

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
AUGUST 23, 2022 REGULAR MEETING
MEETING VIA TELECONFERENCE—VIDEOCONFERENCE—IN-PERSON**

BOARD PRESENT:

Michelle Miller, Chair
Gene Hunt, Member
Lewis Trout, Member
JoAnn Casalez, Member
Ken Tipton, County Comm. Member

Kent Maher, Legal Counsel

ABSENT:

Alicia Cramer, Vice-Chair

MEDICAL STAFF PRESENT:

Veronica Janhunen, MD, Chief of Staff

STAFF PRESENT:

Robyn Dunckhorst, CEO
Kim Plummer, CFO
Bertha Higbee, CNO
Alicia Wogan, Executive Assistant
Andrew Loveless, EMS Chief
Shelly Smith, Controller
Diane Klassen, Radiology Director
Cody Bright, Pharmacy
Rachel Lara, Infection Control (via phone)
Theresa Bell, Quality
Duane Grannis, Maintenance Manager
Rachel Meiron, Maintenance (via phone)
Tori Stephen, Materials Manager
Jeanette Grannis, Revenue Cycle Director
Jackie Wilson, Chief Information Officer
Kevin Grannis, Deputy Chief
Cris Cunanan, Patient Access Mgr (via phone)
Jessica Villarreal, Credentialing Specialist
Rachel Bourbon, Acute Manager
Lorrie Meiron, OB Manager
Kelly Pullin, Business Office Manager
Patricia Knickerbocker, Business Office

GUESTS:

Opal Hamilton and Danny O'Neill.

CALL TO ORDER:

Board chair Miller called the August 23, 2022, board meeting to order at 5:31 p.m.

PUBLIC COMMENT:

There was no public comment.

TRUSTEE COMMENT:

Board member Trout complimented members of the revenue cycle team and business office regarding bills and explanation of services.

MEDICAL STAFF – HOSPITAL DEPARTMENT REPORTS:

1. Medical Staff report:

Chief of Staff Janhunen said there was nothing to report.

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2. Administration Department reports:

- a. CEO report: CEO Dunckhorst reported on: Great Basin College respiratory therapy program; Pool funds; supervisor training on the 6-month staffing fix; and, Omnicell.
- b. Financial report: CFO Plummer presented the July 2022 income statement, balance sheet, net accounts receivable, gross accounts receivable; timely write-offs, daily cash inflow and outflow, monthly cash inflow and outflow, Cerner AR, Cerner DNFB, and financial dashboard.

3. EMS report – Night in the Country:

EMS Chief Loveless reported on the Night in the Country event, its history, attendance, personnel hours and numbers, equipment, calls, no impact to local services, showed pictures and explained how it helps the department with disasters and training.

CONSENT AGENDA:

Motion by board member Casalez and second by board member Hunt to approve: (1) July 26, 2022 Board meeting minutes; (2) medical staff appointments, reappointments, provisional and temporary privileges (excluding the tabled file for Lindstrom), for: Grant Gerhard, DO, Provisional-Emergency Medicine; Faisal Rehman, MD, Provisional-Emergency Medicine; Ann De Jong, MD, Provisional-Emergency Medicine; Sean Devlin, DO, Consulting-Emergency Medicine; William Beckman, MD, Active-OBGYN; Quinn Lindstrom, DPM Active-Podiatry; Nicholas Carlevato, MD, Consulting-Radiology; and, Scott Chang, MD, Consulting-Teleradiology; and, (3) warrants disbursed-monthly expenditures. Motion carried unanimously.

BUSINESS ITEMS-OTHER REPORTS:

1. Hospital District / proposals for evaluating and making recommendations on the proposals received to provide attorney services / Board

Board chairman Miller stated three response to the requests for proposals were received and requested board input on how to proceed. Board member Trout would like to meet the individuals, and board members Casalez and Hunt suggested a committee. Trout agreed a committee is acceptable and suggested some staff be on the committee. Miller would like CEO Dunckhorst and Executive Assistant Wogan to sit on the committee. Miller asked for other volunteers. Miller appointed Dunckhorst, Casalez, Tipton and Wogan to the committee. No action was taken.

2. Hospital District / proposals to amend the current Board of Trustees bylaws / Board

Board member Trout stated his opinion that a couple of issues that need to be addressed: (i) what is the governing rule if there is a conflict with Roberts Rules of Order and the board bylaws; and, (ii) providing an option to retain the existing board chair for an additional term if a majority of the board determines. Trout suggested the bylaw committee to review the questions and make a recommendation. Board member Hunt agreed it should be discussed, the pros and cons looked at, and reported back to the board. Board chair Miller confirmed and directed Hunt and Trout to review and bring back recommendations to the board. No action was taken.

TRUSTEE COMMENTS-STAFF REPORTS:

Board member Hunt stated the Walk-in Clinic was excellent yesterday.

Board member Tipton complimented long-term care on the level of care they provided and their handling of the recent death of a patient, noting that the same level of care was not received at a facility in Reno.

Board chair Miller thanked everyone for the hard work, she appreciates it and the work is showing.

PUBLIC COMMENT

There was no public comment.

Board chair Miller adjourned the August 23, 2022, meeting of the Humboldt County Hospital District Board of Trustees at 6:10 p.m.

APPROVED:

Michelle Miller, Board Chair

ATTEST:

Alicia Wogan, Executive Assistant