

**Ventura County Medi-Cal Managed Care Commission
(VCOMMCC) dba Gold Coast Health Plan (GCHP)
Commission Meeting Minutes
May 19, 2014**

CALL TO ORDER

Legal Counsel Kierstyn Schreiner called the meeting to order at 3:00 p.m. in Suite 200 at the Ventura County Public Health Building located at 2240 E. Gonzales Road, Oxnard, CA 93036 since there was currently a vacancy of the Chair and Vice Chair of the Commission.

ELECTION OF TEMPORARY CHAIR

There was consensus from the Commission Members that Commissioner Foy again be the temporary Chair of the meeting.

ROLL CALL

COMMISSION MEMBERS IN ATTENDANCE

Antonio Alatorre, Clinicas del Camino Real, Inc.
David Araujo, MD, Ventura County Medical Center Family Medicine Residency Program
May Lee Berry, Medi-Cal Beneficiary Advocate
Lanyard Dial, MD, Ventura County Medical Association
Peter Foy, Ventura County Board of Supervisors
David Glycer, Private Hospitals / Healthcare System
Michelle Laba, MD, Ventura County Medical Center Executive Committee
Gagan Pawar, MD, Clinicas del Camino Real, Inc. (arrived at 3:02 p.m.)
Dee Pupa, Ventura County Health Care Agency
Robert Wardwell, Private Hospitals / Healthcare System

EXCUSED / ABSENT COMMISSION MEMBERS

Barry Fisher, Ventura County Health Care Agency

STAFF IN ATTENDANCE

Michael Engelhard, Chief Executive Officer
Nancy Kierstyn Schreiner, Legal Counsel
Michelle Raleigh, Chief Financial Officer
Traci R. McGinley, Clerk of the Board
Luis Aguilar, Member Services Manager
Brandy Armenta, Compliance Director
Sherri Bennett, Network Operations Director
Stacy Diaz, Human Resources Director
Mike Foord, IT Infrastructure Manager
Anne Freese, Pharmacy Director
Guillermo Gonzalez, Government Relations Director

Lupe Gonzalez, Health Educator
Steven Lalich, Communications Director
Tami Lewis, Operations Director
Melissa Scrymgeour, Chief Information Officer
Lyndon Turner, Financial Analysis Director
Ruth Watson, Chief Operations Officer
Nancy Wharfield, MD, Medical Director Health Services

PUBLIC COMMENT

David Rodriguez, California State President of the League of United Latin American Citizens (LULAC), reviewed a letter to the Commission which stated that LULAC investigated GCHP regarding allegations of hostile work environment for people of color because LULAC had received complaints from current and former employees of GCHP. He requested the Commission table the request to approve the vacation cash-out until LULAC completes its investigation and provides information to the Commission. (The letter was provided to the Clerk of the Board for the record.)

1. APPROVE MINUTES

a. Regular Meeting of April 28, 2014

Commissioner Alatorre moved to approve the Regular Meeting Minutes of April 28, 2014. Commissioner Pupa seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

2. CONSENT ITEMS

a. March Financials

Commissioner Pupa moved to approve the March Financials. Commissioner Pawar seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

3. APPROVAL ITEMS

a. Report and Recommendation of Executive / Finance Committee (Nominating Committee) - Election of Chair and Vice-Chair

Commissioner Glycer reported that the Nominating Committee recommended Commissioner David Araujo as Chair and Antonio Alatorre as Vice-Chair.

There being no other nominations for Chair, Commissioner Dial moved to approve David Araujo as Chair. Commissioner Berry seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

As the new Chair of the Commission, Commissioner Araujo then presided over the meeting.

There being no other nominations for Vice-Chair, Commissioner Dial moved to approve Antonio Alatorre as Vice-Chair. Commissioner Berry seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

b. Begin Process to Secure Additional Medi-Cal Funds Through an InterGovernmental Transfer (IGT)

CFO Raleigh reviewed the written report with the Commission.

Commissioner Foy moved to authorize and direct the Chief Executive Officer to provide, DHCS with a proposal to secure additional Medi-Cal Funds through an Intergovernmental Transfer (IGT), subject to review by legal counsel. Commissioner Pupa seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

c. Resolution Amending Personnel Rules, Regulations and Policies

Stacy Diaz, Human Resources Director, reviewed the written report with the Commission.

Discussion was held separately regarding each of the four policies.

1. R-4: Dress Code (Effective May 1, 2013);
2. B-5: Vacation Buy-Back Policy (Effective April 24, 2013);
3. Bereavement Leave (Personnel Rules, Regulations and Policies Handbook - Adopted August 27, 2012 and Effective September 1, 2012); and
4. X-X: Spot Award Policy.

Commissioner Alatorre moved to table the Vacation Buy Back Policy until LULAC completes its investigation and reports its findings to the Commission. Commissioner Pawar seconded. The motion failed with the following votes:

AYE: Alatorre and Pawar.
NAY: Araujo, Berry, Dial, Foy, Glycer, Laba, Pupa and Wardwell.
ABSTAIN: None.
ABSENT: Fisher.

