul style="list-style-type: none"> <li>The meeting was called to order at 3:32 p.m.</li> <li>All Members present, except for Mr. Juarez.</li> <li>A quorum was present.</li> </ul> <p>Ms. Stanley welcomed everyone. Mr. Juarez is in attendance.</p>	
2. Minutes of Prior Meeting  Terrie Stanley	<p>The minutes of the July 36, 2010 Executive/Finance Committee meeting were presented for review and approval.</p> <p>Dr. Dial clarified his comments under item 3#: He stated that picking a name is not the most pressing issue before the Committee, and that the name itself should suggest "local" and "health".</p>	<p>Mr. Powers made the motion to approve the minutes as corrected; Dr. Dial seconded. [Mr. Juarez was not present at the previous meeting.] <b>Approved: 4-0</b></p>
3. Office Location and Lease Agreement  Terrie Stanley	<p>Recommendation: Bring forth a recommendation to the next Commission meeting on the location and lease agreement terms for the administrative office of Gold Coast Health Plan.</p> <p>Emphasizing the need to find a location for GCHP to begin</p>	<p>The item was tabled by the Commission until the next meeting of the Committee.</p>

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	<p>operations, Ms. Stanley informed the Committee that she expanded the search parameters to include the client density by city. She found that Oxnard has almost 50% of all beneficiaries.</p> <p>In addition, in light of the discussions and actions on this topic at the last Commission meeting, she noted that she had been in discussion with Counsel Lee concerning the definition of a majority, given abstentions and/or recusals. She relayed his initial opinion that recusals are not included in the count.</p> <p>Dr. Dial noted that this was contrary to interim Counsel Polich's opinion given during the Commission meeting. Mr. Juarez commented that further clarification was needed, because, if Mr. Lee is correct, the first of the three motions (concerning office location) made by the Commission at its last meeting would take precedence. Mr. Powers inquired if Mr. Lee could provide a written opinion. General Committee consensus was that resolution of the conflicting opinions should be obtained before further action is considered.</p> <p>NOTE: See further discussion at Agenda Item #8 below.</p>	
<p>4. Staffing Plan</p> <p>Terrie Stanley</p>	<p>Recommendations: Direct Interim CEO to request Regional Government Services to begin recruitment and hiring of key personnel required to accomplish work needed for a February 1 implementation time-line.</p> <p>Ms. Stanley noted that, given the current operational status, the October go-live date is not feasible and has been adjusted to February 2011. Emphasizing the need to have staff onboard to accomplish the tasks necessary to get to go-live, she suggested that recruitment/hiring of key personnel begin before the CEO is in place. She also recommended hiring flexibility: working with RGS to screen and hire, and allowing for the potential of short-term hires, and combined hires (one person serving more than one function). Jennifer Bower agreed that one possible solution to the time pressure is to bring on staff for project work, recognizing that this might mean short-term hires. In response to Mr. Juarez question, Ms. Stanley noted that the following five positions are being considered for this action: IT</p>	<p>Mr. Juarez made the motion to authorize the Interim CEO to start the recruitment process for the referenced positions, and to authorize the Interim CEO, with the help of the HR Consultant as needed, to (1) screen and rank for the top three candidates for each position, and, (2) as needed, make decisions on how to hire into each position; Dr. Dial seconded.</p> <p><b>Approved: 5-0</b></p>

