

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
SEPTEMBER 27, 2022 REGULAR MEETING
MEETING VIA TELECONFERENCE—VIDEOCONFERENCE—IN-PERSON**

BOARD PRESENT:

Michelle Miller, Chair
Gene Hunt, Member
Lewis Trout, Member
JoAnn Casalez, Member
Ken Tipton, County Comm. Member
Alicia Cramer, Vice-Chair

ABSENT:

Kent Maher, Legal Counsel

MEDICAL STAFF PRESENT:

Veronica Janhunnen, MD, Chief of Staff

STAFF PRESENT:

Robyn Dunckhorst, CEO
Kim Plummer, CFO
Brian Washburn, DOO
Alicia Wogan, Executive Assistant
Andrew Loveless, EMS Chief
Shelly Smith, Controller
Theresa Bell, Quality
Angela Giese, CHRO
Jackie Wilson, Chief Information Officer
Kevin Grannis, Deputy Chief
Lorrie Meiron, OB Manager
Kelly Pullin, Business Office Manager
Mike Sharpe, EMS
Anne Gissel, Marketing Outreach Coordinator
Donna Vlahos, OR Manager

GUESTS:

Debra Carlton

CALL TO ORDER:

Board chair Miller called the September 27, 2022, board meeting to order at 5:31 p.m.

PUBLIC COMMENT:

There was no public comment.

TRUSTEE COMMENT:

Board member Trout complimented management, supervisors and the staff for the diligence shown in finding areas for the economy at the hospital; the numbers show substantial progress has been made. Board chair Miller agreed and expressed appreciation for the hard work.

MEDICAL STAFF – HOSPITAL DEPARTMENT REPORTS:

1. Medical Staff report:

Chief of Staff Janhunen gave a presentation and introduced the residents.

Board member Hunt commented that when he was unable to get appointments quickly, he was recommended to make an appointment with a resident, which worked well. It is a great program that he has always pushed to bring residents on board.

Board chair Miller asked Dr. Rees what he sees intriguing about Winnemucca. Rees stated he is from a small community and rural medicine is what he grew up with. There is a strong sense of community, everyone knows each other, it is tight-knit and more personal. There must be consideration given for those patients traveling an hour to the visit, because it is necessary to get all their care done during that visit. Dr. Gerenraich stated there is a very big difference, it is more meaningful here, there is always extra TLC for patients.

2. Administration Department reports:

- a. Downwinders update: DOO Brian Washburn gave a presentation on Downwinders clinic, explaining: the history; radiation exposure compensation act; screening and education; RESEP services; screening services; post-screening services; and, the staff involved.
- b. CEO report: CEO Dunckhorst reported on: leadership development; board education (discussion on when the board would like to hold the education); community needs assessment; and, star rating. Dunckhorst introduced Donna Vlahos, Surgery Manager and Anne Gissel, Marketing Outreach Coordinator. Board member Casalez asked if the leadership training is available to all staff. Dunckhorst advised the training will be introduced to the supervisors in a group setting and agreed it is a good idea to provide training to the remaining staff when those sessions are concluded.
- c. Financial report: CFO Plummer stated the financials in the packets were incorrect and provided corrected documents. Plummer presented the August 2022 income statement, balance sheet, net accounts receivable, gross accounts receivable; timely write-offs, daily cash inflow and outflow, monthly cash inflow and outflow, Cerner AR, Cerner DNFB, and, the financial dashboard. Board member Tipton asked why the increase in clinic revenue. Plummer replied that there is now billing for professional fees, the addition of Dr. Argyle, and additional patient visits. Board chair Miller noted lab and radiology have also increased.

CONSENT AGENDA:

Motion by board member Casalez and second by board member Tipton to approve: (1) the August 23, 2022 board meeting minutes; (2) medical staff appointments, reappointments, provisional and temporary privileges for: Timothy Jeider, MD, Provisional-Psychiatry; Paul Smithedajkul, DO, Provisional-Psychiatry; William Mitchell, MD, Provisional-Pediatrics; Kermit Brunelle, MD, Provisional-Pediatrics; Alban De Schutter, MD, Active-Cardiology; Sandra Althaus, MD, Consulting-Radiology; and, Steven Zwerdinger, MD, Consulting-Teleradiology; and, (3) warrants disbursed-monthly expenditures. Motion carried unanimously.

BUSINESS ITEMS-OTHER REPORTS:

1. Hospital District / recommendation from the committee on the review of the responses to request for proposals for legal services and proposal to provide legal services / Board

Board chair Miller said the item will need to be postponed. The committee meeting to make a recommendation on the item will need to be noticed with an agenda. No action was taken.

2. Hospital District / recommendation from the Board Bylaws committee and proposal to amend the Board Bylaws / Board

Board chair Miller stated the will need to be postponed. The committee meeting to make a recommendation on the item will need to be noticed with an agenda. No action was taken.

3. Hospital Administration / request for approval of employment agreement with Hannah Kohler, APRN-CNP for orthopedic clinic services / CEO-Administration

CEO Dunckhorst stated an agreement was included in the meeting packets. Kohler will provide assistance to Dr. Meter in the orthopedic clinic. Robert Johnson, PA, will move to the Walk-In Clinic. Kohler has received the contract and is good with it. Board member Casalez said it is exciting to see a home-grown individual move into this position.

Motion by board member Hunt and second by board member Cramer to approve the employment agreement with Hannah Kohler APRN-CNP for orthopedic clinic services as presented. Motion carried unanimously.

4. Hospital Administration-Finance/ determination that five EMS vehicles are no longer required for use by the district or public purposes use and authorization to dispose of the vehicles / Administration-CFO

EMS Director Loveless explained the status of each of the vehicles and advised they are at end of life for the department; they were primarily used at the Burning Man event and have dust damage. EMS personnel have spoken with other agencies that may be interested in acquiring the vehicles. There was discussion of the disposal of the vehicles and if they are sold, does there need to be an auction. CFO Plummer is unsure if an auction is required. The possibility of disposal by donation was also discussed.

Motion by board member Trout to authorize disposal of the five vehicles by donation or sale in compliance with state law requirements for donation and sales. Motion carried unanimously.

TRUSTEE COMMENTS-STAFF REPORTS:

Board member Cramer thanked everyone for tightening their belts and expressed appreciation for Hannah Kohler.

Board member Tipton is pleased to be operating in the black two months in a row, and welcomed Hannah Kohler and thanked Dr. Fetic and the residents.

Board member Casalez said it is good to see persons come home to take care of the community.

Board chair Miller feels like the billing and the clinical side are turning a corner and hopes the momentum continues; she appreciates the hard work and is thankful strides are being made.

PUBLIC COMMENT

There was no public comment.

Board chair Miller adjourned the September 27, 2022, meeting of the Humboldt County Hospital District Board of Trustees at 6:21 p.m.

APPROVED:

Michelle Miller, Board Chair

ATTEST:

Alicia Wogan, Executive Assistant