Commissioner Foy moved to ratify the existing Vacation Buy Back Policy and to amend the Vacation Buy Back Policy effective July 1, 2014 that will require an employee take a minimum 40 hours during the prior 12 months before being able to cash out accrued vacation. Commissioner Pupa seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

Commissioner Wardwell moved to ratify the Dress Code Policy. Commissioner Pupa seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

Commissioner Berry moved to approve the amended Bereavement Leave Policy as presented. Commissioner Foy seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

Legal Counsel Kierstyn Schreiner noted that an amended Resolution would come to the Commission at the next Commission Meeting.

Further discussion was held regarding the SPOT Program.

Commissioner Pupa moved to approve the SPOT program with implementation of a rating matrix and the requirement that if someone is to receive the maximum SPOT award it come before the Commission for recognition. Commissioner Foy seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

d. Adopt Amended Salary Schedule

Human Resources Director Diaz reviewed the written report with the Commission.

Commissioner Glycer moved to adopt the amended Salary Schedule. Commissioner Foy seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

PUBLIC COMMENT *(continued)*

Margaret Sawyer, Director of MICOP, thanked GCHP for the agreements in place that allow the families that migrate to seek medical assistance when in the different counties and communities without having to cancel and re-enroll in Medi-Cal every time. However, now that the agreements have been in place for some time some of the clinics are not aware of said agreements and the families are being turned away.

COO Watson assured the Commission that staff will reach out to the front-line of those clinics to make sure the agreements are honored.

4. ACCEPT AND FILE ITEMS

a. CEO Update

CEO Engelhard reviewed the written report with the Commission.

Commissioner Alatorre moved Accept and File the CEO Update. Commissioner Berry seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

b. COO Update

COO Watson provided an overview of the report.

Commissioner Glycer moved to Accept and File the COO Update. Commissioner Dial seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Foy, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher.

c. Health Services Update

Medical Director Health Services Dr. Wharfield reviewed the written report.

Commissioner Pupa moved to Accept and File the Health Services Update.
Commissioner Alatorre seconded. The motion carried with the following votes:

AYE: Alatorre, Araujo, Berry, Dial, Glycer, Laba, Pawar, Pupa and Wardwell.
NAY: None.
ABSTAIN: None.
ABSENT: Fisher and Foy (was currently not in room).

4. INFORMATIONAL ITEMS

a. GCHP Priorities & Initiatives for FY 2014-15 Budget Planning

CEO Engelhard reviewed the written report with the Commission.

b. FY 2014-15 Budget Development Process

CFO Raleigh reviewed the written report with the Commission.

COMMENTS FROM COMMISSIONERS

Chair Araujo thanked the Commissioners for electing him as Chair. He requested that the meeting frequency for the Commission as well as the Executive / Finance Committee be placed on the Agenda. Chair Araujo also asked staff if there was a way to make the information for the Commission Meetings require less paper.

CIO Scrymgeour responded that she and the CEO have been looking into that matter.

Commissioners Laba and Wardwell agreed.

CLOSED SESSION

Legal Counsel Kierstyn Schreiner noted that Closed Session Item a, was not needed and therefore being pulled from the Agenda.

- a. *Closed Session Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(b) - One Case***

was not needed and was therefore removed from the Agenda she then explained the purpose of the remaining Closed Session Items.

RECESS:

A recess was called at 5:14 p.m. The meeting was reconvened at 5:22 p.m.

ADJOURN TO CLOSED SESSION

The Commission adjourned to Closed Session at 5:22 p.m. regarding the following items:

- b. Closed Session Pursuant to Government Code Section 54957(e)**
Public Employee Performance Evaluation
Title: Chief Executive Officer

- c. Closed Session Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9:**
 - i. United States of America et al. ex re Donald Gordon, v. Gold Coast Health Plan, et al, United States District Court, Central District, Case Number: CV 11-5500-IFW (AJWx)
 - ii. Sziklai et al. v. Ventura County Medi-Cal Managed Care Commission et al; Ventura County Superior Court, Case Number 56-2012-00428086

RETURN TO OPEN SESSION

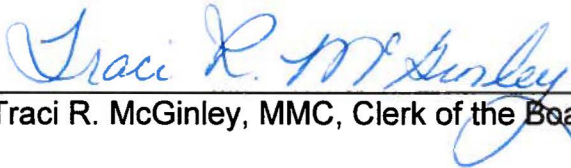
The Regular Meeting reconvened at 5:50 p.m.

Legal Counsel Kierstyn Schreiner stated that Commission is having ad hoc committee comprised of Commissioner Pupa, to determine FY 2014-15 goals and performance incentives for the CEO.

ADJOURNMENT

Meeting adjourned at 5:51 p.m.

APPROVED:



Traci R. McGinley, MMC, Clerk of the Board