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	<p>System Director, Director of Provider Relations/Contracting Manager, Member Service Director, Claims Director, and Government Relations Director. Noting that these positions were at the "director" level, Mr. Juarez inquired if the temporary hires for these functions would also be at that level. Ms. Bower state that could be, noting that when operations are being started, not all functions are up to speed.</p> <p>In response to Ms. Rodriguez' question, Ms. Bower noted that the CEO would make the selections, assisted by RGS. Ms. Stanley commented that she, as Interim CEO, could work with RGS.</p> <p>Mr. Jarvis inquired if the focus would be on long or short term hires. Mr. Powers expressed concern, noting that the evaluation process could be different for each.</p> <p>Ms. Stanley emphasized that the goal was to move the process along and look for capable people who can fulfill the functions.</p> <p>There was discussion about making sure the candidates understood the risk (potential for short-term hire) and that they were not hiring with the CEO. The Committee recognized that it was not in the best interests to hold off on these hires until the CEO was in place. Mr. Powers suggested focusing on the functions that need to be filled to do the necessary work. Ms. Stanley agreed, noting that expertise is the issue.</p>	
<p>5. CLOSED SESSION Review and approval of previous Closed Session Minutes</p> <p>Terrie Stanley</p>	<p>Prior to going to Closed Session, Ms. Stanley informed the Committee that Dr. Chawla had resigned from the Committee due to a time conflict. Mr. Juarez is replacing her on the Committee.</p> <p>The Minutes of the June 16, 2010 Closed Session were presented for review and approval.</p>	<p>Closed Session Minutes recorded separately.</p>
<p>6. CLOSED SESSION</p> <p>Jennifer Bower</p>	<p>Public Employee Appointment or Employment (Gov. Code §54957) Title: Chief Executive Officer</p>	<p>Co-Chairs and Clerks of the Board excused.</p>
<p>7. CLOSED SESSION</p> <p>Narci Egan</p>	<p>Medi-Cal Negotiations (Health &amp; Safety Code, §1457, 1462; Welfare &amp; Institutions Code, §14081, 14082; Gov. code, §6254, subd .(q))</p>	<p>Closed Session Minutes recorded separately.</p>

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<p>8. Final Comments from Committee Members</p> <p>All</p>	<p>In reference to the discussion at Agenda Item #3, Ms. Stanley informed the Committee that, during the their Closed Session, she had spoken with Counsel Lee and he had clarified the process for determining a Commission majority for voting purposes: He concurred that the majority would mean one more than half the number of Commissioners in attendance at the meeting, including abstentions and recusals.</p> <p>Mr. Jarvis noted that he will check his availability for participation in future CEO selection sessions and get back to the Cmte with the information. Mr. Powers said that if that is the case, another Commissioner will be requested to substitute for Mr. Jarvis for the purposes of Committee action in reference to "Public Employee Appointment or Employment, Title: Chief Executive Officer"</p>	<p>As noted above (Agenda Item #3) The item was tabled by the Commission until the next meeting of the Committee.</p>
<p>9. Public Comment/Correspondence</p> <p>Open</p>	<p>No Public Comment or Correspondence</p>	
<p>10. Adjourn</p> <p>Terrie Stanley</p>	<p>Ms. Stanley adjourned the meeting at 5:35 p.m.</p>	

Submitted by:

  
Recorder

July 26, 2010

√	<b>Committee Members in Attendance</b>	<b>Staff in Attendance</b>
√	<b>Terrie Stanley, Co-Chair</b> Interim CEO	<b>Dee Pupa</b> , Interim Assistant Clerk of the Board
√	<b>Narcisa Egan, Co-Chair</b> Assistant Health Care Agency CFO	<b>Alison Sawyer</b> , Interim Clerk of the Board
√	<b>Anil Chawla, MD, Director</b> , Physician, Clínicas del Camino Real, Inc.	<b>Guest:</b>
√	<b>Lanyard Dial, MD</b> , Physician, Ventura County Medical Association	Jennifer Bower, Human Resources Director, Regional Government Services-Local Government Services.
	<b>Rick Jarvis</b> , Private Hospitals/Healthcare System	
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1. Call to Order Welcome and Roll Call  Terrie Stanley	<ul style="list-style-type: none"> <li>The meeting was called to order at 2:33 p.m.</li> <li>All Members present, except for Mr. Jarvis (Excused).</li> <li>A quorum was present.</li> </ul>	
2. Minutes of Prior Meeting  Terrie Stanley	The Minutes of the July 14, 2010 Executive/finance committee meeting were presented for review and approval.	Mr. Powers moved to approve the minutes, Ms. Rodriguez seconded.  <b>Approved: 4-0</b>
3. Update on Survey for naming the Ventura COHS  Terrie Stanley	Ms. Stanley informed the Committee that she had solicited feedback from various members of the community: practicing physicians, hospitals, and other providers and stakeholders. Marketing professional Lynette Coverly provided pro bono advice about using domain name searches and making sure the translated name is attractive. Ms. Stanley noted that "Gold Coast" received positive	Informational Only

VCMACC

**Ventura COHS Executive/Finance  
Committee Meeting Minutes**

Ventura County Public Health  
2240 E. Gonzales Road, Suite 200  
Oxnard, CA 93036

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