

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
MARCH 26, 2019 REGULAR MEETING
SARAH WINNEMUCCA CONFERENCE ROOM**

BOARD PRESENT:

Michelle Miller, Secretary
Bill Hammargren, Member
Jennifer Hood, Member
Gene Hunt, Member

Kent Maher, Legal Counsel

BOARD ABSENT:

JoAnn Casalez, Chairman
Ken Tipton, County Comm. Member

MEDICAL STAFF PRESENT:

None

GUESTS:

Ashley Maden (Humboldt Sun), Judy Adams (Auxiliary Member), Susan Rorex (Auxiliary Member), Nicole Maher (Commy Ed. Dev. Director), Millie Custer, Pauline Salla Smith and Marie Jeanne Dawson.

CALL TO ORDER:

Board secretary Miller called the March 26, 2019 board meeting to order at 5:32 p.m.

PUBLIC COMMENT:

There were no comments.

MEDICAL STAFF REPORT:

There was no report.

COMMUNITY EDUCATION DEVELOPMENT REPORT:

Community Education Development Director Nicole Maher gave a presentation on the proposals and program Humboldt Connection Suicide Prevention is planning in relation to suicide awareness and prevention efforts in Winnemucca and Humboldt County.

ADMINISTRATION DEPARTMENT REPORT:

Interim CEO Karen Cole distributed information on the Community Health Fair and thanked the staff and others who participated in the event. Cole provided updates on: (i) physician recruitment with reports on Dr. Thorp, Dr. Curtis, Dr. Janhunen, Dr. Masuck, Internal Medicine, family practice, and two FP/OB candidates; (ii) the nursing home and meeting with DON Bryan and Board member Miller to discuss staffing, policies, admissions, reimbursement and an action plan to address issues; (iii) the pharmacy remodel and discussion with Mike Sheppard, Owner's Representative, about having bids to consider at the

STAFF PRESENT:

Karen Cole, Interim CEO
Sandi Lehman, CFO
Darlene Bryan, CNO
Rose Green, HR Director
Sean Burke, EMS Director
Duane Grannis, Maintenance Director
Lisa Andre, Quality Director
Mike Bell, IT Director
Dave Simsek, Pharmacy Manager
Kim Plummer, Controller
Alicia Wogan, Executive Assistant
Jeanette Grannis, Business Office
Dan Clack, Respiratory Therapist

April meeting; and, (iv) the residency program and conversation with Dr. Palmer, who will be here mid-April, appointing Dr. Brecheen as an associate professor of clinical medicine and adding Dr. Thorp to the faculty. The budget workshop meeting is Saturday, March 30, 2019 at 9:00 a.m. and the medical staff bylaws mini-retreat will be May 10-11, 2019.

CONSENT AGENDA:

Motion by board member Hammargren and second by board member Hood to approve the consent agenda as presented, including the board meeting minutes for February 26, 2019 and March 4, 2019. Motion carried unanimously.

FINANCIAL REPORTS:

CFO Lehman presented the February 2019 financials, noting that the AR days went up and an action plan has been implemented. The fifty percent off program for collections has resulted in discharge of 2,300 accounts and collection of \$340,000. Lehman explained the budget review and submittal timeline.

Motion by board member Hood and second by board member Hammargren to approve the February 2019 financials as presented. Motion carried unanimously.

BUSINESS ITEMS-OTHER REPORTS:

1. Hospital Administration-EMS / proposal to procure security services for hospital, outbuildings and grounds / EMS Director

Motion by board member Hammargren and second by board member Miller to table the item until the April 2019 meeting. Motion carried unanimously.

2. Hospital Administration-Respiratory / proposal to purchase rapid point 500 arterial blood gas analyzer / Respiratory Manager

Respiratory Manager Dan Clack explained the machine function and need for the new equipment.

Motion by board member Hammargren and second by board member Miller to approve the proposal to purchase an arterial blood gas analyzer in the amount of \$10,803 as presented. Motion carried unanimously.

3. Hospital Administration-Pharmacy / proposal to add an additional pharmacist position / Administration-Pharmacy Director

Interim CEO Cole referred to the commentary and rationale for the proposal in the meeting packet. Pharmacy Director Simsek stated he and Robert are the 24/7 pharmacists which results in a significant amount of overtime; the overtime costs justify hiring another employee.

Motion by board member Hammargren and second by board member Hunt to authorize administration to solicit for a pharmacist as proposed. Motion carried unanimously.

4. Hospital Administration / proposal to add a nurse practitioner position / Administration

Robert Johnson, PA stated the addition of a nurse practitioner or physician assistant will help with expanding the Walk In Clinic hours and allow Johnson to attend to his other responsibilities which include Clinic administration.

Motion by board member Hammargren and second by board member Hood to approve the recruitment for a practitioner for the Walk In Clinic as proposed. Motion carried unanimously.

5. Hospital Administration / proposal to add a midwife position / Administration

Robert Johnson, PA said staff is working with Dr. Brecheen to develop a women's health clinic and adding a Nurse Midwife position will be beneficial to the team. A Midwife can assist a physician with C-sections and will allow Brecheen to focus on gynecologic surgeries and high risk pregnancies. Interim CEO Cole advised that Brecheen and DON Bryan interviewed a candidate. The proposal is to amend Brecheen's contract to include the Midwife services with HGH billing for the services.

Cole introduced Dr. Sarah Thorp, who is now working part-time in obstetrics. Thorp stated she is very excited to be here.

Motion by board member Hood and second by board member Hammargren to move forward with the proposal to add a Midwife position as presented. Motion carried unanimously.

6. Hospital Administration / proposal to employ and enter into an employment agreement with David Masuck, M.D. to provide physician health care services / Administration

Interim CEO Cole noted Masuck is currently an HGH resident who desires to practice in Winnemucca and she believes he should be welcomed.

Motion by board member Hunt and second by board member Hammargren to authorize an employment agreement with David Masuck, M.D. on the terms proposed by the letter of intent. Motion carried unanimously.

Hospital Administration / proposal to employ and enter into an employment agreement with Veronica Janhunen, MD. to provide pediatrician physician health care services / Administration

There was no discussion.

Motion by board member Hammargren and second by board member Hood to authorize an employment agreement with Veronica Janhunen, M.D. on the terms proposed by the letter of intent. Motion carried unanimously.

Hospital Administration / proposals for use and occupancy of medical office space / Administration

Interim CEO Cole said with the changes in providers it's important to consider how the clinic space is being utilized to make sure the space is utilized so it is customer friendly and efficient, such as the grouping of some specialties to allow for collaboration. Board member Hammargren commented he is a huge proponent of examining the use of space; the facility was built to encourage people to come and the uses need to be continually reviewed so that it is filled with those with who will deliver the necessary health care services. Board members Hunt and Miller suggested evaluating for efficiency.

TRUSTEE COMMENTS-STAFF REPORTS:

Board member Hunt said he appreciated the suicide program presentation by Community Education Development Director Maher and requested to meet with her.

Board member Miller expressed thanks to the Interim CEO and the staff for their efforts.

Board member Hammargren also expressed thanks to the staff.

Interim CEO Cole invited the board to the Cerner Express kickoff event and commented Community Ed. Development Director Maher did a great job of putting it together.

PUBLIC COMMENT:

There were no comments.

Board secretary Miller adjourned the March 26, 2019 meeting of the Humboldt County Hospital District Board of Trustees at 6:42 p.m.

APPROVED:

ATTEST:

JoAnn Casalez, Board Chairman

Alicia Wogan, Executive Assistant